

MUSCATINE COUNTY BOARD OF SUPERVISORS

Danny Chick, District One

Kurt Kirchner, District Two

Scott Sauer, District Three

Nathan Mather, District Four

Jeff Sorensen, District Five

AGENDA

Monday, September 14, 2026

9:00 a.m.

You can watch the meeting live from your computer, laptop, or smartphone at

<https://www.youtube.com/user/MuscatineCounty/>

1. Call to order.
2. Review agenda.
3. Discussion and possible action to accept claims dated September 14, 2026 in the amount of \$1,320,657.53
4. Items with County Development Director Eric Furnas:
 - a. Discussion and possible action to approve Change Order #05 in the amount of \$649.00 for the Muscatine County Engineer/Zoning Office Building Project.
 - b. Other.
5. Items with County Engineer Bryan Horesowsky:
 - a. Discussion and possible action to approve the plans and specifications for project BRS-C070(74)--60-70, a 100' x 40'-6 CCS bridge on F58, over Elkhorn Creek, S4 T78 R1W.
 - b. Discussion and possible action to approve Iowa DOT Agreement No 5-25-HBP-S-029 for utilization of Federal Bridge Funds for a bridge project on F58 over Elkhorn Creek.
 - c. Discussion and possible action to approve the plans and specifications for STP-S-C070(79)--5E-70, a PCC Pavement - Grade and Replace on F58, from Wilton Corp Line NE 1.9 miles to Cedar County.
 - d. Discussion and possible action to approve Iowa DOT Agreement No 5-26-STP-S-002 for utilization of Federal Aid Surface Transportation Block Grant Funds for a PCC Pavement - Grade and Replace on F58, from Wilton Corp Line NE 1.9 miles to Cedar County.
 - e. Discussion and possible action to approve various utility permits.
 - f. Other.
6. Discussion and possible action to approve the minutes of the August 31, 2026 regular meeting.
7. Correspondence.
8. Committee Reports.

9. Items with the Administration Office:
 - a. Discussion and possible action authorizing Human Resources Administrator Kayla Petersen to execute the following:
 - i. Annual renewal agreement with Carosh Compliance Solutions in the amount of \$16,706.00 for HIPAA compliance services.
 - ii. Annual agreement with Personal Assistance Services (PAS) to provide Employee Assistance Program (EAP) services through September 30, 2027.
 - b. Other.
10. Receive information from County employees.
11. Receive comments from the public.
12. Adjournment.

Hirings approved:

Dylan Prauser

Correctional Officer

Sheriff's Office/Jail

September 14, 2026

Agenda Packet

Item #3

- Muscatine County Claims 09-14-26



Muscatine County, IA

Pending Expense Approval Report

By Segment (Select Below)

Post Dates 09/14/2026 - 09/14/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Depart: 00 - NON-DEPARTMENTAL					
JP GLASS AND MORE	10554	09/14/2026	LOSS CONT PYMT RQST 2022	8501-00-0310-000-46600	70.00
ELAN FINANCIAL SERVICES	4976 8/26	09/14/2026	TAHOE WINDSHIELD REPAIR		
			REPLACEMENT BALLAST & BULB-LIGHTENING STRIKE	8501-00-0310-000-46600	224.12
DURANT COLLISION REPAIR	RO# 2380	09/14/2026	LOSS CONT PYMT RQST 2024	8501-00-0310-000-46600	2,263.07
CITY OF MUSCATINE	R00368766	09/14/2026	DODGE DURANGO 3982		
			DTF BYRNE GRANT	5120-00-1010-000-49200	5,800.32
MUSCATINE COUNTY SHERIFF	R00368766	09/14/2026	REIMBURSEMENT JULY 2026		
			DTF BYRNE GRANT	5120-00-1010-000-49200	4,314.96
			REIMBURSEMENT JULY 2026		
Depart 00 - NON-DEPARTMENTAL Total:					12,672.47
Depart: 01 - BOARD/ADMINISTRATION					
VISA	3038 8/26	09/14/2026	SAFETY BUCKS PAPER, KLEENEX, LATE FEE, INTEREST	0001-01-9000-000-26000	120.67
ADVOCATE NEWS	213495	09/14/2026	FY 25/26 ANNUAL FINANCE REPORT	0001-01-9000-000-40000	279.60
ADVOCATE NEWS	213496	09/14/2026	BOS MINUTES 7/27/26	0001-01-9000-000-40000	220.88
ADVOCATE NEWS	213497	09/14/2026	BOS MINUTES 8/3/26	0001-01-9000-000-40000	87.61
ADVOCATE NEWS	213498	09/14/2026	JULY CLAIMS REGISTER	0001-01-9000-000-40000	212.49
ADVOCATE NEWS	213499	09/14/2026	BOS MINUTES 8/10/26	0001-01-9000-000-40000	40.07
ADVOCATE NEWS	213500	09/14/2026	BOS MINUTES 8/17/26	0001-01-9000-000-40000	197.58
MUSCATINE COUNTY TREASU... ADMIN 8/26		09/14/2026	ADMIN AUGUST 2026	0001-01-9000-000-41200	245.04
			POSTAGE		
SECRETARY OF STATE, NOTARY...NOTARY 9/26		09/14/2026	NOTARY PUBLIC APPLICATION (1)	0001-01-9000-000-48000	30.00
Depart 01 - BOARD/ADMINISTRATION Total:					1,433.94
Depart: 02 - AUDITOR					
VISA	3111 8/26	09/14/2026	LATE FEE & INTEREST	0002-02-8000-000-26400	72.11
VISA	3111 8/26	09/14/2026	ELECTION POSTAGE	0002-02-8000-000-41200	65.40
VISA	3111 8/26	09/14/2026	LODGING ISAC CONFERENCE	0002-02-8000-000-42233	237.17
RA CLARK ENTERPRISES	3277	09/14/2026	IA GENERAL ELECTION PINS	0002-02-8000-000-26400	337.00
VANDER LINDEN, TIBE	REIM 8/26	09/14/2026	REIM PARKING AT ISAC CONFERENCE	0001-02-9010-000-42233	13.00
VANDER LINDEN, TIBE	REIM 8/26	09/14/2026	REIM MILEAGE AT ISAC CONFERENCE	0002-02-8000-000-41300	209.44
MUSCATINE COUNTY TREASU... AUD 8/26		09/14/2026	AUDITOR POSTAGE AUGUST 2026	0001-02-9010-000-41200	5.94
MUSCATINE COUNTY TREASU... AUD 8/26		09/14/2026	ELECTION POSTAGE AUGUST 2026	0002-02-8000-000-41200	422.98
IOWA SECRETARY OF STATE	5000836	09/14/2026	I VOTERS MAINTENANCE FEE	0002-02-8000-000-48000	4,936.17
Depart 02 - AUDITOR Total:					6,299.21
Depart: 03 - TREASURER					
PROFESSIONAL OFFICE SERVIC...003908478		09/14/2026	150 UPDATE ADDRESS	0001-03-9020-000-42120	37.50
PROFESSIONAL OFFICE SERVIC...003908478		09/14/2026	POSTAGE	0001-03-9020-000-42120	10,436.71
PROFESSIONAL OFFICE SERVIC...003908478		09/14/2026	2025 TAX STATEMENTS 24716	0001-03-9020-000-42120	2,224.44
PROFESSIONAL OFFICE SERVIC...003908478		09/14/2026	WINDOW ENVELOPES 15528	0001-03-9020-000-42120	621.12
PROFESSIONAL OFFICE SERVIC...003908478		09/14/2026	6X9 ENVELOPES 323	0001-03-9020-000-42120	38.76
PROFESSIONAL OFFICE SERVIC...003908478		09/14/2026	MOBILE HOME 493	0001-03-9020-000-42120	44.37
PROFESSIONAL OFFICE SERVIC...003908478		09/14/2026	481 PAGES NOT MAILED	0001-03-9020-000-42120	43.29
PROFESSIONAL OFFICE SERVIC...003908478		09/14/2026	9X12 ENVELOPES 236	0001-03-9020-000-42120	113.28
JOHNSON DISTRIBUTING INC 7271166		09/14/2026	TREAS OFFICE WATER	0001-03-9020-000-26000	32.00
MUSCATINE COUNTY TREASU... 8/26		09/14/2026	TREAS POSTAGE AUG 2026	0001-03-8100-000-41200	2,431.19
Depart 03 - TREASURER Total:					16,022.66

The payables contained in this report are in an open packet, and have not posted to the General Ledger

Pending Expense Approval Report

Post Dates: 09/14/2026 - 09/14/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Depart: 04 - COUNTY ATTORNEY					
MATTHAIDESS, LORI F	PCCV027622	09/14/2026	TRANSCRIPTS PCCV027622	0001-04-1100-000-42617	25.50
LINN COUNTY SHERIFF OFFICE	112222	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	30.00
LINN COUNTY SHERIFF OFFICE	112222	09/14/2026	MILEAGE	0001-04-1100-000-42618	8.36
JOHNSON COUNTY SHERIFF	26-02640	09/14/2026	MILEAGE	0001-04-1100-000-42618	15.84
JOHNSON COUNTY SHERIFF	26-02640	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	39.00
PENGAD INC	611329-01	09/14/2026	STATES EXHIBIT LABELS	0001-04-1100-000-26000	25.45
VERIZON	6151788131	09/14/2026	MONTHLY SERVICE 7/24-8/23/26	0001-04-1100-000-41500	207.50
MUSCATINE COUNTY SHERIFF	26-001402	09/14/2026	MILEAGE	0001-04-1100-000-42618	15.40
MUSCATINE COUNTY SHERIFF	26-001402	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	35.00
LYNCH DALLAS PC	229998	09/14/2026	CONTRACT REVIEW	0038-04-1100-000-39900	645.00
MICHELE L. SHEDECK	2026-12	09/14/2026	TRANSCRIPTS OWCR074362	0001-04-1100-000-42617	9.00
MICHELE L. SHEDECK	2026-13	09/14/2026	TRANSCRIPTS AGCR073388	0001-04-1100-000-42617	10.00
LOUISA COUNTY SHERIFF	26-000261	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	99.00
LOUISA COUNTY SHERIFF	26-000261	09/14/2026	MILEAGE	0001-04-1100-000-42618	45.60
MUSCATINE COUNTY SHERIFF	26-001411	09/14/2026	MILEAGE	0001-04-1100-000-42618	4.00
MUSCATINE COUNTY SHERIFF	26-001411	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	70.00
MUSCATINE COUNTY SHERIFF	26-001410	09/14/2026	MILEAGE	0001-04-1100-000-42618	30.80
MUSCATINE COUNTY SHERIFF	26-001410	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	70.00
MUSCATINE COUNTY SHERIFF	26-001415	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	121.00
MUSCATINE COUNTY SHERIFF	26-001415	09/14/2026	MILEAGE	0001-04-1100-000-42618	8.00
MUSCATINE COUNTY SHERIFF	26-001416	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	121.00
MUSCATINE COUNTY SHERIFF	26-001417	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	121.00
MICHELE L. SHEDECK	2026-14	09/14/2026	TRANSCRIPTS OWCR074362	0001-04-1100-000-42617	51.00
MUSCATINE COUNTY SHERIFF	26-001412	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	121.00
MUSCATINE COUNTY SHERIFF	26-001412	09/14/2026	MILEAGE	0001-04-1100-000-42618	16.00
MUSCATINE COUNTY SHERIFF	26-001413	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	121.00
MUSCATINE COUNTY SHERIFF	26-001414	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	121.00
MUSCATINE COUNTY SHERIFF	26-001418	09/14/2026	MILEAGE	0001-04-1100-000-42618	24.00
MUSCATINE COUNTY SHERIFF	26-001418	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	61.00
MUSCATINE COUNTY SHERIFF	26-001419	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	30.50
MUSCATINE COUNTY SHERIFF	26-001420	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	30.50
MUSCATINE COUNTY SHERIFF	26-001421	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	30.50
MUSCATINE COUNTY SHERIFF	26-001429	09/14/2026	MILEAGE	0001-04-1100-000-42618	24.00
MUSCATINE COUNTY SHERIFF	26-001429	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	101.00
MUSCATINE COUNTY SHERIFF	26-001430	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	101.00
MUSCATINE COUNTY SHERIFF	26-001431	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	60.50
MUSCATINE COUNTY SHERIFF	26-001432	09/14/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	60.50
LEXIS NEXIS	3096659549	09/14/2026	LEGAL SOFTWARE	0001-04-1100-000-26100	333.00
OFFICE EXPRESS	186959	09/14/2026	FOLDERS, WHITE OUT	0001-04-1100-000-26000	84.36
ELAN FINANCIAL SERVICES	2577 8/26	09/14/2026	TAX REFUND	0001-04-1100-000-26000	-16.80
ELAN FINANCIAL SERVICES	2577 8/26	09/14/2026	IA CITY LEGAL PUBLICATION	0001-04-1100-000-42617	110.23

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MUSCATINE COUNTY TREASU...	8/26	09/14/2026	ATTY POSTAGE AUG 2026	0001-04-1100-000-41200	106.24
MUSCATINE COUNTY TREASU...	8/26	09/14/2026	FINES POSTAGE AUG 2026	0001-04-1102-000-26710	465.55
WAGG, AMANDA OFFICAL CO...	0008	09/14/2026	JURY TRIAL	0001-04-1100-000-42617	56.00
			SENTENCING/HEARING		
			OWCR074362		
BLUE TRITON BRANDS, INC	06H8760085751	09/14/2026	WATER	0001-04-1100-000-26000	26.38
TALKINGTON, KORIE	REIM 8/26	09/14/2026	REIM MILEAGE/PARKING ISAC	0001-04-1100-000-41300	246.32
			CONF		
TALKINGTON, KORIE	REIM 8/26	09/14/2026	REIM MEALS & LODGING ISAC	0001-04-1100-000-42233	320.04
			CONF		
Depart 04 - COUNTY ATTORNEY Total:					4,441.27
Depart: 05 - SHERIFF					
GARAGE 5SIX3	5292	09/14/2026	SHOP SUPPLIES	0001-05-1000-000-63800	39.95
GARAGE 5SIX3	5292	09/14/2026	DIAGNOSE AND REPAIR 2013	0001-05-1000-000-63800	1,807.20
			FORD F-450		
VERIZON	6151382729	09/14/2026	SHERIFF POLE CAMERA 7/19-	0001-05-1010-000-49200	40.01
			8/18/26		
VERIZON	6151855198	09/14/2026	MONTHLY SERVICE 7/24-	0029-05-1010-000-26700	80.02
			8/23/26		
SUNSET VIEW PET HOSPITAL	904025	09/14/2026	ANNUAL EXAM CANINE	0001-05-1000-000-48800	165.85
			BUNDLE (1)		
MUSCATINE POWER & WATER	104564 8/26	09/14/2026	PAW SECURITY LIGHTS	0001-05-1000-000-43000	585.51
			E31028 7/16-8/18/26		
MUSCATINE POWER & WATER	104566 8/26	09/14/2026	SO-INTERNET 7/24-8/24/26	0033-05-1000-000-39900	112.97
ALLIANT ENERGY	DTF 8/26	09/14/2026	DTF 7/27-8/25/26	0033-05-1000-000-39900	34.03
ALLIANT ENERGY	PAW 8/26	09/14/2026	PAW 7/27-8/25/26	0001-05-1000-000-43000	39.62
MIDTOWN TOWING & REPAIR...	001806	09/14/2026	REPLACE CABIN AIR FILTER	0001-05-1000-000-44000	59.75
			SPARE PATROL TRUCK		
MIDTOWN TOWING & REPAIR...	001806	09/14/2026	REPLACE CABIN AIR FILTER	0001-05-1000-000-44000	61.17
			SPARE PATROL TRUCK		
UNIFORM DEN INC	121354	09/14/2026	HI-GLO CHEST BADGES (3)	0032-05-1000-000-39900	505.50
UNIFORM DEN INC	121354	09/14/2026	ADD PANELS (2)	0032-05-1000-000-39900	14.00
JOHNSON COUNTY SHERIFF	26-027096	09/14/2026	THUMB DRIVE	0001-05-1010-000-49200	25.00
JOHNSON COUNTY SHERIFF	26-027096	09/14/2026	PHONE EXTRATIONS JFACT-	0001-05-1010-000-49200	400.00
			26-027096		
ARM MANAGEMENT LLC	1057	09/14/2026	SQUAD CAR WASHES AUG	0001-05-1000-000-44000	115.50
			2026		
ELAN FINANCIAL SERVICES	1820 8/26	09/14/2026	PACKTRACK HANDLER	0001-05-1000-000-48800	140.00
			SUSBCRIPTION		
ELAN FINANCIAL SERVICES	2338 8/26	09/14/2026	ILEA FUEL	0001-05-1000-000-25000	40.65
ELAN FINANCIAL SERVICES	2338 8/26	09/14/2026	MEALS MISSED ON LAST	0001-05-1000-000-42233	5.07
			STATEMENT		
ELAN FINANCIAL SERVICES	4244 8/26	09/14/2026	IP13/12 PRO (4)	0029-05-1010-000-26700	45.92
ELAN FINANCIAL SERVICES	4244 8/26	09/14/2026	DTF CELLPHONE CASES (4)	0029-05-1010-000-26700	71.28
ELAN FINANCIAL SERVICES	5366 8/26	09/14/2026	WINDSHIELD WIPERS	0001-05-1000-000-29600	31.24
JOHNSON DISTRIBUTING INC	7271167	09/14/2026	WATER	0001-05-1000-000-26000	40.00
ELAN FINANCIAL SERVICES	7700 8/26	09/14/2026	ILEA FUEL	0001-05-1000-000-25000	52.50
ELAN FINANCIAL SERVICES	7700 8/26	09/14/2026	HAMMER NOSE KIT FOR S&W	0001-05-1000-000-63700	46.79
ELAN FINANCIAL SERVICES	8580 8/26	09/14/2026	HIGH SECURITY PAPER	0001-05-1000-000-26000	379.98
			SHREDDER		
MUSCATINE COUNTY ENGINE...	AUG 2026	09/14/2026	SO FUEL AUG 2026	0001-05-1000-000-25000	9,160.65
MUSCATINE COUNTY ENGINE...	AUG 2026	09/14/2026	DTF HIDTA FUEL AUG 2026	0001-05-1011-000-25000	207.23
MUSCATINE COUNTY ENGINE...	AUG 2026	09/14/2026	DTF ODCP FUEL AUG 2026	0001-05-1012-000-25000	207.75
MIDTOWN TOWING & REPAIR...	001730	09/14/2026	REPLACE RADIO CONTROL	0001-05-1000-000-44000	517.50
			PANEL 70-2		
MIDTOWN TOWING & REPAIR...	001730	09/14/2026	REPLACE RADIO CONTROL	0001-05-1000-000-44000	119.50
			PANEL 70-2		
MIDTOWN TOWING & REPAIR...	001731	09/14/2026	FLUIDS, ROTATE TIRES 70-10	0001-05-1000-000-44000	52.54
MIDTOWN TOWING & REPAIR...	001731	09/14/2026	FLUIDS, ROTATE TIRES 70-10	0001-05-1000-000-44000	32.99
CURTIS PEST CONTROL	9126	09/14/2026	GENERAL SPRAY	0001-05-1000-000-47400	150.00
A-1 QUALITY TIRE	1054952	09/14/2026	TIRES AND SUPPLIES	0001-05-1000-000-44000	525.71
A-1 QUALITY TIRE	1054952	09/14/2026	LABOR	0001-05-1000-000-44000	88.00

