

MUSCATINE COUNTY BOARD OF SUPERVISORS

Danny Chick, District One

Kurt Kirchner, District Two

Scott Sauer, District Three

Nathan Mather, District Four

Jeff Sorensen, District Five

AGENDA

Monday, October 5, 2026

9:00 a.m.

**You can watch the meeting live from your computer, laptop, or smartphone at
<https://www.youtube.com/user/MuscatineCounty/>**

1. Call to order.
2. Review agenda.
3. Update on the Public Health System Alignment, with Director of Public Health Jen Craft.
4. Items with County Engineer Bryan Horesowsky:
 - a. Discussion and possible action to approve various utility permits.
 - b. Other.
5. Discussion and possible action to approve the minutes of the September 28, 2026 regular meeting.
6. Correspondence.
7. Committee Reports.
8. Items with the Administration Office:
 - a. Discussion and possible action to approve Resolution #10-05-26-01 Transferring Funds from the General Basic Fund to the Secondary Roads Fund. **(roll call vote)**
 - b. Discussion and possible action to approve Resolution #10-05-26-02 Transferring Funds from the Rural Services Fund to the Secondary Roads Fund. **(roll call vote)**
 - c. Discussion and possible action to approve a hiring request for a Real Estate/Elections Clerk, effective October 3, 2026.
 - d. Other.
9. Receive information from County employees.
10. Receive comments from the public.
11. Adjournment.

October 5, 2026

Agenda Packet

Item #5

- Board of Supervisors Meeting Minutes 09-28-26

Muscatine County Board of Supervisors
Monday, September 28, 2026

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Sauer and Sorensen present. Mather was absent. Chairperson Chick presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved as presented. Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board moved to accept claims dated September 28, 2026, in the amount of \$463,785.34. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved the 2026 Old Barn Use Agreement. Ayes: All.

County Conservation Director Katie Hammond presented the Muscatine County Conservation Board FY26 Annual Report.

On a motion by Sorensen, second by Kirchner, the Board authorized the Chair to sign a contract with Bi-State Masonry, Inc. in the amount of \$179,997.00 for the Muscatine County Community Services Building Repairs Project Phase 2. Ayes: All.

County Auditor Tibe Vander Linden presented information on the 2026 General Election Satellite Absentee Voting Stations. Vander Linden stated the full schedule of the Satellite stations will be published in the Muscatine Journal and Wilton Advocate newspapers. Vander Linden stated early voting in the Auditor's office will begin on October 14, 2026, and ends November 2, 2026.

On a motion by Sauer, second by Sorensen, the Board approved the minutes of the September 21, 2026 regular meeting. Ayes: All.

Correspondence:

Kirchner was contacted by a resident on 231st Street regarding the Highway G28 detour.

Committee Reports:

Chick attended a Bi-State Regional Planning Commission Executive meeting on September 23, 2026.

Chick attended a REAP meeting on September 25, 2026.

Kirchner and Chick attended a Bi-State Regional Planning Commission meeting on September 23, 2026.

Kirchner attended a WELEAD meeting on September 24, 2026.

Sauer attended a Muscatine County Conservation Board meeting on September 21, 2026.

On a motion by Sorensen, second by Sauer, the Board authorized the Chair to sign a Contract Amendment for 2025 CLG Grant, extending the grant end date to December 31, 2026. Ayes: All.

The Board recessed at 9:23 A.M. and reconvened at 9:26 A.M.

On a motion by Sorensen, second by Kirchner to go into closed session at 9:36 A.M. pursuant to Chapter 21.5(c), Code of Iowa, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board moved to return to open session at 9:44 A.M. Roll call vote: Ayes: All.

The meeting was adjourned at 9:44 A.M.

ATTEST:

Tibe Vander Linden
County Auditor

Danny Chick, Chairperson
Board of Supervisors

October 5, 2026

Agenda Packet

Item # 8a

- Resolution # 10-05-26-01- Transferring Funds from the General Basic Fund to the Secondary Roads Fund

RESOLUTION # 10-05-26-01

**TRANSFERRING FUNDS FROM THE GENERAL BASIC FUND TO THE
SECONDARY ROADS FUND**

WHEREAS, it is desired to authorize the Auditor periodically to transfer sums from the General Basic Fund to the Secondary Roads Fund; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$300,000 from the General Basic Fund to the Secondary Roads Fund.

PASSED AND APPROVED this 5th day of October, 2026.

ATTEST:

Tibe Vander Linden
Muscatine County Auditor

Danny Chick, Chairperson
Muscatine County Board of Supervisors

October 5, 2026

Agenda Packet

Item # 8b

- Resolution # 10-05-26-01- Transferring Funds from the Rural Services Fund to the Secondary Roads Fund

RESOLUTION # 10-05-26-02

**TRANSFERRING FUNDS FROM THE RURAL SERVICES FUND TO THE
SECONDARY ROADS FUND**

WHEREAS, it is desired to authorize the Auditor periodically to transfer sums from the Rural Services Fund to the Secondary Roads Fund; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$1,155,000 from the Rural Services Fund to the Secondary Roads Fund.

PASSED AND APPROVED this 5th day of October, 2026.

ATTEST:

Tibe Vander Linden
Muscatine County Auditor

Danny Chick, Chairperson
Muscatine County Board of Supervisors

October 5, 2026

Agenda Packet

Item # 8c

- Real Estate/Elections Clerk Hiring Request Memo

Tibe Vander Linden
Muscatine County Auditor



414 East Third Street, Suite 201 Muscatine, IA 52761

Phone (563)263-5821

Fax (563)263-7248

September 30, 2026

To: Board of Supervisors

From: Tibe Vander Linden

Re: New Hire – Request for Grade 8/Step 3

Sarah J. Marshall has accepted the position of Real Estate/Elections Clerk in the Auditor's office. Sarah is currently a Senior Treasurer's Clerk in the Muscatine County Treasurer's office and employed at Grade 9/Step 3.

I am requesting to hire Sarah at Grade 8/Step 3 (above the Grade 8 minimum) as she has county experience and has accepted the position knowing the grade and step are lower than her current pay. Another factor in offering the position at Grade 8/Step 3 is that the prior Real Estate/Elections Clerk was being paid at this salary, so it is part of the current Auditor budget.

If you have any questions, I will be happy to answer at this time or during the Board meeting on October 5, 2026.