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ADVANCED BUSINESS SYSTEM...	INV499564	09/14/2026	CONTRACT CHARGES 9/11-10/10/26	0033-05-1000-000-39900	34.92
ADVANCED BUSINESS SYSTEM...	INV499564	09/14/2026	CONTRACT OVERAGES CHARGES 8/11-9/10/26	0033-05-1000-000-39900	22.37
T MOBILE	221407415-5	09/14/2026	(2) DTF MONTHLY SERVICE 8/14-9/13/26	0001-05-1011-000-26000	127.99
T MOBILE	221407415-5	09/14/2026	(2) DTF MONTHLY SERVICE 8/14-9/13/26	0029-05-1010-000-26700	127.99
OVESON REFUSE & RECYCLING...	82380	09/14/2026	SO/JAIL TRASH & RECYCLE	0001-05-1000-000-47500	80.00
SUNSET VIEW PET HOSPITAL	904612	09/14/2026	ANNUAL EXAM CANINE BUNDLE (1)	0001-05-1000-000-48800	499.30
A-1 QUALITY TIRE	I054974	09/14/2026	LABOR	0001-05-1000-000-44000	88.00
A-1 QUALITY TIRE	I054974	09/14/2026	TIRES AND SUPPLIES	0001-05-1000-000-44000	525.71
IOWA PRISON INDUSTRIES	391090	09/14/2026	TAC PANTS (2)	0001-05-1000-000-48030	77.98
HYVEE	12240331	09/14/2026	LAW ENFORCEMENT ACADEMY MEALS	0001-05-1000-000-48030	2,786.00

Depart 05 - SHERIFF Total: 20,371.64

Depart: 06 - JAIL

MIDTOWN TOWING & REPAIR...	001682	09/14/2026	SEAT BELT RETRACTOR ASSMY 2022 CHEVY	0001-06-1050-000-44000	637.30
MIDTOWN TOWING & REPAIR...	001682	09/14/2026	SEAT BELT RETRACTOR ASSMY 2022 CHEVY	0001-06-1050-000-44000	848.45
JOHNSON DISTRIBUTING INC	7270777	09/14/2026	WATER	0030-06-1053-000-63800	192.00
ANDERSON ERICKSON DAIRY	120352	09/14/2026	MILK & OJ	0001-06-1052-000-23084	346.51
ANDERSON ERICKSON DAIRY	121330	09/14/2026	MILK	0001-06-1052-000-23084	310.60
GREENWOOD CLEANING SYST...	545461-000	09/14/2026	VIPER REAR BLADE	0001-06-1050-000-63800	28.00
GREENWOOD CLEANING SYST...	545461-000	09/14/2026	VIPER FRONT BLADE	0001-06-1050-000-63800	34.50
ANDERSON ERICKSON DAIRY	122388	09/14/2026	MILK & OJ	0001-06-1052-000-23084	362.04
CHARM-TEX INC	0457135-IN	09/14/2026	MOUTHWASH	0030-06-1053-000-23087	100.36
SMART VENDING SERVICES LLC	10650	09/14/2026	BLUE RAZZ	0030-06-1053-000-23087	1,170.00
SMART VENDING SERVICES LLC	10650	09/14/2026	STRAWBERRY	0030-06-1053-000-23087	1,170.00
SMART VENDING SERVICES LLC	10650	09/14/2026	GLACIER MINT	0030-06-1053-000-23087	842.12
ANDERSON ERICKSON DAIRY	123539	09/14/2026	MILK	0001-06-1052-000-23084	341.66
MCKESSON MEDICAL-SURGIC...	26085187	09/14/2026	HYDROCORTISONE	0001-06-1050-000-42871	47.72
MCKESSON MEDICAL-SURGIC...	26085187	09/14/2026	IBUPROFEN	0001-06-1050-000-42871	70.24
MCKESSON MEDICAL-SURGIC...	26085187	09/14/2026	ACETAMINOPHEN	0001-06-1050-000-42871	105.72
MCKESSON MEDICAL-SURGIC...	26085187	09/14/2026	SOUFFLE CUPS	0001-06-1050-000-42871	94.40
MCKESSON MEDICAL-SURGIC...	26085187	09/14/2026	ALCOHOL PADS	0001-06-1050-000-42871	42.20
MCKESSON MEDICAL-SURGIC...	26085187	09/14/2026	TONGUE PADS	0001-06-1050-000-42871	8.70
ANDERSON ERICKSON DAIRY	124861	09/14/2026	MILK	0001-06-1052-000-23084	341.66
KEEFE SUPPLY COMPANY	2089506	09/14/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	4,540.06
JOHNSON DISTRIBUTING INC	7271089	09/14/2026	WATER	0030-06-1053-000-63800	152.00
THOMS PROESTLER CO	8263814	09/14/2026	KITCHEN FOOD	0001-06-1052-000-23000	139.59
CHARM-TEX INC	0457405-IN	09/14/2026	TAMPONS	0001-06-1050-000-63800	136.90
CHARM-TEX INC	0457405-IN	09/14/2026	MAXI PADS	0001-06-1050-000-63800	79.90
CHARM-TEX INC	0457405-IN	09/14/2026	TAMPONS	0001-06-1050-000-63800	118.90
THOMS PROESTLER CO	8265614	09/14/2026	KITCHEN FOOD	0001-06-1052-000-23000	9,671.22
THOMS PROESTLER CO	8265614	09/14/2026	KITCHEN NONFOOD	0001-06-1052-000-63800	962.11
THOMS PROESTLER CO	8265615	09/14/2026	E&S FOR COMMISSARY	0001-06-1050-000-63800	1,428.56
THOMS PROESTLER CO	8266096	09/14/2026	CREDIT-DAMAGED I...	0001-06-1052-000-23000	-37.00
CHARM-TEX INC	0458209-IN	09/14/2026	SPORKS	0001-06-1050-000-63800	79.90
ANDERSON ERICKSON DAIRY	126164	09/14/2026	MILK	0001-06-1052-000-23084	341.66
GREENWOOD CLEANING SYST...	546019-000	09/14/2026	MOP	0001-06-1050-000-63800	32.15
GREENWOOD CLEANING SYST...	546019-000	09/14/2026	TOILET TISSUE	0001-06-1050-000-63800	1,009.00
SPENNER, SUSAN	8/26	09/14/2026	MEND JUMPSUITS (16), PANTS (1), STRIAGHT JACKET (1)	0030-06-1053-000-63800	71.00
THOMS PROESTLER CO	8265614 CR	09/14/2026	CREDIT-ORDER ERROR	0001-06-1052-000-23000	-195.30
THOMS PROESTLER CO	8267077	09/14/2026	KITCHEN FOOD	0001-06-1052-000-23000	249.46

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CERTASITE LLC	12854115	09/14/2026	SPRINKLER SUPPRESSION SYSTEM MATERIAL	0001-06-1050-000-42779	1,123.75
CERTASITE LLC	12854115	09/14/2026	SERVICE CALL AND LABOR	0001-06-1050-000-42779	725.00
KEEFE SUPPLY COMPANY	2091264	09/14/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	4,628.40
ANDERSON ERICKSON DAIRY	118329	09/14/2026	MILK & OJ	0001-06-1052-000-23084	362.04
MIDTOWN TOWING & REPAIR...001814		09/14/2026	OIL CHANGE & FILTER, ROTATE TIRES 2017 RAM	0001-06-1050-000-44000	43.34
MIDTOWN TOWING & REPAIR...001814		09/14/2026	OIL CHANGE & FILTER, ROTATE TIRES 2017 RAM	0001-06-1050-000-44000	32.99
MIDTOWN TOWING & REPAIR...001816		09/14/2026	REPLACE STEERING GEAR 2022 CHEVY	0001-06-1050-000-44000	741.43
MIDTOWN TOWING & REPAIR...001816		09/14/2026	REPLACE STEERING GEAR 2022 CHEVY	0001-06-1050-000-44000	432.00
LANGUAGE LINE SOLUTIONS	12013317	09/14/2026	EQUIPMENT MAINTENANCE	0001-06-1050-000-41418	11.50
LANGUAGE LINE SOLUTIONS	12013317	09/14/2026	OVER THE PHONE INTERPRETATION	0001-06-1050-000-41418	7.80
ANDERSON ERICKSON DAIRY	127502	09/14/2026	MILK & OJ	0001-06-1052-000-23084	393.10
IOWA PRISON INDUSTRIES	501181	09/14/2026	LAUNDRY DETERGENT	0001-06-1050-000-23200	236.24
IOWA PRISON INDUSTRIES	501181	09/14/2026	DRUM DEPOSIT	0001-06-1050-000-23200	220.00
IOWA PRISON INDUSTRIES	501181	09/14/2026	MOP IT ONCE	0001-06-1050-000-23200	80.24
IOWA PRISON INDUSTRIES	501181	09/14/2026	INJECTION SYSTEM SOFTNER	0001-06-1050-000-23200	828.17
IOWA PRISON INDUSTRIES	501181	09/14/2026	BLEACH	0001-06-1050-000-23200	76.20
IOWA PRISON INDUSTRIES	501181	09/14/2026	LAUNDRY DETERGENT	0001-06-1050-000-23200	290.04
ELAN FINANCIAL SERVICES	5677 8/26	09/14/2026	FILING LABELS, WALL CLOCK	0001-06-1050-000-26000	76.83
JUSTICEPOINT	6136	09/14/2026	ANKLE MONITORING (31)	0030-06-1053-000-63800	153.45
JUSTICEPOINT	6136	09/14/2026	SPARE UNIT	0030-06-1053-000-63800	55.50
ELAN FINANCIAL SERVICES	6696 8/26	09/14/2026	LAUNDRY HAMPER, LAUNDRY DETERGENT	0001-06-1050-000-23200	29.86
ELAN FINANCIAL SERVICES	6696 8/26	09/14/2026	DEODORANT, SHIRTS, INSTANT COFFEE	0001-06-1050-000-29410	253.89
ELAN FINANCIAL SERVICES	6696 8/26	09/14/2026	INCONTINENCE UNDERWEAR, DISTILLED WATER	0001-06-1050-000-42871	66.72
ELAN FINANCIAL SERVICES	6696 8/26	09/14/2026	SHOWER CURTAINS, KLEENEX, DISINFECTING WIPES	0001-06-1050-000-63800	224.10
ELAN FINANCIAL SERVICES	6696 8/26	09/14/2026	KITCHEN FOOD	0001-06-1052-000-23000	11.71
ELAN FINANCIAL SERVICES	6696 8/26	09/14/2026	KITCHEN FOOD	0001-06-1052-000-63800	46.46
ELAN FINANCIAL SERVICES	6696 8/26	09/14/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	405.46
ELAN FINANCIAL SERVICES	7498 8/26	09/14/2026	TRANSPORT FUEL	0001-06-1050-000-25000	264.27
ELAN FINANCIAL SERVICES	8580 8/26	09/14/2026	LABELS, LAPTOP CHARGER	0001-06-1050-000-42871	55.79
ELAN FINANCIAL SERVICES	8580 8/26	09/14/2026	VEHICLE ADJ HANDLE, WINDSHIELD WIPERS	0001-06-1050-000-44000	45.81
ELAN FINANCIAL SERVICES	8580 8/26	09/14/2026	BATTERIES	0001-06-1050-000-63800	29.33
ELAN FINANCIAL SERVICES	8580 8/26	09/14/2026	EASY INSTALL RETROFIT KIT	0001-06-1052-000-63800	172.06
IOWA PRISON INDUSTRIES	976637	09/14/2026	DRUM DEPOSIT REFUND	0001-06-1050-000-23200	-380.00
MUSCATINE COUNTY ENGINE... AUG 2026		09/14/2026	JAIL FUEL AUG 2026	0001-06-1050-000-25000	1,142.57
ED MORSE FORD	T8556333	09/14/2026	2026 JEEP GRAND CHEROKEE	0030-06-1053-000-63800	24,500.00
MIDTOWN TOWING & REPAIR...001735		09/14/2026	TESTED ALL 4 SENSORS, SEAT BELT IS FUNCTIONING	0001-06-1050-000-44000	8.38
MIDTOWN TOWING & REPAIR...001735		09/14/2026	TESTED ALL 4 SENSORS, SEAT BELT IS FUNCTIONING	0001-06-1050-000-44000	179.25
ANDERSON ERICKSON DAIRY	119341	09/14/2026	MILK	0001-06-1052-000-23084	310.60
CHARM-TEX INC	0458400-IN	09/14/2026	HYGIENE KITS	0001-06-1050-000-63800	940.00
MCKESSON MEDICAL-SURGIC... 26144432		09/14/2026	TEST STRIPS	0001-06-1050-000-42871	123.20
MCKESSON MEDICAL-SURGIC... 26144464		09/14/2026	DRESSING	0001-06-1050-000-42871	161.05
MCKESSON MEDICAL-SURGIC... 26144464		09/14/2026	ACETAMINOPHEN	0001-06-1050-000-42871	79.29
MCKESSON MEDICAL-SURGIC... 26144464		09/14/2026	SYRINGS	0001-06-1050-000-42871	247.42
MCKESSON MEDICAL-SURGIC... 26144464		09/14/2026	LANCETS	0001-06-1050-000-42871	64.48
MCKESSON MEDICAL-SURGIC... 26144464		09/14/2026	IBUPROFEN	0001-06-1050-000-42871	52.68
MCKESSON MEDICAL-SURGIC... 26144464		09/14/2026	SHARPS CONTAINER	0001-06-1050-000-42871	51.65
MCKESSON MEDICAL-SURGIC... 26144464		09/14/2026	DEODORANT	0001-06-1050-000-42871	36.24

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MCKESSON MEDICAL-SURGIC...	26144464	09/14/2026	SOUFFLE CUPS	0001-06-1050-000-42871	141.60
TMS, Inc	374419	09/14/2026	TIME SUBSCRIPTION FEE	0001-06-1050-000-26000	177.00
TMS, Inc	374419	09/14/2026	TIME SUPPORT AGREEMENT	0001-06-1050-000-26000	70.00
TMS, Inc	374419	09/14/2026	SERVICE FEE FOR NON ACH PAYMENT	0001-06-1050-000-26000	15.00
KEEFE SUPPLY COMPANY	2092523	09/14/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	3,333.94
OVESON REFUSE & RECYCLING...	82380	09/14/2026	SO/JAIL TRASH & RECYCLE	0001-06-1050-000-47500	685.00
THOMS PROESTLER CO	8271317	09/14/2026	KITCHEN FOOD	0001-06-1052-000-23000	9,948.11
THOMS PROESTLER CO	8271317	09/14/2026	KITCHEN NONFOOD	0001-06-1052-000-63800	655.07
THOMS PROESTLER CO	8271318	09/14/2026	E&S FOR COMMISSARY	0001-06-1050-000-63800	493.41
THOMS PROESTLER CO	8271318	09/14/2026	COMMISSARY RESALE	0030-06-1053-000-23087	41.80
THOMS PROESTLER CO	8271933	09/14/2026	CREDIT-DAMAGED I...	0001-06-1052-000-23000	-151.68
SMART VENDING SERVICES LLC	10754	09/14/2026	FEINE POUCH TRIAL PACK	0030-06-1053-000-23087	105.74
CPI GUARDIAN	7392	09/14/2026	E-STOP BUTTON	0030-06-1053-000-63800	115.00
CPI GUARDIAN	7392	09/14/2026	GEAR MOTOR	0030-06-1053-000-63800	1,100.00
THOMS PROESTLER CO	8272972	09/14/2026	KITCHEN FOOD	0001-06-1052-000-23000	101.52
KEEFE SUPPLY COMPANY	2093282	09/14/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	97.50
MCKESSON MEDICAL-SURGIC...	26166788	09/14/2026	LUBRICATING JELLY	0001-06-1050-000-42871	26.39
THOMS PROESTLER CO	8274061	09/14/2026	KITCHEN FOOD	0001-06-1052-000-23000	318.97
MCKESSON MEDICAL-SURGIC...	26168760	09/14/2026	URINE BAG LEG STRAP (2)	0001-06-1050-000-42871	3.32
MCKESSON MEDICAL-SURGIC...	26168760	09/14/2026	KNEE SLEEVE (1)	0001-06-1050-000-42871	9.88
SECRETARY OF STATE, NOTARY..RENEWAL 9/26		09/14/2026	NOTARY RENEWAL (1)	0001-06-1050-000-48000	30.00
Depart 06 - JAIL Total:					82,832.15

Depart: 07 - RECORDER

IMAGING SPECTRUM INC	INV76986	09/14/2026	PASSPORT FILM & PAPER	0001-07-8110-000-26000	539.90
MUSCATINE COUNTY TREASU...	8/26	09/14/2026	RECORDER POSTAGE AUG 2026	0001-07-8110-000-41200	59.46
HEARST, SARAH	REIM 9/26	09/14/2026	STORAGE CONTAINERS FOR REGISTRATION PAPER (1)	0001-07-8110-000-26000	9.99
HEARST, SARAH	REIM 9/26	09/14/2026	STORAGE CONTAINERS FOR REGISTRATION PAPER (1)	0001-07-8110-000-26000	25.99

Depart 07 - RECORDER Total: 635.34

Depart: 20 - ENGINEER

LEWIS INDUSTRIAL SERVICE I...	66906-IN	09/14/2026	steel	0020-20-7210-621-44300	164.72
ALLIANT ENERGY	0221851000 8/14/26	09/14/2026	utilities	0020-20-7210-650-49500	34.65
A-1 QUALITY TIRE	I054743	09/14/2026	tire repair	0020-20-7210-623-44300	148.45
ARNOLD MOTOR SUPPLY LLP	39NV399007	09/14/2026	prep-all	0020-20-7210-621-44300	46.99
T-MOBILE USA INC	222685222-6	09/14/2026	monthly service	0020-20-7000-120-63600	77.61
MENARDS	38412	09/14/2026	sprayer, 100' tape	0020-20-7110-466-44800	16.97
MENARDS	38412	09/14/2026	sprayer, 100' tape	0020-20-7220-655-29000	18.99
LINWOOD MINING & MINERA...	498719	09/14/2026	rock	0020-20-7110-461-44800	1,280.19
GRAINGER	9051096619	09/14/2026	cotter pins	0020-20-7210-621-44300	20.12
VAN METER INC	5014578099.001	09/14/2026	ballasts, conductors, bulbs	0020-20-7210-650-49500	547.52
MIDWEST WHEEL CO	4769284-00	09/14/2026	brake discs, cat eyes	0020-20-7210-621-44300	278.68
A-1 QUALITY TIRE	I054815	09/14/2026	tire repair	0020-20-7210-623-44300	148.45
WENDLING QUARRIES INC	1115160	09/14/2026	rock	0020-20-7100-430-44800	353.65
WENDLING QUARRIES INC	1115160	09/14/2026	rock	0020-20-7110-461-44800	14,631.21
WENDLING QUARRIES INC	1115160	09/14/2026	rock	0020-20-7110-483-44900	72.16
HERITAGE-CRYSTAL CLEAN LLC	20157736	09/14/2026	pick up used oil	0020-20-7210-633-25100	125.00
ARNOLD MOTOR SUPPLY LLP	39NV399595	09/14/2026	hyd hose	0020-20-7210-621-44300	388.34
MIDAMERICAN ENERGY COM...	584598058	09/14/2026	utilities	0020-20-7210-650-49500	98.00
ALLIANT ENERGY	0201511000 8/25/26	09/14/2026	utilities	0020-20-7210-650-49500	38.50
MUSCATINE POWER & WATER	109558 8/25/26	09/14/2026	utilities	0020-20-7210-650-49500	1,305.66
RiverStone Group Inc	1516738	09/14/2026	asphalt patch	0020-20-7110-466-44800	191.12
MIDWEST SPRAY TEAM	16355	09/14/2026	contract spraying	0020-20-7140-490-44800	2,766.00
MIDWEST SPRAY TEAM	16355	09/14/2026	contract spraying	0020-20-7140-490-44800	631.10
LINWOOD MINING & MINERA...	498923	09/14/2026	rock	0020-20-7110-461-44800	3,680.29
MONROE TRUCK EQUIPMENT ...	68377	09/14/2026	chain pins, repair links	0020-20-7210-621-44300	277.14

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ALLIANT ENERGY	7979880000 8/25/26	09/14/2026	utilities	0020-20-7210-650-49500	37.38
ALTORFER INC	WO100269159	09/14/2026	PM4 I-302	0020-20-7210-621-44300	246.10
ALTORFER INC	WO100269159	09/14/2026	PM4 I-302	0020-20-7210-623-44300	4,511.23
ALTORFER INC	WO100269163	09/14/2026	PM1 I-34	0020-20-7210-621-44300	246.10
ALTORFER INC	WO100269163	09/14/2026	PM1 I-34	0020-20-7210-623-44300	1,351.85
ALTORFER INC	WO100269164	09/14/2026	PM1 I-301	0020-20-7210-621-44300	246.10
ALTORFER INC	WO100269164	09/14/2026	PM1 I-301	0020-20-7210-623-44300	1,294.18
CITY OF WEST LIBERTY	13-12480-00 8/26/26	09/14/2026	utilities	0020-20-7210-650-49500	175.68
LINWOOD MINING & MINERA...	498983	09/14/2026	rock	0020-20-7110-461-44800	3,837.92
HAHN READY MIX CO	500215	09/14/2026	concrete	0020-20-7110-467-44800	2,520.10
RDO Truck Centers, LLC	81061V	09/14/2026	intercooler	0020-20-7210-621-44300	1,085.86
MENARDS	38801	09/14/2026	3" numbers	0020-20-7130-591-44810	1.77
MID COUNTRY MACHINERY I...	P21216	09/14/2026	blade bar	0020-20-7210-621-44300	1,601.73
INTERSTATE BATTERIES	20001748	09/14/2026	batteries	0020-20-7210-638-25400	434.85
ARNOLD MOTOR SUPPLY LLP	39NV400284	09/14/2026	nuts, bolts	0020-20-7210-621-44300	62.98
GRAINGER	9061183225	09/14/2026	wypall's, AA batteries	0020-20-7210-650-49500	211.66
A-1 QUALITY TIRE	I054900	09/14/2026	tire repair	0020-20-7210-623-44300	148.45
SPRATT OIL SALES INC	141458	09/14/2026	diesel dist 4	0020-20-7210-632-25000	3,319.36
SPRATT OIL SALES INC	141459	09/14/2026	diesel dist 5	0020-20-7210-632-25000	3,116.41
SPRATT OIL SALES INC	141460	09/14/2026	diesel dist 6	0020-20-7210-632-25000	2,241.47
CULLIGAN OF DAVENPORT	309375 8/31/26	09/14/2026	water	0020-20-7210-650-49500	131.15
ARNOLD MOTOR SUPPLY LLP	39NV400542	09/14/2026	fuses	0020-20-7210-621-44300	27.72
S J SMITH WELDING	877171	09/14/2026	monthly tank rental	0020-20-7210-649-25400	96.72
FASTENAL CO	IAMUS227568	09/14/2026	bin stock	0020-20-7220-680-24000	294.08
AMAZON CAPITAL SERVICES	IRRC-G7MQ-9L9C	09/14/2026	wypall roll, foaming hand soap refills	0020-20-7210-650-49500	125.58
CITY OF WILTON	11-76000-00 9/1/26	09/14/2026	utilities	0020-20-7210-650-49500	117.66
SPRATT OIL SALES INC	141467	09/14/2026	diesel dist 2	0020-20-7210-632-25000	2,963.07
SPRATT OIL SALES INC	141468	09/14/2026	diesel dist 3	0020-20-7210-632-25000	1,979.89
MENARDS	39064	09/14/2026	taper punch, socket adapters	0020-20-7130-591-44810	32.42
ARNOLD MOTOR SUPPLY LLP	39NV400660	09/14/2026	paint	0020-20-7220-680-24000	145.08
MIDWEST WHEEL CO	4788597-00	09/14/2026	corrosion inhibitor	0020-20-7210-621-44300	229.80
HAHN READY MIX CO	500644	09/14/2026	concrete	0020-20-7110-467-44800	2,911.72
OVESON REFUSE & RECYCLING..	82259	09/14/2026	recycling & garbage	0020-20-7210-650-49500	155.00
XCESSORIES SQUARED DEV &...	INV80307	09/14/2026	kleen break surface mount assembly	0020-20-7130-591-44810	436.40
BLICK & BLICK OIL INC	183492	09/14/2026	gasohol, diesel	0020-20-7210-631-25000	10,906.37
BLICK & BLICK OIL INC	183492	09/14/2026	gasohol, diesel	0020-20-7210-632-25000	14,574.11
MENARDS	39106	09/14/2026	flex glue, toilet seat, paint	0020-20-7210-650-49500	148.63
ARNOLD MOTOR SUPPLY LLP	39NV400957	09/14/2026	filters	0020-20-7210-637-25400	94.41
FASTENAL CO	IAMUS227640	09/14/2026	elec ends bullets	0020-20-7210-621-44300	58.30
SCP HONEY CREEK, LLC	INV0012862	09/14/2026	stream credits	0020-20-7010-240-42300	29,767.50
STOREY KENWORTHY / MATT ...	PINV1338484	09/14/2026	copy paper	0020-20-7000-120-63600	95.98
SINCLAIR TRACTOR	33556462	09/14/2026	6M 115 cab tractor	0020-20-7200-610-63100	122,147.20
Metro Pavers, Inc	FR-6 voucher 24	09/14/2026	LFM-(FR-6)--7X-70 voucher 24	0020-20-0201-361-62100	3,683.72
Metro Pavers, Inc	FR-6 voucher 24	09/14/2026	LFM-(FR-6)--7X-70 voucher 24	0020-20-0201-384-62600	44,873.06
Metro Pavers, Inc	FR-6 voucher 24	09/14/2026	LFM-(FR-6)--7X-70 voucher 24	0020-20-0201-386-62600	800.00
Metro Pavers, Inc	FR-6 voucher 24	09/14/2026	LFM-(FR-6)--7X-70 voucher 24	0020-20-0201-390-62300	3,000.00
IOWA DEPT OF NATURAL RES...	FM78	09/14/2026	1 yr permit FM-C070(78)--55-70	0020-20-7010-240-42300	175.00
				Depart 20 - ENGINEER Total:	294,003.26
Depart: 22 - CONSERVATION BOARD					
ALLIANT ENERGY	0478057269 8/26	09/14/2026	2570 PETTIBONE 7/20-8/19/26	0001-22-6110-000-43000	35.88
KELLOR & KELLOR LANDSCAPE ..	4195	09/14/2026	MINNOWS	0001-22-6120-000-20000	14.00
REPUBLIC SERVICES, LLC	0400-002521812	09/14/2026	WASTE DISPOSAL DISCOVERY PARK	0001-22-6110-000-47500	216.50
REPUBLIC SERVICES, LLC	0400-002521812	09/14/2026	WASTE DISPOSAL DEEP LAKES PARK	0001-22-6110-000-47500	216.50
REPUBLIC SERVICES, LLC	0400-002521812	09/14/2026	WASTE DISPOSAL DEEP LAKES CAMPGROUND	0001-22-6110-000-47500	241.73

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
REPUBLIC SERVICES, LLC	0400-002521812	09/14/2026	WASTE DISPOSAL SAULSBURY	0001-22-6110-000-47500	674.73
MENARDS	38614	09/14/2026	SWIFFER, DIAL REFILLS, BATTERIES, BRAKE FLUID	0001-22-6110-000-23200	41.99
SPRATT OIL SALES INC	141437	09/14/2026	GASAHOL	0001-22-6110-000-25000	1,871.31
SPRATT OIL SALES INC	141437	09/14/2026	DIESEL	0001-22-6110-000-25000	851.92
TRIPLE B CONSTRUCTION CORP	5887	09/14/2026	PUMPED SEPTIC TANK DLP CAMPGROUND 8/21/26	0001-22-6110-000-47500	375.00
GETZ FIRE EQUIPMENT CO	I1-912926	09/14/2026	ANNUAL SERVICE FIRE EXTINGUISHERS DEEP LAKES PARK	0001-22-6110-000-29300	295.95
GETZ FIRE EQUIPMENT CO	I1-912927	09/14/2026	ANNUAL SERVICE FIRE EXTINGUISHERS DISC PARK	0001-22-6110-000-29300	150.10
GETZ FIRE EQUIPMENT CO	I1-912928	09/14/2026	ANNUAL SERVICE FIRE EXTINGUISHERS SAULSBURY	0001-22-6110-000-29300	142.95
PHELPS CUSTOM IMAGE WEAR	279301	09/14/2026	(10) SHIRTS EMBOSSED WITH LOGO	0001-22-6100-000-29400	30.00
VAN DIEST SUPPLY CO	85664	09/14/2026	JLB OIL PLUS WITH BLUE DYE	0001-22-6110-000-20300	291.00
WOLFE CONTRACTING INC	DLP PAY APP 3	09/14/2026	DLP MAINT BLDG WORK DONE THRU 8/27/26	0027-22-0210-000-63910	85,745.00
MUSCATINE POWER & WATER	117914 8/26	09/14/2026	DSHOP 7/20-8/19/26	0001-22-6110-000-43144	41.45
MUSCATINE POWER & WATER	117915 8/26	09/14/2026	CABINS 7/20-8/19/26	0001-22-6110-000-43143	478.24
MENARDS	39004	09/14/2026	POLY CORD, DUCT TAPE, COTTON CORD	0001-22-6120-000-29200	24.98
MUSCATINE POWER & WATER	779983 8/26	09/14/2026	2488 41ST ST 7/24-8/21/26	0001-22-6110-000-43145	201.91
VAN DIEST SUPPLY CO	86793	09/14/2026	GARLON 4 ULTRA	0001-22-6110-000-20300	211.13
ALLIANT ENERGY	878881100 8/26	09/14/2026	JACK SHUGER PARK 7/31-8/31/26	0001-22-6110-000-43142	33.46
MUSCATINE COUNTY TREASU...	054191	09/14/2026	PARCEL 0709100006	0001-22-6110-000-39945	235.00
MUSCATINE COUNTY TREASU...	072273	09/14/2026	1735 IRON CITY AVE PARCEL 0709300003	0001-22-6110-000-39945	949.00
MUSCATINE COUNTY TREASU...	073954	09/14/2026	1729 IRON CITY AVE PARCEL 0709100001	0001-22-6110-000-39945	1,169.00
ELAN FINANCIAL SERVICES	4976 8/26	09/14/2026	LATE FEE	0001-22-6100-000-12600	58.00
ELAN FINANCIAL SERVICES	4976 8/26	09/14/2026	COPY PAPER, SCOTCH TAPE, PAINTERS TAPE	0001-22-6100-000-26000	79.86
ELAN FINANCIAL SERVICES	4976 8/26	09/14/2026	MEALS & LODGING ISAC CONFERENCE	0001-22-6100-000-42233	809.67
ELAN FINANCIAL SERVICES	4976 8/26	09/14/2026	DOG WASTE STATION BAGS	0001-22-6110-000-23200	134.99
ELAN FINANCIAL SERVICES	4976 8/26	09/14/2026	SMALL ENGINE FUEL	0001-22-6110-000-25000	44.02
ELAN FINANCIAL SERVICES	4976 8/26	09/14/2026	(2) GATES FOR DLP CAMPGROUND, POSTS & WHEELS	0001-22-6110-000-29000	539.94
ELAN FINANCIAL SERVICES	4976 8/26	09/14/2026	GAS CAP FOR GOLF CART	0001-22-6110-000-44600	38.88
ELAN FINANCIAL SERVICES	4976 8/26	09/14/2026	CRICKET FOOD, BULBS, DECOR, BOWPERCH, HUSK CHIP	0001-22-6120-000-20000	601.16
ELAN FINANCIAL SERVICES	4976 8/26	09/14/2026	(6) BUTTERFLY NETS	0001-22-6120-000-29200	107.94
ELAN FINANCIAL SERVICES	4976 8/26	09/14/2026	CXL OLD WEBSITE - REVERSED PREMIUM	0001-22-6120-000-40000	-96.00
MUSCATINE COUNTY ENGINE...	CONS 8/26	09/14/2026	CONSERVATION FUEL AUGUST 2026	0001-22-6110-000-25000	144.79
MUSCATINE COUNTY TREASU...	TAX 8/26	09/14/2026	SALES TAX ON CABINS AUG 2026	0001-22-6110-000-49610	149.70
CENTRAL IOWA DISTRIBUTING	316980	09/14/2026	PAPER TOWELS, TOILE...	0001-22-6110-000-23200	390.00
EASTERN IOWA LIGHT & POW...	808 9/26	09/14/2026	SHOP 7/31-9/1/26	0001-22-6110-000-43135	82.10
EASTERN IOWA LIGHT & POW...	808 9/26	09/14/2026	CAMPGROUND 7/31-9/1/26	0001-22-6110-000-43136	-72.15
EASTERN IOWA LIGHT & POW...	808 9/26	09/14/2026	SERV BLDG/SHOWER 7/31-9/1/26	0001-22-6110-000-43137	97.01
EASTERN IOWA LIGHT & POW...	808 9/26	09/14/2026	CC RR/SHELTER 7/31-9/1/26	0001-22-6110-000-43138	58.81
EASTERN IOWA LIGHT & POW...	808 9/26	09/14/2026	BR RR/SHELTER 7/31-9/1/26	0001-22-6110-000-43141	46.77
EASTERN IOWA LIGHT & POW...	808 9/26	09/14/2026	LODGE 7/31-9/1/26	0001-22-6110-000-43196	211.78
MUSCATINE POWER & WATER	117921 9/26	09/14/2026	LEARNING CENTER 8/3-9/1/26	0001-22-6110-000-43197	1,687.85

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MUSCATINE POWER & WATER	117922 9/26	09/14/2026	DP SHELTER 7/27-8/25/26	0001-22-6110-000-43197	40.41
MUSCATINE POWER & WATER	117924 9/26	09/14/2026	PLAYGROUND RR 7/26-8/25/26	0001-22-6110-000-43197	40.41
MUSCATINE POWER & WATER	188433 9/26	09/14/2026	BARN 7/27-8/25/26	0001-22-6112-000-43000	46.22
MUSCATINE POWER & WATER	779451 9/26	09/14/2026	2570 PETTIBONE 8/1-9/1/26	0001-22-6110-000-43144	91.98
CAPITAL SANITARY SUPPLY	G004836	09/14/2026	TRASH BAGS	0001-22-6110-000-23200	996.43
Depart 22 - CONSERVATION BOARD Total:					100,869.30

Depart: 24 - DHS

GREEN RESOURCE MANAGEM...	354754	09/14/2026	SHREDDING	0001-24-3100-000-26000	52.80
CLEARFLY COMMUNICATIONS	INV847813	09/14/2026	MONTHLY SERVICE 9/26	0001-24-3100-000-41400	361.40
Depart 24 - DHS Total:					414.20

Depart: 25 - GENERAL ASSISTANCE

MUSCATINE POWER & WATER	727140	09/14/2026	ELECTRIC ASSISTANCE	0001-25-3110-000-34200	200.00
RALPH J WITTICH-RILEY-FREER...	727169	09/14/2026	CREMATION ASSISTANCE	0001-25-3110-000-39000	529.00
TRIMBLE FUNERAL HOME & C...	727219	09/14/2026	CREMATION ASSISTANCE	0001-25-3110-000-39000	1,500.00
RUSHER, ALAN	727195	09/14/2026	RENT ASSISTANCE	0001-25-3110-000-34000	250.00
BASULTO PROPERTIES LLC	727198	09/14/2026	RENT ASSISTANCE	0001-25-3110-000-34000	250.00
RCN LLC	727202	09/14/2026	RENT ASSISTANCE	0001-25-3110-000-34000	250.00
MUSCATINE POWER & WATER	727211	09/14/2026	ELECTRIC ASSISTANCE	0001-25-3110-000-34200	200.00
HARRISON LOFTS LLC	727222	09/14/2026	RENT ASSISTANCE	0001-25-3110-000-34000	250.00
ELAN FINANCIAL SERVICES	8766 8/26	09/14/2026	WATER, TONER SHEETS	0001-25-3100-000-26000	85.54
ELAN FINANCIAL SERVICES	8766 8/26	09/14/2026	CREDIT-RETURN OF LATE FEE	0001-25-3100-000-39900	-43.03
ELAN FINANCIAL SERVICES	8766 8/26	09/14/2026	OFFICE CHAIR	0001-25-3100-000-63600	125.99
ELAN FINANCIAL SERVICES	8766 8/26	09/14/2026	WATER, TONER SHEETS	0001-25-3200-000-26000	21.39
ELAN FINANCIAL SERVICES	8766 8/26	09/14/2026	CREDIT-RETURN OF LATE FEE	0001-25-3200-000-39900	-10.76
ELAN FINANCIAL SERVICES	8766 8/26	09/14/2026	BROCHURE RACK, (2) DOC CONTAINERS, FLAG	0001-25-3200-000-63600	406.93
MUSCATINE COUNTY ENGINE...	CS 8/26	09/14/2026	CS FUEL AUG 206	0001-25-3100-000-44000	76.49
MUSCATINE COUNTY TREASU...	CS 8/26	09/14/2026	CS POSTAGE AUG 2026	0001-25-3100-000-41200	304.76
MUSCATINE COUNTY SHERIFF ...	TRANSPORTS 8/26	09/14/2026	TRANSPORTS 8/11-8/20/26	0002-25-3500-000-30234	75.35
MUSCATINE COUNTY SHERIFF ...	TRANSPORTS 8/26	09/14/2026	TRANSPORTS MILEAGE 8/11-8/20/26	0002-25-3500-000-30234	79.56
MUSCATINE COUNTY COMM...	TRU LINK 9/26	09/14/2026	TRUE LINK CARD FEES	0001-25-3110-000-39906	1,382.00
MUSCATINE PLAZA PROPERTI...	727236	09/14/2026	RENT ASSISTANCE	0001-25-3110-000-34000	250.00
WOLF, LISA	REIM 8/26	09/14/2026	REIM MILEAGE CLIENT MEETING 9/3/26	0001-25-3100-000-41300	65.96
Depart 25 - GENERAL ASSISTANCE Total:					6,249.18

Depart: 28 - MEDICAL EXAMINER

SCOTT COUNTY TREASURER	2026-00000015	09/14/2026	MEDICAL EXAMINER DEATH INVESTIGATION	0001-28-1110-000-40200	305.00 @
IOWA OFFICE OF STATE MEDI...	26-04816-A	09/14/2026	AUTOPSY 26-70-160	0001-28-1110-000-40200	2,134.67
IOWA OFFICE OF STATE MEDI...	26-04817-A	09/14/2026	AUTOPSY 26-70-161	0001-28-1110-000-40200	2,136.06
HECK, TODD	REIM 8/26	09/14/2026	REIM MILEAGE AUG 2026	0001-28-1110-000-41300	97.92
HILBERT, JULIA	REIM 8/26	09/14/2026	REIM MILEAGE AUG 2026	0001-28-1110-000-41300	77.52
VISA	3038 8/26	09/14/2026	SHIFT CALENDARS & BODY CAMERA (1)	0001-28-1110-000-26700	283.27
Depart 28 - MEDICAL EXAMINER Total:					5,034.44

Depart: 30 - COURT SERVICES

BEINE & ABEL LAW FIRM PLC	734	09/14/2026	GUARDIANSHIP FECR073059	0001-30-1620-000-42500	6,914.00
Depart 30 - COURT SERVICES Total:					6,914.00

Depart: 51 - GENERAL SERVICES

A&J ASSOCIATES PC	8217	09/14/2026	DISCUSSION & RESEARCH WITH JAIL ADMIN	0001-51-9100-755-44100	400.00
R3 HEATING & AIR	2720	09/14/2026	CH HVAC REFRIGERANT LEAK	0001-51-9100-787-44100	1,680.00
R3 HEATING & AIR	2720	09/14/2026	CH HVAC REFRIGERANT LEAK	0001-51-9100-787-44100	3,825.00
NEAL'S VACUUM & SEWING C...	232807478	09/14/2026	VACUUM FILTERS & BAGS	0001-51-9100-751-23200	5.88
NEAL'S VACUUM & SEWING C...	232807478	09/14/2026	VACUUM FILTERS & BAGS	0001-51-9100-754-23200	6.12
NEAL'S VACUUM & SEWING C...	232807478	09/14/2026	VACUUM FILTERS & BAGS	0001-51-9100-782-23200	30.00
NEAL'S VACUUM & SEWING C...	232807478	09/14/2026	VACUUM FILTERS & BAGS	0001-51-9100-788-23200	70.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TRUGREEN & ACTION PEST C...	230801044	09/14/2026	HIST JAIL, CH & LOT LAWN SERVICE	0001-51-9100-000-48300	144.78
TRUGREEN & ACTION PEST C...	230836412	09/14/2026	JAIL LAWN SERVICE	0001-51-9100-000-48300	150.02
MENARDS	38473	09/14/2026	CORDLESS ELECTRIC SCISSORS, COUPLINGS	0001-51-9100-755-44100	90.11
MENARDS	38697	09/14/2026	ELBOWS, ADAPTORS, DRAIN CONNECTOR	0001-51-9100-755-44100	74.93
MENARDS	38723	09/14/2026	PLUMBING PIPE CLAMPS	0001-51-9100-755-44100	32.76
MENARDS	38748	09/14/2026	DISINFECTANT WIPES	0001-51-9100-758-23200	7.98
GRAINGER	9057561053	09/14/2026	AIR FILTERS (12)	0001-51-9100-788-44100	145.20
GRAINGER	9057561079	09/14/2026	ASSORTED GASKETS	0001-51-9100-755-44100	92.00
MENARDS	38883	09/14/2026	CLR	0001-51-9100-000-26005	39.98
GRAINGER	9060956191	09/14/2026	DRAIN CLEANING CABLE	0001-51-9100-000-26005	45.30
VISA	3038 8/26	09/14/2026	CREDIT FROM FOAM FILTERS	0001-51-9100-000-29000	-11.99
VISA	5553 8/26	09/14/2026	LATE FEE & INTEREST CHARGE	0001-51-9100-000-25000	63.39
VISA	5553 8/26	09/14/2026	MOWING FUEL	0001-51-9100-000-25000	208.85
CURTIS PEST CONTROL	7626	09/14/2026	SPRAYED FOR CICADAS (4 TREATMENTS)	0001-51-9100-000-47400	178.50
CURTIS PEST CONTROL	7626	09/14/2026	SPRAYED FOR CICADAS (4 TREATMENTS)	0001-51-9100-751-47400	171.50
A&J ASSOCIATES PC	8222	09/14/2026	FEE PER CONTRACT-CONSULTING FOR HVAC FAILURES	0001-51-9100-755-44100	300.00
OVESON REFUSE & RECYCLING..	82381	09/14/2026	CS/HHS/ADMIN DUMPSTER PICKUP	0001-51-9100-000-47500	115.00
OVESON REFUSE & RECYCLING..	82381	09/14/2026	CS/HHS/ADMIN DUMPSTER PICKUP	0001-51-9100-751-47500	56.35
OVESON REFUSE & RECYCLING..	82381	09/14/2026	CS/HHS/ADMIN DUMPSTER PICKUP	0001-51-9100-754-47500	58.65
MUSCATINE COUNTY ENGINE...	GEN SERV 8/26	09/14/2026	GENERAL SERVICES FUEL AUGUST 2026	0001-51-9100-000-25000	176.72
MUSCATINE POWER & WATER	105922 9/26	09/14/2026	COURTHOUSE 8/1-9/1/26	0001-51-9100-787-43000	2,833.43
MUSCATINE POWER & WATER	112443 9/26	09/14/2026	CS/HHS 8/1-9/1/26	0001-51-9100-751-43000	1,073.57
MUSCATINE POWER & WATER	112443 9/26	09/14/2026	CS/HHS 8/1-9/1/26	0001-51-9100-754-43000	1,117.38
MUSCATINE POWER & WATER	118558 9/26	09/14/2026	ADMIN 8/1-9/1/26	0001-51-9100-788-43000	3,456.97
Depart 51 - GENERAL SERVICES Total:					16,638.38
Depart: 52 - INFORMATION SERVICES					
VERIZON	6151382726	09/14/2026	JET PACKS & CELLULAR BACKUPS 7-/19-8/18/26	0001-52-9110-000-41400	170.06
CENTER FOR INTERNET SECUR...	INV-260820-0084284	09/14/2026	MC-ISAC SINGLE ORGANIZATION MEMBERSHIP 12M TIER 2	0001-52-9110-000-48000	3,495.00
MUSCATINE POWER & WATER	104565 8/26	09/14/2026	DEDICATED CIRCUIT TO SO & BACKUP 7/24-8/24/26	0001-52-9110-000-41451	475.00
MUSCATINE POWER & WATER	104565 8/26	09/14/2026	DEDICATED CIRCUIT TO SO & BACKUP 7/24-8/24/26	0001-52-9110-000-41458	137.97
CLEARFLY COMMUNICATIONS	INV850319	09/14/2026	SO PHONE SYSTEM	0001-52-9110-000-41400	229.06
CLEARFLY COMMUNICATIONS	INV850321	09/14/2026	JL PHONE SYSTEM	0001-52-9110-000-41400	545.60
CLEARFLY COMMUNICATIONS	INV851578	09/14/2026	ZON PHONE SYSTEM	0001-52-9110-000-41400	63.87
CLEARFLY COMMUNICATIONS	INV851579	09/14/2026	ENG PHONE SYSTEM	0001-52-9110-000-41400	153.19
CLEARFLY COMMUNICATIONS	INV851647	09/14/2026	ADM PHONE SYSTEM	0001-52-9110-000-41400	1,006.40
CLEARFLY COMMUNICATIONS	INV851649	09/14/2026	CONS PHONE SYSTEM	0001-52-9110-000-41400	82.10
CLEARFLY COMMUNICATIONS	INV852976	09/14/2026	CS PHONE SYSTEM	0001-52-9110-000-41400	331.77
ADVANCED BUSINESS SYSTEM...	42921006	09/14/2026	JAIL COPIERS LEASE	0001-52-9110-000-42162	465.00
Depart 52 - INFORMATION SERVICES Total:					7,155.02
Depart: 53 - PHYSICAL PLANNING-ZONING					
COLUMN SOFTWARE PBC	28EE9089-0446	09/14/2026	PH SEPT 2026 BD OF ADJUSTMENT	0011-53-6300-000-40000	39.67
VERIZON	6151826728	09/14/2026	DATA PLAN 7/24-8/23/26	0011-53-3020-000-41405	20.01
VERIZON	6151826728	09/14/2026	DATA PLAN 7/24-8/23/26	0011-53-6300-000-41405	20.00
COLUMN SOFTWARE PBC	28EE9089-0448	09/14/2026	UPDATED PH SEPT 2026 BD OF ADJUSTMENT	0011-53-6300-000-40000	40.36

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ELAN FINANCIAL SERVICES	7406 8/26	09/14/2026	USPS STAMPED ENEVELOPES	0011-53-3020-000-41200	254.75
ELAN FINANCIAL SERVICES	7406 8/26	09/14/2026	RESIDENTIAL CODE TAB COMBO	0011-53-6300-000-26000	189.50
ELAN FINANCIAL SERVICES	7406 8/26	09/14/2026	USPS STAMPED ENEVELOPES	0011-53-6300-000-41200	254.75
ELAN FINANCIAL SERVICES	7406 8/26	09/14/2026	E2 COMMERCIAL ELECTRICAL INSPECTOR EXAM (1)	0011-53-6300-000-42232	255.00
ELAN FINANCIAL SERVICES	7406 8/26	09/14/2026	RESIDENTIAL BLDG INSPECTOR ONLINE EXAM PREP	0011-53-6300-000-42232	109.65
ELAN FINANCIAL SERVICES	7406 8/26	09/14/2026	MEALS ISAC CONFERENCE	0011-53-6300-000-42233	33.56
ELAN FINANCIAL SERVICES	7406 8/26	09/14/2026	LODGING ISAC CONFERENCE	0011-53-6300-000-42233	816.69
ELAN FINANCIAL SERVICES	7406 8/26	09/14/2026	PARKING ISAC CONFERENCE	0011-53-6300-000-42233	13.00
ELAN FINANCIAL SERVICES	7406 8/26	09/14/2026	OIL CHANGE & TIR...	0011-53-6300-000-44000	70.24
MUSCATINE COUNTY ENGINE...	ZON 8/26	09/14/2026	ZONING FUEL AUGUST 2026	0011-53-6300-000-25000	547.81
Depart 53 - PHYSICAL PLANNING-ZONING Total:					2,664.99
Depart: 70 - EMERGENCY MANAGEMENT					
EASTERN IOWA COMMUNITY ...	9056	09/14/2026	(4) CPR CERTIFICATIONS - MSRU	4000-70-1210-000-42232	18.00
ELAN FINANCIAL SERVICES	4508 8/26	09/14/2026	EMA FUEL	4000-70-1210-000-25000	88.23
ELAN FINANCIAL SERVICES	4508 8/26	09/14/2026	IEMA 26/27 MEMEBERSHIP DUES	4000-70-1210-000-48000	229.00
ELAN FINANCIAL SERVICES	3358 8/26	09/14/2026	LATE FEE	4000-70-1210-000-39900	39.00
ELAN FINANCIAL SERVICES	6767 8/26	09/14/2026	LATE FEE	4000-70-1210-000-39900	39.00
Depart 70 - EMERGENCY MANAGEMENT Total:					413.23
Depart: 71 - E-911					
CENTURYLINK COMMUNICAT...	796658956	09/14/2026	MONTHLY SERVICE 7/16-8/15/26	4010-71-0515-000-41400	837.14
CENTURYLINK COMMUNICAT...	796658956	09/14/2026	FINANCE CHARGE	4010-71-0515-000-41400	8.14
WINDSTREAM	091647993 9/26	09/14/2026	MONTHLY SERVICE 9/1-9/30/26	4010-71-0515-000-41400	217.93
Depart 71 - E-911 Total:					1,063.21
Depart: 97 - MUSCOM					
HRDIRECT/GNEIL	INV18735623	09/14/2026	STATE & FEDERAL LABOR LAW POSTERS	4050-97-1040-000-26000	98.95 @
AT&T MOBILITY	287295780368X08272026	09/14/2026	MONTHLY SERVICE-DATA CARDS 7/20-8/19/26	4050-97-1040-000-41405	2,217.47
VERIZON	6151855197	09/14/2026	MONTHLY SERVICE 7/24-8/23/26	4050-97-1040-000-41405	818.65
MUSCATINE POWER & WATER	116383 8/26	09/14/2026	MCC TOWER 7/14-8/13/26	4050-97-1040-000-43010	219.95
ALLIANT ENERGY	0650396052 8/26	09/14/2026	MCC TOWER 7/28-8/26/26	4050-97-1040-000-43010	35.78
COLUMN SOFTWARE PBC	4FE146E0-0028	09/14/2026	MUSCOM USER GROUP 8/25/26 MINUTES	4050-97-1040-000-40000	73.47
AMERICAN TOWERS CORP	5380850	09/14/2026	TOWER RENTAL 9/1-9/31/26	4050-97-1040-000-45512	4,284.86
WINSOR CONSULTING GROUP...	28287	09/14/2026	FIREWALL REPLACEMENT	4050-97-1040-000-63675	6,039.00
COLUMN SOFTWARE PBC	4FE146E0-0029	09/14/2026	MCJCC 8/26/26 MINUTES	4050-97-1040-000-40000	77.65
IAED	SIN447741	09/14/2026	EMD RETEST (1)	4050-97-1040-000-42232	30.00
ELAN FINANCIAL SERVICES	4508 8/26	09/14/2026	PRINT TONER, TONER CARTRIDGE	4050-97-1040-000-26000	744.44
ELAN FINANCIAL SERVICES	4508 8/26	09/14/2026	STAMPS	4050-97-1040-000-41200	32.80
ELAN FINANCIAL SERVICES	4508 8/26	09/14/2026	IMPACT DISPATCH	4050-97-1040-000-42232	35.00
ELAN FINANCIAL SERVICES	4508 8/26	09/14/2026	LODGING - CTO COURSE	4050-97-1040-000-42233	282.72
ELAN FINANCIAL SERVICES	4508 8/26	09/14/2026	WILD CAT DEN TOWER 5/31-6/30/26	4050-97-1040-000-43012	279.58 @
ELAN FINANCIAL SERVICES	4508 8/26	09/14/2026	MDT BATTERIES	4050-97-1040-000-63867	129.68
MOTOROLA SOLUTIONS INC	34218	09/14/2026	ISICS LEASE PAYMENT	4050-97-1040-000-45511	490,294.25
CITY OF WEST LIBERTY	10-01360-00 9/26	09/14/2026	WEST LIBERTY TOWER SITE 7/15-8/15/26	4050-97-1040-000-43013	263.32
EASTERN IOWA LIGHT & POW...	21082903 9/26	09/14/2026	WILD CAT DEN TOWER 7/31-8/31/26	4050-97-1040-000-43012	152.52
ALLIANT ENERGY	4097848708 9/26	09/14/2026	CONESVILLE TOWER 8/5-9/3/26	4050-97-1040-000-43011	293.31

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Pending Expense Approval Report

Post Dates: 09/14/2026 - 09/14/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CHARLETT, BRITNAE	REIM 8/26	09/14/2026	REIM MILEAGE NENA CTO COURSE	4050-97-1040-000-41300	169.32
CHARLETT, BRITNAE	REIM 8/26	09/14/2026	REIM MEALS NENA CTO COURSE	4050-97-1040-000-42233	70.18
Depart 97 - MUSCOM Total:					506,642.90
Depart: 98 - DRAINAGE DISTRICTS					
LOUISA COUNTY TREASURER	606454	09/14/2026	PT LM 05-32-301-000	6000-98-6000-000-44200	118.00
LOUISA COUNTY TREASURER	607714	09/14/2026	PT LM 05-32-308-000	6000-98-6000-000-44200	6.00
EASTERN IOWA LIGHT & POW...	STMT 8/26	09/14/2026	UTILITIES 7/28-8/1/26	6000-98-6000-000-44200	4,177.67
Depart 98 - DRAINAGE DISTRICTS Total:					4,301.67
Depart: 99 - NONDEPARTMENTAL					
HRDIRECT/GNEIL	INV18735617	09/14/2026	STATE & FEDERAL LABOR LAW POSTERS	0001-99-9000-000-42200	98.95 @
HRDIRECT/GNEIL	INV18735618	09/14/2026	STATE & FEDERAL LABOR LAW POSTERS	0001-99-9000-000-42200	98.95 @
HRDIRECT/GNEIL	INV18735619	09/14/2026	STATE & FEDERAL LABOR LAW POSTERS	0001-99-9000-000-42200	98.95 @
HRDIRECT/GNEIL	INV18735620	09/14/2026	STATE & FEDERAL LABOR LAW POSTERS	0001-99-9000-000-42200	98.95 @
HRDIRECT/GNEIL	INV18735621	09/14/2026	STATE & FEDERAL LABOR LAW POSTERS	0001-99-9000-000-42200	98.95 @
HRDIRECT/GNEIL	INV18735622	09/14/2026	STATE & FEDERAL LABOR LAW POSTERS	0001-99-9000-000-42200	98.95 @
HRDIRECT/GNEIL	INV18750710	09/14/2026	STATE & FEDERAL LABOR LAW POSTERS	0001-99-9000-000-42200	98.95 @
A&J ASSOCIATES PC	8216	09/14/2026	GEOTHERMAL UPGRADE CONSULT SERVICES THRU 7/31/26	1500-99-0221-000-61200	1,200.00
QUADIENT LEASING USA INC	Q2503499	09/14/2026	POSTAGE MACHINE LEASE 9/25/26-12/24/26	0001-99-9100-000-41210	1,141.56
WOLFE CONTRACTING INC	DLP PAY APP 3	09/14/2026	DLP MAINT BLDG WORK DONE THRU 8/27/26	1500-99-0234-000-61005	27,342.45
VISA	3038 8/26	09/14/2026	JOB POSTING	0001-99-9030-000-42000	75.00
CITY OF MUSCATINE	0029381	09/14/2026	SOLID WASTE AGENCY ASSESSMENT JULY-DECEMBER 2026	0011-99-6020-000-47500	19,277.00
A&J ASSOCIATES PC	8221	09/14/2026	GEOTHERMAL UPGRADE CONSULTING SERV THRU 8/31/26	1500-99-0221-000-61200	5,500.00
ELAN FINANCIAL SERVICES	7406 8/26	09/14/2026	PRINT MCCS BLDG DRAWINGS & MANUAL	1500-99-0227-000-61010	41.90
DAXON CONSTRUCTION COM...	ENG SATELLITE PAY APP 1	09/14/2026	ENG SATELLITE FACILITY SHEDS WORK DONE THRU 8/31/2	1500-99-0233-000-61019	15,132.00
IMWCA	INV99459	09/14/2026	WORK COMP PREM 26-27 INSTALLMENT #3	0002-99-9210-000-46400	8,901.00
SPECTRA BUILD INC	JL DOOR PAY APP 1	09/14/2026	JAIL DOOR & ACCESS PANELS WORK DONE THRU 8/31/26	1500-99-0223-000-61010	51,176.51
DAXON CONSTRUCTION COM...	PAY APP 6	09/14/2026	ENG/ZON BLDG REMODEL WORK DONE THRU 8/31/26	1500-99-0233-000-61005	87,785.00
HORIZON ARCHITECTURE	G23-006A-015	09/14/2026	ENG/ZON BLDG REMODEL T&M CONSULTANT FEE	1500-99-0233-000-61005	262.50
HORIZON ARCHITECTURE	G23-006A-015	09/14/2026	ENG/ZON BLDG REMODEL T&M CONSTRUCTION THRU 8/31	1500-99-0233-000-61005	1,132.50
HORIZON ARCHITECTURE	G24-029-005	09/14/2026	ARCHITECT SERVICES 10/1/25-6/30/26	1500-99-0223-000-61010	1,431.82 @
HORIZON ARCHITECTURE	G24-029-005	09/14/2026	ARCHITECT SERVICES 7/1/26-8/31/26	1500-99-0223-000-61010	318.18
HORIZON ARCHITECTURE	G24-030-011	09/14/2026	ENG SATELLITE FACILITY-SHED AUG 2026 T&M MATERIALS	1500-99-0233-000-61019	2,175.00
Depart 99 - NONDEPARTMENTAL Total:					223,585.07
Grand Total:					1,320,657.53

The payables contained in this report are in an open packet, and have not posted to the General Ledger

Report Summary

Fund Summary

Fund	Expense Amount
0001 - GENERAL BASIC	140,571.43
0002 - GENERAL SUPPLEMENTAL	15,336.18
0011 - RURAL SERVICES BASIC	21,941.99
0020 - SECONDARY ROAD	294,003.26
0027 - CONSERVATION LAND AQUISITION	85,745.00
0029 - DTF ACCOUNT	325.21
0030 - JAIL COMMISSARY FUND	42,774.33
0032 - SHERIFF FORFEITED-STATE	519.50
0033 - DTF FORFEITED-Treasury	204.29
0038 - FINE COLLECTIONS-ATTY SHARE	645.00
1500 - CAPITAL PROJECTS	193,497.86
4000 - EMERGENCY MANAGEMENT	413.23
4010 - E-911 TRUST	1,063.21
4050 - MUSCOM	506,642.90
5120 - DRUG TASK FORCE	10,115.28
6000 - DRAINAGE DISTRICTS	4,301.67
8501 - INSURANCE DEDUCTABLE TRUST	2,557.19
Grand Total:	1,320,657.53

Account Summary

Account Number	Account Name	Expense Amount
0001-01-9000-000-26000	OFFICE SUPPLIES	120.67
0001-01-9000-000-40000	PUBLICATIONS & NOTIC...	1,038.23
0001-01-9000-000-41200	POSTAGE/MAILING	245.04
0001-01-9000-000-48000	DUES & MEMBERSHIPS	30.00
0001-02-9010-000-41200	POSTAGE/MAILING	5.94
0001-02-9010-000-42233	MEALS & LODGING	13.00
0001-03-8100-000-41200	POSTAGE/MAILING	2,431.19
0001-03-9020-000-26000	OFFICE SUPPLIES	32.00
0001-03-9020-000-42120	TAX STATEMENTS	13,559.47
0001-04-1100-000-26000	OFFICE SUPPLIES	119.39
0001-04-1100-000-26100	REFERENCE MATERIALS	333.00
0001-04-1100-000-41200	POSTAGE/MAILING	106.24
0001-04-1100-000-41300	MILEAGE	246.32
0001-04-1100-000-41500	CELL PHONES/PAGERS	207.50
0001-04-1100-000-42233	MEALS & LODGING	320.04
0001-04-1100-000-42617	DEPOSITION/INTERPRET	261.73
0001-04-1100-000-42618	SERV OF PAPERS	1,736.50
0001-04-1102-000-26710	FINE COLLECTION PROG...	465.55
0001-05-1000-000-25000	FUELS	9,253.80
0001-05-1000-000-26000	OFFICE SUPPLIES	419.98
0001-05-1000-000-29600	SUPPLIES-SQUAD CARS	31.24
0001-05-1000-000-42233	MEALS & LODGING	5.07
0001-05-1000-000-43000	UTILITIES	625.13
0001-05-1000-000-44000	VEHICLE MAINT/REPAIR	2,186.37
0001-05-1000-000-47400	EXTERMINATION SERV	150.00
0001-05-1000-000-47500	WASTE DISPOSAL SERV	80.00
0001-05-1000-000-48030	CERT COSTS/ACADEMY	2,863.98
0001-05-1000-000-48800	CANINE UNIT	805.15
0001-05-1000-000-63700	GUNS & AMMUNITION	46.79
0001-05-1000-000-63800	EQUIPMENT-SRT	1,847.15
0001-05-1010-000-49200	SECRET INVESTIGATIONS	465.01
0001-05-1011-000-25000	FUELS	207.23
0001-05-1011-000-26000	SUPPLIES	127.99
0001-05-1012-000-25000	FUELS	207.75
0001-06-1050-000-23200	CUSTODIAL SUPPLIES	1,380.75
0001-06-1050-000-25000	FUELS	1,406.84

Account Summary

Account Number	Account Name	Expense Amount
0001-06-1050-000-26000	OFFICE SUPPLIES	338.83
0001-06-1050-000-29410	CLOTHING-INMATES	253.89
0001-06-1050-000-41418	INTERPRET SERV/PHONE	19.30
0001-06-1050-000-42779	SERV AGMT-CERTASITE	1,848.75
0001-06-1050-000-42871	MEDICAL SUPPLIES	1,488.69
0001-06-1050-000-44000	VEHICLE MAINT/REPAIR	2,968.95
0001-06-1050-000-47500	WASTE DISPOSAL SERV	685.00
0001-06-1050-000-48000	DUES & MEMBERSHIPS	30.00
0001-06-1050-000-63800	EQUIPMENT	4,634.65
0001-06-1052-000-23000	FOOD & PROVISIONS	20,056.60
0001-06-1052-000-23084	MILK & DAIRY PRODUCTS	3,109.87
0001-06-1052-000-63800	EQUIPMENT/SUPPLIES	1,835.70
0001-07-8110-000-26000	OFFICE SUPPLIES	575.88
0001-07-8110-000-41200	POSTAGE/MAILING	59.46
0001-22-6100-000-12600	CONSERVATION BOARD	58.00
0001-22-6100-000-26000	OFFICE SUPPLIES	79.86
0001-22-6100-000-29400	UNIFORMS	30.00
0001-22-6100-000-42233	MEALS & LODGING	809.67
0001-22-6110-000-20300	FERTILIZER/SEED/HERBIC..	502.13
0001-22-6110-000-23200	CUSTODIAL SUPPLIES	1,563.41
0001-22-6110-000-25000	FUELS	2,912.04
0001-22-6110-000-29000	EQUIPMENT & HAND T...	539.94
0001-22-6110-000-29300	SAFETY/PROTECT SUPPL...	589.00
0001-22-6110-000-39945	DRAINAGE DIST TAXES	2,353.00
0001-22-6110-000-43000	UTILITIES	35.88
0001-22-6110-000-43135	ELECTRIC-HOUSE&SHO...	82.10
0001-22-6110-000-43136	ELECTRIC-CAMPGROUND	-72.15
0001-22-6110-000-43137	ELECTRIC-SERV BLDG	97.01
0001-22-6110-000-43138	ELECTRIC-CHICKEN CRK ...	58.81
0001-22-6110-000-43141	ELECTRIC-BOAT RAMP ...	46.77
0001-22-6110-000-43142	ELECTRIC-JACK SHUGER ...	33.46
0001-22-6110-000-43143	Electricity-DLP Cabins	478.24
0001-22-6110-000-43144	Electricity (DLP Shop)	133.43
0001-22-6110-000-43145	Electricity (DLP Campgro...	201.91
0001-22-6110-000-43196	ELECTRIC-SAULSBURY	211.78
0001-22-6110-000-43197	ELECTRIC-LEARNING CE...	1,768.67
0001-22-6110-000-44600	EQUIP MAINT-REPAIR	38.88
0001-22-6110-000-47500	WASTE DISPOSAL SERV	1,724.46
0001-22-6110-000-49610	HOTEL MOTEL TAXES	149.70
0001-22-6112-000-43000	UTILITIES	46.22
0001-22-6120-000-20000	FEED	615.16
0001-22-6120-000-29200	RECREATIONAL SUPPLIES	132.92
0001-22-6120-000-40000	PUBLICATIONS & NOTIC...	-96.00
0001-24-3100-000-26000	OFFICE SUPPLIES	52.80
0001-24-3100-000-41400	TELEPHONE SERVICE	361.40
0001-25-3100-000-26000	OFFICE SUPPLIES	85.54
0001-25-3100-000-39900	MISCELLANEOUS	-43.03
0001-25-3100-000-41200	POSTAGE/MAILING	304.76
0001-25-3100-000-41300	MILEAGE & TRAVEL EXP...	65.96
0001-25-3100-000-44000	VEHICLE MAINT/REPAIR	76.49
0001-25-3100-000-63600	OFFICE EQUIP/FURNITU...	125.99
0001-25-3110-000-34000	RENT PAYMENTS	1,250.00
0001-25-3110-000-34200	UTILITY PMTS-ELECTRIC	400.00
0001-25-3110-000-39000	FUNERAL SERVICES	2,029.00
0001-25-3110-000-39906	TRUE LINK CARD FEES	1,382.00
0001-25-3200-000-26000	OFFICE SUPPLIES	21.39
0001-25-3200-000-39900	MISCELLANEOUS	-10.76
0001-25-3200-000-63600	OFFICE EQUIP/FURNITU...	406.93

Account Summary

Account Number	Account Name	Expense Amount
0001-28-1110-000-26700	PROGRAM SUPPLIES	283.27
0001-28-1110-000-40200	LAB/AUTOPSY FEES	4,575.73
0001-28-1110-000-41300	MILEAGE	175.44
0001-30-1620-000-42500	COURT/ATTY-JUVENILES	6,914.00
0001-51-9100-000-25000	FUELS	448.96
0001-51-9100-000-26005	MAINTENANCE SUPPLIES	85.28
0001-51-9100-000-29000	EQUIPMENT/TOOLS	-11.99
0001-51-9100-000-47400	EXTERMINATION SERV	178.50
0001-51-9100-000-47500	WASTE DISPOSAL SERV	115.00
0001-51-9100-000-48300	MOWING/LANDSCAPING	294.80
0001-51-9100-751-23200	CUSTODIAL SUPPLIES-D...	5.88
0001-51-9100-751-43000	UTILITIES-DHS	1,073.57
0001-51-9100-751-47400	EXTERMINATION-DHS	171.50
0001-51-9100-751-47500	WASTE DISPOSAL-DHS	56.35
0001-51-9100-754-23200	CUSTODIAL SUPPLIES-CS	6.12
0001-51-9100-754-43000	UTILITIES-CS	1,117.38
0001-51-9100-754-47500	WASTE DISPOSAL SERV-...	58.65
0001-51-9100-755-44100	BUILDING MAINT-JAIL	989.80
0001-51-9100-758-23200	CUSTODIAL SUPPLIES-M...	7.98
0001-51-9100-782-23200	CUSTODIAL SUPPLIES-SO	30.00
0001-51-9100-787-43000	UTILITIES-CTHSE	2,833.43
0001-51-9100-787-44100	BUILDING MAINT-CTHSE	5,505.00
0001-51-9100-788-23200	CUSTODIAL SUPPLIES-A...	70.00
0001-51-9100-788-43000	UTILITIES-ADMIN	3,456.97
0001-51-9100-788-44100	BUILDING MAINT-ADMIN	145.20
0001-52-9110-000-41400	TELEPHONE SERVICE	2,582.05
0001-52-9110-000-41451	METRO AREA NETWORK	475.00
0001-52-9110-000-41458	INTERNET SERV	137.97
0001-52-9110-000-42162	COPIER MAINTENANCE	465.00
0001-52-9110-000-48000	DUES & MEMBERSHIPS	3,495.00
0001-99-9000-000-42200	EDUCATION/TRAINING	692.65
0001-99-9030-000-42000	PROFESSIONAL FEES	75.00
0001-99-9100-000-41210	POSTAGE MACHINE EXP...	1,141.56
0002-02-8000-000-26400	ELECTION SUPPLIES	409.11
0002-02-8000-000-41200	POSTAGE/MAILING	488.38
0002-02-8000-000-41300	MILEAGE	209.44
0002-02-8000-000-42233	MEALS & LODGING	237.17
0002-02-8000-000-48000	DUES & MEMBERSHIPS	4,936.17
0002-25-3500-000-30234	SUBSTANCE ABUSE TRE...	154.91
0002-99-9210-000-46400	WORKMENS' COMPENS...	8,901.00
0011-53-3020-000-41200	POSTAGE/MAILING	254.75
0011-53-3020-000-41405	DATA PLAN - TABLET	20.01
0011-53-6300-000-25000	FUELS	547.81
0011-53-6300-000-26000	OFFICE SUPPLIES	189.50
0011-53-6300-000-40000	PUBLICATIONS & NOTIC...	80.03
0011-53-6300-000-41200	POSTAGE/MAILING	254.75
0011-53-6300-000-41405	DATA PLAN - TABLET	20.00
0011-53-6300-000-42232	TUITION/REGISTRATION	364.65
0011-53-6300-000-42233	MEALS & LODGING	863.25
0011-53-6300-000-44000	VEHICLE MAINT/REPAIR	70.24
0011-99-6020-000-47500	WASTE DISPOSAL SERV	19,277.00
0020-20-0201-361-62100	GRANULAR	3,683.72
0020-20-0201-384-62600	EROSION CONTROL-STR...	44,873.06
0020-20-0201-386-62600	TILE LINES	800.00
0020-20-0201-390-62300	TRAFFIC CONTROLS	3,000.00
0020-20-7000-120-63600	OFFICE EQUIP/FURNITU...	173.59
0020-20-7010-240-42300	ENGINEERING SERVICES	29,942.50
0020-20-7100-430-44800	CULVERTS	353.65

Account Summary

Account Number	Account Name	Expense Amount
0020-20-7110-461-44800	GRANULAR	23,429.61
0020-20-7110-466-44800	ASPHALT CONCRETE	208.09
0020-20-7110-467-44800	PCC	5,431.82
0020-20-7110-483-44900	EROSION CONTROL	72.16
0020-20-7130-591-44810	SIGNS	470.59
0020-20-7140-490-44800	ROAD CLEARING	3,397.10
0020-20-7200-610-63100	CONSTRUCTION & MAIN...	122,147.20
0020-20-7210-621-44300	PARTS	4,980.68
0020-20-7210-623-44300	OUTSIDE SERVICE	7,602.61
0020-20-7210-631-25000	GASOLINE	10,906.37
0020-20-7210-632-25000	DIESEL	28,194.31
0020-20-7210-633-25100	OIL	125.00
0020-20-7210-637-25400	FILTERS-OIL/AIR	94.41
0020-20-7210-638-25400	BATTERIES	434.85
0020-20-7210-649-25400	OTHER	96.72
0020-20-7210-650-49500	EQUIPMENT OPERATIO...	3,127.07
0020-20-7220-655-29000	EQUIPMENT & HAND T...	18.99
0020-20-7220-680-24000	HARDWARE	439.16
0027-22-0210-000-63910	DEEP LAKES PARK	85,745.00
0029-05-1010-000-26700	DTF OPERATING ACCOU...	325.21
0030-06-1053-000-23087	ITEMS FOR RESALE	16,435.38
0030-06-1053-000-63800	EQUIPMENT	26,338.95
0032-05-1000-000-39900	SHERIFF SHARE FORFEIT...	519.50
0033-05-1000-000-39900	DTF FORFEITED-Treasury	204.29
0038-04-1100-000-39900	FINE COLLECTION	645.00
1500-99-0221-000-61200	ADMIN BLDG HVAC SYST...	6,700.00
1500-99-0223-000-61010	JAIL BUILDING REPAIRS	52,926.51
1500-99-0227-000-61010	CS/DHC BUILDING REPAI...	41.90
1500-99-0233-000-61005	ENGINEER BUILDING RE...	89,180.00
1500-99-0233-000-61019	ENGINEER BUILDING AD...	17,307.00
1500-99-0234-000-61005	CONSERVATION BUILDI...	27,342.45
4000-70-1210-000-25000	FUEL	88.23
4000-70-1210-000-39900	MISC/GSA ACQUISITION	78.00
4000-70-1210-000-42232	TUITION/REGISTRATION	18.00
4000-70-1210-000-48000	DUES/MEMBERSHIPS	229.00
4010-71-0515-000-41400	911 TELEPHONE LINES	1,063.21
4050-97-1040-000-26000	OFFICE SUPPLIES	843.39
4050-97-1040-000-40000	PUBLICATIONS & NOTIC...	151.12
4050-97-1040-000-41200	POSTAGE/MAILING	32.80
4050-97-1040-000-41300	MILEAGE	169.32
4050-97-1040-000-41405	MOBILE DATA	3,036.12
4050-97-1040-000-42232	TUITION/REGISTRATION	65.00
4050-97-1040-000-42233	MEALS & LODGING	352.90
4050-97-1040-000-43010	UTILITIES-MCC TOWER S...	255.73
4050-97-1040-000-43011	UTILITIES CONESVILLE T...	293.31
4050-97-1040-000-43012	UTILITIES-WILD CAT DEN...	432.10
4050-97-1040-000-43013	UTILITIES-WEST LIBERTY ...	263.32
4050-97-1040-000-45511	ISICS LEASE PAYMENT	490,294.25
4050-97-1040-000-45512	TOWER LEASE-AMERICA...	4,284.86
4050-97-1040-000-63675	IT EQUIPMENT	6,039.00
4050-97-1040-000-63867	EQUIPMENT-MDT	129.68
5120-00-1010-000-49200	SECRET INVESTIGATIONS	10,115.28
6000-98-6000-000-44200	DRAINAGE LINES & MAI...	4,301.67
8501-00-0310-000-46600	INS DED TRUST	2,557.19
Grand Total:		1,320,657.53

Project Account Summary

Project Account Key	Expense Amount
None	1,268,300.75
FR6-361	3,683.72
FR6-384	44,873.06
FR6-386	800.00
FR6-390	3,000.00
Grand Total:	1,320,657.53

September 14, 2026

Agenda Packet

Item #4

- Muscatine County Engineering & Zoning Building Change Order Request #05



CONTRACT - Change Order Request- #05-REVISED

TO: Muscatine County
414 E Third St, Ste 101
Muscatine, IA 52761

Horizon Architecture
Mike Nolan
3116 Alpine Court
Iowa City, IA 52245

PROJECT: Muscatine County Engineering &
Zoning Building
3610 Park Avenue West
Muscatine, IA 52761

1. Engineering Lab Sink & Tables:

Per your request, we have priced one (1) 30"x30" stainless steel utility sink, one (1) 10" stainless steel swivel faucet, one (1) 60"x30" stainless steel adjustable table with bottom shelf, and two (2) 60"x30" stainless steel work cabinets with backsplash for the Engineering Lab space in lieu of the tables and sink originally quoted by Daxon. All products manufactured by Uline, as specified per basis of design.

Total CONTRACT Change Request #05.....\$649.00

Thank you,

Jake Steele
Project Manager
Daxon Construction Company

Owner's Acceptance to Proceed:

Accepted by: _____ Signature: _____

Acceptance Date: _____



PROJECT: 25019: Muscatine Co. E&Z Bldg
COR#: 5-REVISED
COR TITLE: Engineering Lab Sink & Tables
PREPARED BY: Michele

DATE: 9/9/2026
DESCRIPTION OF WORK: Engineering Lab Sink & Tables

DAXON CONSTRUCTION - CHANGE ORDER WORKSHEET REQUEST FORM - (Office use only)

		GC LABOR AND MATERIAL				SUB-CONTRACTOR			
Description	Qty	Units	Unit Price	Total	Quoted Price	Total	Grand Line Total	Cost Code	Subcontractor/Supplier
Labor Project Manager	1		\$150.00	\$150.00		\$0.00	\$150.00	1330-L	DAXON CONSTRUCTION
Labor Superintendent	1		\$110.00	\$110.00		\$0.00	\$110.00	1320-L	DAXON CONSTRUCTION
				\$0.00		\$0.00	\$0.00		
1 sink, 1 faucet, 1 adjustable table & 2 work cabinets with backsplash	1		\$4,700.19	\$4,700.19		\$0.00	\$4,700.19	6400-M	Uline
				\$0.00		\$0.00	\$0.00		
Credit for stainless steel top	-1		\$3,975.00	(\$3,975.00)		\$0.00	(\$3,975.00)	6400-M	Plug
				\$0.00		\$0.00	\$0.00		
Cost of original sink & faucet	-1			\$0.00	\$1,000.00	(\$1,000.00)	(\$1,000.00)	15400-S	Evergreen Plumbing
				\$0.00		\$0.00	\$0.00		
				\$0.00		\$0.00	\$0.00		
				\$0.00		\$0.00	\$0.00		
TOTAL DIRECT COSTS:				\$985.19		(\$1,000.00)	(\$14.81)		
Project Related Technology	0.75	%		\$38.00		\$0.00	\$38.00	1063-O	
General Liability Insurance	1.15	%		\$58.00		\$0.00	\$58.00	1200-O	
Builder's Risk Insurance	0.00	%		\$0.00		\$0.00	\$0.00	1200-O	
P&P Bond	1.44	%		\$72.00		\$0.00	\$72.00	1810-O	
Contingency	0.00	%		\$0.00		\$0.00	\$0.00	1100-O	
Overhead & Profit: GC Material & Labor	10.00	%		\$496.00			\$496.00	OH/P	
Overhead & Profit: Subcontractor	10.00	%				\$0.00	\$0.00	OH/P	
TOTAL INDIRECT COSTS:				\$664.00		\$0.00	\$664.00		
								GRAND TOTAL:	
								\$649.00	



1-800-295-5510
uline.com
customer.service@uline.com

**PRICING
REQUEST**

REQUEST # PRA2611688

Thank you for your interest in Uline!

PROVIDED TO: DAXON CONSTRUCTION CO
1520 E LE CLAIRE RD
ELDRIDGE IA 52748-1741

SHIP TO: DAXON CONSTRUCTION CO
1520 E LE CLAIRE RD
ELDRIDGE IA 52748-1741

CUSTOMER NUMBER			SHIP VIA	REQUEST DATE	
26426999			AAA COOPER	09/09/26	
QUANTITY	U/M	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
1	EA	H-10304	STAINLESS STEEL UTILITY SINK - 1-BOWL	825.00	825.00
1	EA	H-10305	10" SWIVEL FAUCET	175.00	175.00
2	EA	H-7563	STAINLESS STEEL CABINET WORKBENCH WITH BACKSPASH - 60 X 30"	1,390.00	2,780.00
1	EA	H-9649	ADJUSTABLE HEIGHT STAINLESS STEEL WORKTABLE WITH BOTTOM SHELF - 60 X 30"	770.00	770.00

SUB-TOTAL 4,550.00	SALES TAX .00	SHIPPING/HANDLING 150.19	TOTAL 4,700.19
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NOTE:

DELIVERY TIME 1 BUSINESS DAY VIA AAA COOPER.

ATTENTION: JAKE STEELE

NEW: ORDER ONLINE AT [ULINE.COM/PRICINGREQUESTDETAIL](https://uline.com/pricingrequestdetail)

Stainless Steel Cabinet Workbench with Backsplash - 60 x 30"



Add workspace and storage in commercial kitchens, bakeries and labs.

- Backsplash protects walls from spills and splashes. 4" high.
- All stainless steel construction. Type 304 top.
- Spacious cabinet with locking sliding doors for easy access to supplies.
- 1 1/2" thick top with rounded edge.
- 35" table height. 1 5/8" diameter legs with leveling feet.
- NSF certified.

[More Images & Video](#)

MODEL NO.	DESCRIPTION	DIMENSIONS L x W	GAUGE	CAPACITY (LBS.)	WT. (LBS.)	PRICE EACH		IN STOCK SHIPS TODAY
						1	2+	
H-7563	With Backsplash	60 x 30"	14	1,000	182	\$1,445	\$1,390	1 ADD

SHIPS UNASSEMBLED VIA MOTOR FREIGHT

[+ Additional Info](#)

[+ Parts/Accessories](#)

[+ Shopping Lists](#)

[Request a Catalog](#)



ADJUSTABLE HEIGHT STAINLESS STEEL WORKTABLES

Set to your preferred height. Keep your kitchen staff comfortable.

- Adjustable height from 28 to 42" in 2" increments.
- All stainless steel construction. Type 304 top.
- 1 1/2" thick top with rounded edges.
- Adjustable bottom shelf. 1 5/8" diameter telescoping legs with leveling feet.
- NSF certified.
- Optional [Worktable Accessories](#) available.



ADJUSTABLE HEIGHT STAINLESS STEEL WORKTABLES

MODEL NO.	DIMENSIONS L x W	ADJUSTABLE HEIGHT	GAUGE	CAPACITY (LBS.)	WT. (LBS.)	PRICE EACH		ADD TO CART	
						1	2+		
H-9648	48 x 24"	28-42"	16	750	56	\$600	\$580	1	ADD
H-9649	60 x 30"				82	770	745	1	ADD
H-9650	72 x 30"				94	870	840	1	ADD
H-10348	96 x 30"				130	1,260	1,210	1	ADD

EASY ASSEMBLY. SHIPS VIA MOTOR FREIGHT.

Stainless Steel Utility Sink - 1-Bowl



[More Images](#)

These sinks get the job done! Outfit kitchens, bars and janitor closets.

- Deep basin to rinse veggies, thaw meats and fill buckets.
- All stainless steel construction resists rust and corrosion. Type 304 sink bowl with 11" backsplash.
- Connects easily to standard plumbing.
- NSF Certified.
- [Swivel Faucet](#) available.

MODEL NO.	DESCRIPTION	OVERALL DIM. L x W x H	BOWL DIM. L x W x D	GAUGE	CAPACITY (LBS.)	WT. (LBS.)	PRICE EACH		IN STOCK SHIPS TODAY
							1	2+	
H-10304	1-Bowl	30 x 30 x 45"	24 x 24 x 14"	16	750	52	\$825	\$775	1 ADD

SHIPS UNASSEMBLED VIA MOTOR FREIGHT

[+ Additional Info](#)

[+ Parts](#)

[+ Shopping Lists](#)

[Request a Catalog](#)

10" Swivel Faucet



[More Images](#)

Swivel action for your [Stainless Steel Utility Sinks](#).

- 10" long spout. Chrome finish.
- Swivels out of the way.
- Connects easily to standard plumbing. Mounts on 8" centers.
- NSF Certified.

MODEL NO.	DESCRIPTION	WT. (LBS.)	PRICE EACH	IN STOCK SHIPS TODAY	
H-10305	10" Swivel Faucet	3	\$175	1	ADD

8/20/26

Sam Blasberg
Evergreen Plumbing LLC
Samblasb@gmail.com
319.210.9832



RFI 12

Scope:

Credit for one (1) S1

Fixture: (\$1,000)

September 14, 2026

Agenda Packet

Item #5a & 5b

- Muscatine County Highway Bridge Program Project – Elkhorn Creek Project No: BRS-C070(74)--60-70. Iowa DOT Agreement No: 5-25-HBP-S-029

**IOWA DEPARTMENT OF TRANSPORTATION
Federal-aid Agreement
for a County Highway Bridge Program Project**

RECIPIENT: Muscatine County

Project No: BRS-C070(74)--60-70

Iowa DOT Agreement No: 5-25-HBP-S-029

CFDA No. and Title: 20.205 Highway Planning and Construction

This is an agreement between the Muscatine County, Iowa (hereinafter referred to as the RECIPIENT) and the Iowa Department of Transportation (hereinafter referred to as the DEPARTMENT). Iowa Code Sections 306A.7 and 307.44 provide for the RECIPIENT and the DEPARTMENT to enter into agreements with each other for the purpose of financing transportation improvement projects on streets and highways in Iowa with Federal funds.

The Bridge Formula Program (BFP) and the Surface Transportation Block Grant (STBG) Program make Federal funds available for replacement or rehabilitation of highway bridges on public roads on and off the Federal-aid System. A portion of BFP or STBG funds have been set aside for this purpose and designated as the County Highway Bridge Program (HBP). In the event Highway Infrastructure Program (HIP) funding is available, it may be included for this same purpose.

Pursuant to the terms of this agreement, applicable statutes, and Local Systems Instructional Memorandum [1.100](#), the DEPARTMENT agrees to provide County HBP funding to the RECIPIENT for the authorized and approved costs for eligible items associated with the project.

Under this agreement, the parties further agree as follows:

1. The RECIPIENT shall be the lead local governmental agency for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The DEPARTMENT's contact person will be the Local Systems Project Development Engineer, Jenifer Bates, and the Local Systems Eastern Region Field Engineer, Dillon J. Feldmann. The RECIPIENT's contact person shall be the County Engineer.
3. The RECIPIENT shall be responsible for the development and completion of the following bridge project:
 - A. FHWA Structure Number: 037910
 - B. Location: On F58, Over ELKHORN CREEK, S4 T78 R01
 - C. Preliminary Estimated Total Eligible Construction Costs: \$1500000.
4. The eligible project construction limits shall include the bridge plus grading and/or paving to reach a "touchdown point" determined by the DEPARTMENT. Within the eligible project construction limits, eligible project activities will be limited to actual construction costs.
5. Costs associated with work outside the eligible project construction limits, routine maintenance activities, operations, and monitoring expenses are not eligible. In addition, administrative costs, engineering, inspection, legal, right of way, utility relocations, activities necessary to comply with Federal and State environmental or permit requirements, and fees or interest associated with bonds or loans are not eligible.
6. 100% of the eligible construction project costs incurred after the effective date of this agreement shall be paid from County HBP funds. The RECIPIENT shall pay 100% of the non-eligible project costs. Reimbursed costs will be limited to County HBP funds that are made available to counties through the HBP Funds outlined in Local Systems Instructional Memorandum [1.100](#) in place at the time of this agreement being fully executed.
7. The RECIPIENT shall pay for all project costs not reimbursed with Highway Bridge Program funds.

8. The RECIPIENT shall let the project for bids through the DEPARTMENT.
9. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
10. It is the intent of both parties that no third-party beneficiaries be created by this agreement.
11. Responsibility for compliance with the Federal and State laws, regulations, policies, or procedures required by this agreement is not assignable without the prior written consent of the DEPARTMENT.
12. The project shall be let to contract within 3 years of the date this agreement is approved by the DEPARTMENT. If not, this agreement may become null and void, unless the RECIPIENT submits a written request for extension to the DEPARTMENT at least 30 days prior to the 3-year deadline. If approved, this agreement may be extended for a period of time as determined by the DEPARTMENT, but not less than 6 months.
13. This agreement and the attached Exhibit 1 constitute the entire agreement between the DEPARTMENT and the RECIPIENT concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written approval of the DEPARTMENT and the RECIPIENT.

IN WITNESS WHEREOF, each of the parties hereto has executed this Agreement as of the date shown opposite its signature below.

RECIPIENT: Muscatine County

This agreement was approved by official action of the Muscatine County Board of Supervisors in official session on the

_____ day of _____, _____.

County Auditor

Chair, Board of Supervisors

IOWA DEPARTMENT OF TRANSPORTATION
Transportation Development Division

By _____
Dillon J. Feldmann, P.E.
Local Systems Field Engineer
Eastern Region

Date _____, _____

EXHIBIT 1

General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects

Unless otherwise specified in this agreement, the RECIPIENT shall be responsible for the following:

1. General Requirements

- a. The RECIPIENT shall take the necessary actions to comply with applicable State and Federal laws and regulations. To assist the RECIPIENT, the DEPARTMENT has provided guidance in the Federal-aid Project Development Guide (Guide) and the Instructional Memorandums to Local Public Agencies (I.M.s) that are referenced by the Guide. Both are available on-line at: https://www.iowadot.gov/local_systems/publications/im/lpa_ims.htm. The RECIPIENT shall follow the applicable procedures and guidelines contained in the Guide and I.M.s in effect at the time project activities are conducted.
- b. In accordance with Title VI of the Civil Rights Act of 1964 and associated subsequent nondiscrimination laws, regulations, and executive orders, the RECIPIENT shall not discriminate against any person on the basis of race, color, national origin, sex, age, or disability. In accordance with Iowa Code Chapter 216, the RECIPIENT shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, national origin, religion, pregnancy, or disability. The RECIPIENT agrees to comply with the requirements outlined in [I.M. 1.070](#), Title VI and Nondiscrimination Requirements, which includes the requirement to provide a copy of the Subrecipient's Title VI Plan or Agreement and Standard DOT Title VI Assurances to the DEPARTMENT.
- c. The RECIPIENT shall comply with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), the associated Code of Federal Regulations (CFR) that implement these laws, and the guidance provided in [I.M. 1.080](#), ADA Requirements. When bicycle and/or pedestrian facilities are constructed, reconstructed, or altered, the RECIPIENT shall make such facilities compliant with the ADA and Section 504, which includes following the requirements set forth in Chapter 12A for sidewalks and Chapter 12B for Bicycle Facilities of the [Iowa DOT Design Manual](#).
- d. To the extent allowable by law, the RECIPIENT agrees to indemnify, defend, and hold the DEPARTMENT harmless from any claim, action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend, and hold harmless applies to all aspects of the DEPARTMENT's application review and approval process, plan and construction reviews, and funding participation.
- e. As required by the 2 CFR 200.501 "Audit Requirements," a non-Federal entity expending \$750,000 or more in Federal awards in a year shall have a single or program-specific audit conducted for that year in accordance with the provision of that part. Auditee responsibilities are addressed in Subpart F of 2 CFR 200. The Federal funds provided by this agreement shall be reported on the appropriate Schedule of Expenditures of Federal Awards (SEFA) using the Catalog of Federal Domestic Assistance (CFDA) number and title as shown on the first page of this agreement. If the RECIPIENT will pay initial project costs and request reimbursement from the DEPARTMENT, the RECIPIENT shall report this project on its SEFA. If the DEPARTMENT will pay initial project costs and then credit those accounts from which initial costs were paid, the DEPARTMENT will report this project on its SEFA. When the DEPARTMENT will pay initial project costs and credit those accounts from which initial costs were paid, the RECIPIENT shall not report this project on its SEFA.
- f. The RECIPIENT shall supply the DEPARTMENT with all information required by the Federal Funding Accountability and Transparency Act of 2006 and 2 CFR Part 170.
- g. The RECIPIENT shall comply with the following Disadvantaged Business Enterprise (DBE) requirements:
 - i. The RECIPIENT shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The RECIPIENT shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts.
 - ii. The RECIPIENT shall comply with the requirements of [I.M. 5.010](#), DBE Guidelines.

- iii. The DEPARTMENT's [DBE program](#), as required by 49 CFR Part 26 and as approved by the Federal Highway Administration (FHWA), is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the RECIPIENT of its failure to carry out its approved program, the DEPARTMENT may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- h. Termination of funds. Notwithstanding anything in this agreement to the contrary, and subject to the limitations set forth below, the DEPARTMENT shall have the right to terminate this agreement without penalty and without any advance notice as a result of any of the following: 1) The Federal government, legislature or governor fail in the sole opinion of the DEPARTMENT to appropriate funds sufficient to allow the DEPARTMENT to either meet its obligations under this agreement or to operate as required and to fulfill its obligations under this agreement; or 2) If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the DEPARTMENT to make any payment hereunder are insufficient or unavailable for any other reason as determined by the DEPARTMENT in its sole discretion; or 3) If the DEPARTMENT's authorization to conduct its business or engage in activities or operations related to the subject matter of this agreement is withdrawn or materially altered or modified. The DEPARTMENT shall provide the RECIPIENT with written notice of termination pursuant to this section.

2. Programming and Federal Authorization

- a. The RECIPIENT shall be responsible for including the project in the appropriate Regional Planning Affiliation (RPA) or Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP). The RECIPIENT shall also ensure that the appropriate RPA or MPO, through their TIP submittal to the DEPARTMENT, includes the project in the Statewide Transportation Improvement Program (STIP). If the project is not included in the appropriate fiscal year of the STIP, Federal funds cannot be authorized.
- b. The RECIPIENT must show federal aid funding activity to receive the programmed amount authorized for the project. If there is no funding activity for nine or more months after the previous funding activity, the remaining unused programmed amount will be de-obligated from the project and there will be no further federal aid reimbursement issued for the project. If the RECIPIENT knows in advance that funding activity will not occur for nine months or more, the DEPARTMENT's Contract Administrator needs to be notified to determine if programming or authorization of funds can be adjusted or other options can be explored.
- c. Upon receipt of Federal Highway Administration (FHWA) authorization a Federal Award Identification Number (FAIN) will be assigned to this project by the FHWA based on a methodology that incorporates identifying information about the federal award such as the federal funding program code and the federal project number. This FAIN will be used to identify this project and award on the federal government's listing of financial assistance awards consistent with the Federal Funding Accountability and Transparency Act of 2006 (FFATA) at usaspending.gov.
- d. A period of performance for this federal funding award will be established at the time of FHWA authorization. The start date of the period of performance will be the FHWA authorization date. The project end date (PED) will be determined according to the methodology in [I.M. 1.200](#), Federal Funds Management. Costs incurred before the start date or after the PED of the period of performance will not be eligible for reimbursement.

3. Design

- a. The RECIPIENT shall be responsible for the design of the project, including all necessary plans, specifications, and estimates (PS&E). The project shall be designed in accordance with the design guidelines provided or referenced by the DEPARTMENT in the Guide and applicable I.M.s.

4. Environmental Requirements and other Agreements or Permits

- a. The RECIPIENT shall take the appropriate actions and prepare the necessary documents to fulfill the FHWA requirements for project environmental studies including historical/cultural reviews and location approval. The RECIPIENT shall complete any mitigation agreed upon in the FHWA approval document. These procedures

are set forth in [I.M. 3.020](#), Concept Statement Instructions; [4.020](#), NEPA Process; [4.110](#) Threatened and Endangered Species; and [4.120](#), Cultural Resource Regulations.

- b. If farmland is to be acquired, whether for use as project right-of-way or permanent easement, the RECIPIENT shall follow the procedures in I.M. [4.170](#), Farmland Protection Policy Act.
- c. The RECIPIENT shall obtain project permits and approvals, when necessary, from the Iowa Department of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, the DEPARTMENT, or other agencies as required. The RECIPIENT shall follow the procedures in I.M. [4.130](#), 404 Permit Process; [4.140](#), Storm Water Permits; [4.150](#) Iowa DNR Floodplain Permits and Regulations; [4.190](#), Highway Improvements in the Vicinity of Airports or Heliports; and [4.160](#), Asbestos Inspection, Removal, and Notification Requirements.
- d. In all contracts entered into by the RECIPIENT, and all subcontracts, in connection with this project that exceed \$100,000, the RECIPIENT shall comply with the requirements of Section 114 of the Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all their regulations and guidelines. In such contracts, the RECIPIENT shall stipulate that any facility to be utilized in performance of or to benefit from this agreement is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities or is under consideration to be listed.

5. Right-of-Way, Railroads and Utilities

- a. The RECIPIENT shall acquire the project right-of-way, whether by lease, easement, or fee title, and shall provide relocation assistance benefits and payments in accordance with the procedures set forth in [I.M. 3.600](#), Right-of-Way Acquisition, and the DEPARTMENT's Right of Way Bureau [Local Public Agency Manual](#). The RECIPIENT shall contact the DEPARTMENT for assistance, as necessary, to ensure compliance with the required procedures, even though no Federal funds are used for right-of-way activities. Acquisition activities may begin prior to FHWA Environmental Concurrence. However, such acquisitions cannot affect the National Environmental Policy Act (NEPA) decision making process.
- b. If a railroad crossing or railroad tracks are within or adjacent to the project limits, the RECIPIENT shall obtain agreements, easements, or permits as needed from the railroad. The RECIPIENT shall follow the procedures in [I.M. 3.670](#), Work on Railroad Right-of-Way and [I.M. 3.680](#), Federal-aid Projects Involving Railroads.
- c. The RECIPIENT shall comply with the DEPARTMENT'S [Policy for Accommodating Utilities on the County and City Non-Primary Federal-aid Road System](#) for projects on non-primary Federal-aid highways. For projects connecting to or involving some work inside the right-of-way for a primary highway, the RECIPIENT shall follow the DEPARTMENT's [Policy for Accommodating and Adjustment of Utilities on Primary Road System](#). The RECIPIENT should also use the procedures outlined in [I.M. 3.640](#), Utility Accommodation and Coordination, as a guide to coordinating with utilities.

6. Contract Procurement

The following provisions apply only to projects involving physical construction or improvements to transportation facilities:

- a. The project plans, specifications, and cost estimate (PS&E) shall be prepared and certified by a professional engineer, architect, or landscape architect, as applicable, licensed in the State of Iowa.
- b. For projects let through the DEPARTMENT, the RECIPIENT shall be responsible for the following:
 - i. Prepare and submit the PS&E and other contract documents to the DEPARTMENT for review and approval in accordance with [I.M. 3.700](#), Check and Final Plans and [I.M. 3.500](#), Bridge or Culvert Plans, as applicable.
 - ii. The contract documents shall use the DEPARTMENT's Standard Specifications for Highway and Bridge Construction. Prior to their use in the PS&E, specifications developed by the RECIPIENT for individual construction items shall be approved by the DEPARTMENT.

- iii. Follow the procedures in [I.M. 5.030](#), Iowa DOT Letting Process, to analyze the bids received, make a decision to either award a contract to the lowest responsive bidder or reject all bids, and if a contract is awarded, execute the contract documents in Doc Express.
- c. For projects that are let locally by the RECIPIENT, the RECIPIENT shall follow the procedures in [I.M. 5.120](#), Local Letting Process - Federal-aid.
- d. The RECIPIENT shall forward a completed Project Development Certification ([Form 730002](#)) to the DEPARTMENT in accordance with [I.M. 3.710](#), Project Development Certification Instructions. The project shall not receive FHWA Authorization for construction or be advertised for bids until after the DEPARTMENT has reviewed and approved the Project Development Certification.
- e. If the RECIPIENT is a city, the RECIPIENT shall comply with the public hearing requirements of the Iowa Code section 26.12.
- f. The RECIPIENT shall not provide the contractor with notice to proceed until after receiving notice in Doc Express that the Iowa DOT has concurred in the contract execution.

7. Construction

- a. A full-time employee of the RECIPIENT shall serve as the person in responsible charge of the construction project. For cities that do not have any full-time employees, the mayor or city clerk will serve as the person in responsible charge, with assistance from the DEPARTMENT.
- b. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" per 761 IAC Chapter 130. The safety of the general public shall be assured through the use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.
- c. For projects let through the DEPARTMENT, the project shall be constructed under the DEPARTMENT's Standard Specifications for Highway and Bridge Construction and the RECIPIENT shall comply with the procedures and responsibilities for materials testing according to the DEPARTMENT's Materials I.M.s. Available on-line at: <http://www.iowadot.gov/erl/current/IM/navigation/nav.htm>.
- d. For projects let locally, the RECIPIENT shall provide materials testing and certifications as required by the approved specifications.
- e. If the DEPARTMENT provides any materials testing services to the RECIPIENT, the DEPARTMENT will bill the RECIPIENT for such testing services according to its normal policy as per [Materials I.M. 103](#), Inspection Services Provided to Counties, Cities, and Other State Agencies.
- f. The RECIPIENT shall follow the procedures in [I.M. 6.000](#), Construction Inspection, and the DEPARTMENT's Construction Manual, as applicable, for conducting construction inspection activities.

8. Reimbursements

- a. After costs have been incurred, the RECIPIENT shall submit to the DEPARTMENT periodic itemized claims for reimbursement for eligible project costs. Requests for reimbursement shall be made at least once every six months, but not more than bi-weekly. The RECIPIENT shall follow [I.M. 6.020](#) Payment and Reimbursement Processes for requesting reimbursement.
- b. To ensure proper accounting of costs, reimbursement requests for costs incurred prior to June 30 shall be submitted to the DEPARTMENT by August 1.
- c. Reimbursement claims shall include a certification that all eligible project costs, for which reimbursement is requested, have been reviewed by an official or governing board of the RECIPIENT, are reasonable and proper, have been paid in full, and were completed in substantial compliance with the terms of this agreement.

- d. Reimbursement claims shall be submitted on forms identified by the DEPARTMENT along with all required supporting documentation. The DEPARTMENT will reimburse the RECIPIENT for properly documented and certified claims for eligible project costs. The DEPARTMENT may withhold up to 5% of the Federal share of construction costs or 5% of the total Federal funds available for the project, whichever is less. Reimbursement will be made either by State warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the DEPARTMENT determines the RECIPIENT has been overpaid, the RECIPIENT shall reimburse the overpaid amount to the DEPARTMENT. After the final audit or review is complete and after the RECIPIENT has provided all required paperwork, the DEPARTMENT will release the Federal funds withheld.
- e. The total funds collected by the RECIPIENT for this project shall not exceed the total project costs. The total funds collected shall include any Federal or State funds received, any special assessments made by the RECIPIENT (exclusive of any associated interest or penalties) pursuant to Iowa Code Chapter 384 (cities) or Chapter 311 (counties), proceeds from the sale of excess right-of-way, and any other revenues generated by the project. The total project costs shall include all costs that can be directly attributed to the project. In the event that the total funds collected by the RECIPIENT do exceed the total project costs, the RECIPIENT shall either:
 - i. In the case of special assessments, refund to the assessed property owners the excess special assessments collected (including interest and penalties associated with the amount of the excess), or
 - ii. Refund to the DEPARTMENT all funds collected in excess of the total project costs (including interest and penalties associated with the amount of the excess) within 60 days of the receipt of any excess funds. In return, the DEPARTMENT will either credit reimbursement billings to the FHWA or credit the appropriate State fund account in the amount of refunds received from the RECIPIENT.

9. Project Close-out

- a. Within 30 days of completion of construction or other activities authorized by this agreement, the RECIPIENT shall provide written notification to the DEPARTMENT. The RECIPIENT shall follow and request a final audit, in accordance with the procedures in [I.M. 6.110](#), Final Review, Audit, and Close-out Procedures for Federal-aid, Federal-aid Swap, and Farm-to-Market Projects. Failure to comply with the procedures will result in loss of federal funds remaining to be reimbursed and the repayment of funds already reimbursed. The RECIPIENT may be suspended from receiving federal funds on future projects.
- b. The RECIPIENT shall provide a certification by a professional engineer, architect, or landscape architect as applicable, licensed in the State of Iowa, indicating the construction was completed in substantial compliance with the project plans and specifications.
- c. Final reimbursement of Federal funds shall be made only after the DEPARTMENT accepts the project as complete.
- d. The RECIPIENT shall maintain all books, documents, papers, accounting records, reports, and other evidence pertaining to costs incurred for the project. The RECIPIENT shall also make these materials available at all reasonable times for inspection by the DEPARTMENT, FHWA, or any authorized representatives of the Federal Government. Copies of these materials shall be furnished by the RECIPIENT if requested. Such documents shall be retained for at least 3 years from the date of FHWA approval of the final closure document. Upon receipt of FHWA approval of the final closure document, the DEPARTMENT will notify the RECIPIENT of the record retention date.
- e. The RECIPIENT shall maintain, or cause to be maintained, the completed improvement in a manner acceptable to the DEPARTMENT and the FHWA.

September 14, 2026

Agenda Packet

Items #5c & 5d

- Muscatine County Highway Agreement for Surface Transportation Block Grant Program – Wilton Corp Line
Project No.: STP-S-C070(79)--5E-70. Iowa DOT Agreement No.: 5-26-STP-S-002

**IOWA DEPARTMENT OF TRANSPORTATION
Federal-aid Agreement
for a Surface Transportation Block Grant Program Project**

RECIPIENT: Muscatine County

Project No.: STP-S-C070(79)--5E-70

Iowa DOT Agreement No.: 5-26-STP-S-002

CFDA No. and Title: 20.205 Highway Planning and Construction

This is an agreement between the Muscatine County, Iowa (hereinafter referred to as the RECIPIENT) and the Iowa Department of Transportation (hereinafter referred to as the DEPARTMENT). Iowa Code Sections 306A.7 and 307.44 provide for the RECIPIENT and the DEPARTMENT to enter into agreements with each other for the purpose of financing transportation improvement projects on streets and highways in Iowa with Federal funds. Federal regulations require Federal funds to be administered by the DEPARTMENT.

The RECIPIENT has received Federal funding through the Surface Transportation Block Grant (STBG) Program. STBG funds are available for construction, reconstruction, rehabilitation, resurfacing, restoration and operational or safety improvement projects on Federal-aid highways, bridges (as defined by the National Bridge Inspection Standards) on any public road, and several other types of projects, as specified in 23 U.S.C. 133(b). Federal-aid highways include all Federal Functional Classifications, except for rural minor collectors or local roads.

Pursuant to the terms of this agreement, applicable statutes, and administrative rules, the DEPARTMENT agrees to provide STBG funding to the RECIPIENT for the authorized and approved costs for eligible items associated with the project.

Under this agreement, the parties further agree as follows:

1. The RECIPIENT shall be the lead local governmental agency for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The DEPARTMENT's contact person will be the Local Systems Project Development Engineer, Jenifer Bates, and the Local Systems Eastern Region Field Engineer, Dillon J. Feldmann. The RECIPIENT's contact person shall be the County Engineer.
3. The RECIPIENT shall be responsible for the development and completion of the following described STBG project:

PCC Pavement - Grade and Replace On F58, from Wilton Corp. Line NE 1.9 miles to Cedar County
4. Eligible project activities will be limited to actual construction costs.
5. Costs associated with work outside the eligible project construction limits, routine maintenance activities, operations, and monitoring expenses are not eligible. In addition, administrative costs, engineering, inspection, legal, right of way, utility relocations, activities necessary to comply with Federal and State environmental or permit requirements, and fees or interest associated with bonds or loans are not eligible.
6. The RECIPIENT shall receive reimbursement for costs of authorized and approved eligible project activities from STBG funds. The portion of the project costs reimbursed by STBG funds shall be limited to a maximum of either 80 percent of eligible costs or the amount of \$3482826, as stipulated in the Bi-State Regional Commission current Transportation Improvement Program (TIP) and approved in the current Statewide Transportation Improvement Program (STIP), whichever is less.
7. The RECIPIENT shall pay for all project costs not reimbursed with STBG funds.
8. If the project described in Section 3 drops out of the Bi-State Regional Commission current TIP or the approved current STIP prior to obligation of Federal funds, and the RECIPIENT fails to reprogram the project in the appropriate TIP and STIP within 3 years, this agreement shall become null and void.

9. The RECIPIENT shall let the project for bids through the DEPARTMENT.
10. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
11. It is the intent of both parties that no third-party beneficiaries be created by this agreement.
12. This agreement and the attached Exhibit 1 constitute the entire agreement between the DEPARTMENT and the RECIPIENT concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written approval of the DEPARTMENT and the RECIPIENT.

IN WITNESS WHEREOF, each of the parties hereto has executed this agreement as of the date shown opposite its signature below.

County Signature Block

This agreement was approved by official action of the Muscatine County Board of Supervisors in official session on the _____ day of _____, 20_____.

County Auditor

Chair, County Board of Supervisors

IOWA DEPARTMENT OF TRANSPORTATION
Transportation Development Division

By _____ Date _____, 20_____
Dillon J. Feldmann, P.E.
Local Systems Field Engineer
Eastern Region

EXHIBIT 1

General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects

Unless otherwise specified in this agreement, the RECIPIENT shall be responsible for the following:

1. General Requirements

- a. The RECIPIENT shall take the necessary actions to comply with applicable State and Federal laws and regulations. To assist the RECIPIENT, the DEPARTMENT has provided guidance in the Federal-aid Project Development Guide (Guide) and the Instructional Memorandums to Local Public Agencies (I.M.s) that are referenced by the Guide. Both are available on-line at: https://www.iowadot.gov/local_systems/publications/im/lpa_ims.htm. The RECIPIENT shall follow the applicable procedures and guidelines contained in the Guide and I.M.s in effect at the time project activities are conducted.
- b. In accordance with Title VI of the Civil Rights Act of 1964 and associated subsequent nondiscrimination laws, regulations, and executive orders, the RECIPIENT shall not discriminate against any person on the basis of race, color, national origin, sex, age, or disability. In accordance with Iowa Code Chapter 216, the RECIPIENT shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, national origin, religion, pregnancy, or disability. The RECIPIENT agrees to comply with the requirements outlined in [I.M. 1.070](#), Title VI and Nondiscrimination Requirements, which includes the requirement to provide a copy of the Subrecipient's Title VI Plan or Agreement and Standard DOT Title VI Assurances to the DEPARTMENT.
- c. The RECIPIENT shall comply with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), the associated Code of Federal Regulations (CFR) that implement these laws, and the guidance provided in [I.M. 1.080](#), ADA Requirements. When bicycle and/or pedestrian facilities are constructed, reconstructed, or altered, the RECIPIENT shall make such facilities compliant with the ADA and Section 504, which includes following the requirements set forth in Chapter 12A for sidewalks and Chapter 12B for Bicycle Facilities of the [Iowa DOT Design Manual](#).
- d. To the extent allowable by law, the RECIPIENT agrees to indemnify, defend, and hold the DEPARTMENT harmless from any claim, action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend, and hold harmless applies to all aspects of the DEPARTMENT's application review and approval process, plan and construction reviews, and funding participation.
- e. As required by the 2 CFR 200.501 "Audit Requirements," a non-Federal entity expending \$750,000 or more in Federal awards in a year shall have a single or program-specific audit conducted for that year in accordance with the provision of that part. Auditee responsibilities are addressed in Subpart F of 2 CFR 200. The Federal funds provided by this agreement shall be reported on the appropriate Schedule of Expenditures of Federal Awards (SEFA) using the Catalog of Federal Domestic Assistance (CFDA) number and title as shown on the first page of this agreement. If the RECIPIENT will pay initial project costs and request reimbursement from the DEPARTMENT, the RECIPIENT shall report this project on its SEFA. If the DEPARTMENT will pay initial project costs and then credit those accounts from which initial costs were paid, the DEPARTMENT will report this project on its SEFA. When the DEPARTMENT will pay initial project costs and credit those accounts from which initial costs were paid, the RECIPIENT shall not report this project on its SEFA.
- f. The RECIPIENT shall supply the DEPARTMENT with all information required by the Federal Funding Accountability and Transparency Act of 2006 and 2 CFR Part 170.
- g. The RECIPIENT shall comply with the following Disadvantaged Business Enterprise (DBE) requirements:
 - i. The RECIPIENT shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The RECIPIENT shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts.

- ii. The RECIPIENT shall comply with the requirements of [I.M. 5.010](#), DBE Guidelines.
- iii. The DEPARTMENT's [DBE program](#), as required by 49 CFR Part 26 and as approved by the Federal Highway Administration (FHWA), is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the RECIPIENT of its failure to carry out its approved program, the DEPARTMENT may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- h. Termination of funds. Notwithstanding anything in this agreement to the contrary, and subject to the limitations set forth below, the DEPARTMENT shall have the right to terminate this agreement without penalty and without any advance notice as a result of any of the following: 1) The Federal government, legislature or governor fail in the sole opinion of the DEPARTMENT to appropriate funds sufficient to allow the DEPARTMENT to either meet its obligations under this agreement or to operate as required and to fulfill its obligations under this agreement; or 2) If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the DEPARTMENT to make any payment hereunder are insufficient or unavailable for any other reason as determined by the DEPARTMENT in its sole discretion; or 3) If the DEPARTMENT's authorization to conduct its business or engage in activities or operations related to the subject matter of this agreement is withdrawn or materially altered or modified. The DEPARTMENT shall provide the RECIPIENT with written notice of termination pursuant to this section.

2. Programming and Federal Authorization

- a. The RECIPIENT shall be responsible for including the project in the appropriate Regional Planning Affiliation (RPA) or Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP). The RECIPIENT shall also ensure that the appropriate RPA or MPO, through their TIP submittal to the DEPARTMENT, includes the project in the Statewide Transportation Improvement Program (STIP). If the project is not included in the appropriate fiscal year of the STIP, Federal funds cannot be authorized.
- b. The RECIPIENT must show federal aid funding activity to receive the programmed amount authorized for the project. If there is no funding activity for nine or more months after the previous funding activity, the remaining unused programmed amount will be de-obligated from the project and there will be no further federal aid reimbursement issued for the project. If the RECIPIENT knows in advance that funding activity will not occur for nine months or more, the DEPARTMENT's Contract Administrator needs to be notified to determine if programming or authorization of funds can be adjusted or other options can be explored.
- c. Upon receipt of Federal Highway Administration (FHWA) authorization a Federal Award Identification Number (FAIN) will be assigned to this project by the FHWA based on a methodology that incorporates identifying information about the federal award such as the federal funding program code and the federal project number. This FAIN will be used to identify this project and award on the federal government's listing of financial assistance awards consistent with the Federal Funding Accountability and Transparency Act of 2006 (FFATA) at usaspending.gov.
- d. A period of performance for this federal funding award will be established at the time of FHWA authorization. The start date of the period of performance will be the FHWA authorization date. The project end date (PED) will be determined according to the methodology in [I.M. 1.200](#), Federal Funds Management. Costs incurred before the start date or after the PED of the period of performance will not be eligible for reimbursement.

3. Design

- a. The RECIPIENT shall be responsible for the design of the project, including all necessary plans, specifications, and estimates (PS&E). The project shall be designed in accordance with the design guidelines provided or referenced by the DEPARTMENT in the Guide and applicable I.M.s.

4. Environmental Requirements and other Agreements or Permits

- a. The RECIPIENT shall take the appropriate actions and prepare the necessary documents to fulfill the FHWA requirements for project environmental studies including historical/cultural reviews and location approval. The RECIPIENT shall complete any mitigation agreed upon in the FHWA approval document. These procedures are set forth in [I.M. 3.020](#), Concept Statement Instructions; [4.020](#), NEPA Process; [4.110](#) Threatened and Endangered Species; and [4.120](#), Cultural Resource Regulations.
- b. If farmland is to be acquired, whether for use as project right-of-way or permanent easement, the RECIPIENT shall follow the procedures in I.M. [4.170](#), Farmland Protection Policy Act.
- c. The RECIPIENT shall obtain project permits and approvals, when necessary, from the Iowa Department of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, the DEPARTMENT, or other agencies as required. The RECIPIENT shall follow the procedures in I.M. [4.130](#), 404 Permit Process; [4.140](#), Storm Water Permits; [4.150](#) Iowa DNR Floodplain Permits and Regulations; [4.190](#), Highway Improvements in the Vicinity of Airports or Heliports; and [4.160](#), Asbestos Inspection, Removal, and Notification Requirements.
- d. In all contracts entered into by the RECIPIENT, and all subcontracts, in connection with this project that exceed \$100,000, the RECIPIENT shall comply with the requirements of Section 114 of the Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all their regulations and guidelines. In such contracts, the RECIPIENT shall stipulate that any facility to be utilized in performance of or to benefit from this agreement is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities or is under consideration to be listed.

5. Right-of-Way, Railroads and Utilities

- a. The RECIPIENT shall acquire the project right-of-way, whether by lease, easement, or fee title, and shall provide relocation assistance benefits and payments in accordance with the procedures set forth in [I.M. 3.600](#), Right-of-Way Acquisition, and the DEPARTMENT's Right of Way Bureau [Local Public Agency Manual](#). The RECIPIENT shall contact the DEPARTMENT for assistance, as necessary, to ensure compliance with the required procedures, even though no Federal funds are used for right-of-way activities. Acquisition activities may begin prior to FHWA Environmental Concurrence. However, such acquisitions cannot affect the National Environmental Policy Act (NEPA) decision making process.
- b. If a railroad crossing or railroad tracks are within or adjacent to the project limits, the RECIPIENT shall obtain agreements, easements, or permits as needed from the railroad. The RECIPIENT shall follow the procedures in [I.M. 3.670](#), Work on Railroad Right-of-Way and [I.M. 3.680](#), Federal-aid Projects Involving Railroads.
- c. The RECIPIENT shall comply with the DEPARTMENT'S [Policy for Accommodating Utilities on the County and City Non-Primary Federal-aid Road System](#) for projects on non-primary Federal-aid highways. For projects connecting to or involving some work inside the right-of-way for a primary highway, the RECIPIENT shall follow the DEPARTMENT's [Policy for Accommodating and Adjustment of Utilities on Primary Road System](#). The RECIPIENT should also use the procedures outlined in [I.M. 3.640](#), Utility Accommodation and Coordination, as a guide to coordinating with utilities.

6. Contract Procurement

The following provisions apply only to projects involving physical construction or improvements to transportation facilities:

- a. The project plans, specifications, and cost estimate (PS&E) shall be prepared and certified by a professional engineer, architect, or landscape architect, as applicable, licensed in the State of Iowa.
- b. For projects let through the DEPARTMENT, the RECIPIENT shall be responsible for the following:
 - i. Prepare and submit the PS&E and other contract documents to the DEPARTMENT for review and approval in accordance with [I.M. 3.700](#), Check and Final Plans and [I.M. 3.500](#), Bridge or Culvert Plans, as applicable.

- ii. The contract documents shall use the DEPARTMENT's Standard Specifications for Highway and Bridge Construction. Prior to their use in the PS&E, specifications developed by the RECIPIENT for individual construction items shall be approved by the DEPARTMENT.
- iii. Follow the procedures in [I.M. 5.030](#), Iowa DOT Letting Process, to analyze the bids received, make a decision to either award a contract to the lowest responsive bidder or reject all bids, and if a contract is awarded, execute the contract documents in Doc Express.
- c. For projects that are let locally by the RECIPIENT, the RECIPIENT shall follow the procedures in [I.M. 5.120](#), Local Letting Process - Federal-aid.
- d. The RECIPIENT shall forward a completed Project Development Certification ([Form 730002](#)) to the DEPARTMENT in accordance with [I.M. 3.710](#), Project Development Certification Instructions. The project shall not receive FHWA Authorization for construction or be advertised for bids until after the DEPARTMENT has reviewed and approved the Project Development Certification.
- e. If the RECIPIENT is a city, the RECIPIENT shall comply with the public hearing requirements of the Iowa Code section 26.12.
- f. The RECIPIENT shall not provide the contractor with notice to proceed until after receiving notice in Doc Express that the Iowa DOT has concurred in the contract execution.

7. Construction

- a. A full-time employee of the RECIPIENT shall serve as the person in responsible charge of the construction project. For cities that do not have any full-time employees, the mayor or city clerk will serve as the person in responsible charge, with assistance from the DEPARTMENT.
- b. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" per 761 IAC Chapter 130. The safety of the general public shall be assured through the use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.
- c. For projects let through the DEPARTMENT, the project shall be constructed under the DEPARTMENT's Standard Specifications for Highway and Bridge Construction and the RECIPIENT shall comply with the procedures and responsibilities for materials testing according to the DEPARTMENT's Materials I.M.s. Available on-line at: <http://www.iowadot.gov/erl/current/IM/navigation/nav.htm>.
- d. For projects let locally, the RECIPIENT shall provide materials testing and certifications as required by the approved specifications.
- e. If the DEPARTMENT provides any materials testing services to the RECIPIENT, the DEPARTMENT will bill the RECIPIENT for such testing services according to its normal policy as per [Materials I.M. 103](#), Inspection Services Provided to Counties, Cities, and Other State Agencies.
- f. The RECIPIENT shall follow the procedures in [I.M. 6.000](#), Construction Inspection, and the DEPARTMENT's Construction Manual, as applicable, for conducting construction inspection activities.

8. Reimbursements

- a. After costs have been incurred, the RECIPIENT shall submit to the DEPARTMENT periodic itemized claims for reimbursement for eligible project costs. Requests for reimbursement shall be made at least once every six months, but not more than bi-weekly. The RECIPIENT shall follow [I.M. 6.020](#) Payment and Reimbursement Processes for requesting reimbursement.
- b. To ensure proper accounting of costs, reimbursement requests for costs incurred prior to June 30 shall be submitted to the DEPARTMENT by August 1.
- c. Reimbursement claims shall include a certification that all eligible project costs, for which reimbursement is requested, have been reviewed by an official or governing board of the RECIPIENT, are reasonable

and proper, have been paid in full, and were completed in substantial compliance with the terms of this agreement.

- d. Reimbursement claims shall be submitted on forms identified by the DEPARTMENT along with all required supporting documentation. The DEPARTMENT will reimburse the RECIPIENT for properly documented and certified claims for eligible project costs. The DEPARTMENT may withhold up to 5% of the Federal share of construction costs or 5% of the total Federal funds available for the project, whichever is less. Reimbursement will be made either by State warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the DEPARTMENT determines the RECIPIENT has been overpaid, the RECIPIENT shall reimburse the overpaid amount to the DEPARTMENT. After the final audit or review is complete and after the RECIPIENT has provided all required paperwork, the DEPARTMENT will release the Federal funds withheld.
- e. The total funds collected by the RECIPIENT for this project shall not exceed the total project costs. The total funds collected shall include any Federal or State funds received, any special assessments made by the RECIPIENT (exclusive of any associated interest or penalties) pursuant to Iowa Code Chapter 384 (cities) or Chapter 311 (counties), proceeds from the sale of excess right-of-way, and any other revenues generated by the project. The total project costs shall include all costs that can be directly attributed to the project. In the event that the total funds collected by the RECIPIENT do exceed the total project costs, the RECIPIENT shall either:
 - i. In the case of special assessments, refund to the assessed property owners the excess special assessments collected (including interest and penalties associated with the amount of the excess), or
 - ii. Refund to the DEPARTMENT all funds collected in excess of the total project costs (including interest and penalties associated with the amount of the excess) within 60 days of the receipt of any excess funds. In return, the DEPARTMENT will either credit reimbursement billings to the FHWA or credit the appropriate State fund account in the amount of refunds received from the RECIPIENT.

9. Project Close-out

- a. Within 30 days of completion of construction or other activities authorized by this agreement, the RECIPIENT shall provide written notification to the DEPARTMENT. The RECIPIENT shall follow and request a final audit, in accordance with the procedures in [I.M. 6.110](#), Final Review, Audit, and Close-out Procedures for Federal-aid, Federal-aid Swap, and Farm-to-Market Projects. Failure to comply with the procedures will result in loss of federal funds remaining to be reimbursed and the repayment of funds already reimbursed. The RECIPIENT may be suspended from receiving federal funds on future projects.
- b. The RECIPIENT shall provide a certification by a professional engineer, architect, or landscape architect as applicable, licensed in the State of Iowa, indicating the construction was completed in substantial compliance with the project plans and specifications.
- c. Final reimbursement of Federal funds shall be made only after the DEPARTMENT accepts the project as complete.
- d. The RECIPIENT shall maintain all books, documents, papers, accounting records, reports, and other evidence pertaining to costs incurred for the project. The RECIPIENT shall also make these materials available at all reasonable times for inspection by the DEPARTMENT, FHWA, or any authorized representatives of the Federal Government. Copies of these materials shall be furnished by the RECIPIENT if requested. Such documents shall be retained for at least 3 years from the date of FHWA approval of the final closure document. Upon receipt of FHWA approval of the final closure document, the DEPARTMENT will notify the RECIPIENT of the record retention date.
- e. The RECIPIENT shall maintain, or cause to be maintained, the completed improvement in a manner acceptable to the DEPARTMENT and the FHWA.

September 14, 2026

Agenda Packet

Items #6

- Board of Supervisors Meeting Minutes 08-31-26

Muscatine County Board of Supervisors
Monday, August 31, 2026

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, Sauer and Sorensen present. Chairperson Chick presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved as presented. Ayes: All.

On a motion by Mather, second by Sorensen, the Board approved claims dated August 31, 2026 in the amount of \$731,761.05. Ayes: All.

County Engineer Bryan Horesowsky presented two utility permits: 1.) Eastern Iowa Light & Power, Wilton, Iowa: Install a new anchor in the back slope of the ditch to maintain the angle on a pole. Section 20-T78N-R01W. 2.) Eastern Iowa Light & Power, Wilton, Iowa: Replace bad poles with line build on south side of 235th Street heading west to 1661 235th Street – install poles near the right-of-way. Section 7, 8-T76N-R03W. On a motion by Sorensen, second by Sauer, the Board approved the two utility permits. Ayes: All.

Horesowsky updated the Board on secondary road projects.

On a motion by Sauer, second by Sorensen, the Board approved the minutes of the August 24, 2026 regular meeting. Ayes: All.

Correspondence:

Sauer received a call from a citizen stating his support for Data Centers.

Kirchner received a text from a citizen with concerns about stop sign flashing lights not being bright enough. Horesowsky stated the sign at the intersection at Moscow, Iowa on Highway 6 is still being worked on but other county intersections have bright lights.

Committee & Meeting Reports:

Kirchner and Chick attended a Bi-State Regional Planning Commission meeting on August 26, 2026.

Kirchner and Sorensen attended a MUSCOM meeting on August 26, 2026.

Kirchner attended a WELEAD meeting on August 27, 2026.

Kirchner attended a Muscatine County Fair Board meeting on August 27, 2026.

On a motion by Mather, second by Sauer, the Board approved the 2027 Muscatine County Holiday Schedule as presented. Ayes: All.

County Development Director Eric Furnas stated the Board of Adjustment Public Hearing for Data Center request for modifications is scheduled for 10:00 A.M. on September 11, 2026, has had a change in location. The Public Hearing will be held at the Environmental Learning Center, 3300 Cedar Street, Muscatine, Iowa, to allow for a larger attendance if needed. Furnas stated the Public Hearing will be republished to state the change of location.

Furnas gave a project update for the Engineering and Zoning Building and the Deep Lakes Maintenance building project.

The meeting was adjourned at 9:14 A.M.

ATTEST:

Tibe Vander Linden
County Auditor

Danny Chick, Chairperson
Board of Supervisors

September 14, 2026

Agenda Packet

Items #9a(i)

- Annual Agreement Renewal – Carosh Compliance Solutions for HIPAA compliance services

September 14, 2026

Board of Supervisors
Muscatine County, Iowa
Administration Building
414 E 3rd St., Suite 101
Muscatine, IA 52761-4142

Greetings,

Per the “Evergreen clause” in our original engagement letter dated June 15, 2018, between Carosh Compliance Solutions and Muscatine County, it is time to discuss the renewing of our agreement for this coming year. Please note, to account for periodic delays in getting a project started, we date our renewals not from the date of the original engagement letter, but rather the date of the initial “kick-off” meeting. In your case that is September 24, 2026.

To date, and with the cooperation of your team, we have:

1. Conducted the Security Risk Assessments for the County,
2. Created and have approved the Security Remediation Plan,
3. Conducted the Privacy Risk Assessment and approved the Remediation Plan,
4. Delivered the completed the HIPAA Policies and Procedures manual,
5. Launched the on-demand training program,
6. Generated the new 2025 on-demand training report,
7. Provided updated policies due to the 2024 Final Rule,
8. Provided a new AI Use policy,
9. Launched a new cloud-based training report,
10. Begun identifying business associates,
11. Begun the ongoing Security and Privacy management and audit program,
12. Generated our opinion letter, along with related materials, attesting to the County’s compliance with the HIPAA and HITECH regulations, and
13. Provided support as questions arise from the county.

Moving into this next year, the tasks to accomplish would focus around:

1. Continue the on-demand training program,
2. Continue to identify business associates and assess each’s compliance with HIPAA Regulations,

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3. Review and update the Security and Privacy Risk Assessment, for both the County and for each department within the County,
4. Review and update the related Remediation Plans,
5. Continue the ongoing internal audit and management of the County's security and privacy program, and
6. Provide ongoing support (both general support and the evaluation of security incidents and managing and reporting breaches and other regulatory investigations).

Your renewal amount for the 2026-2027 contract year is \$16,706.00.

HIPAA Select Consulting Service	13,356.00
HIPAA Suite (3-seat license)	2,300.00
On-Demand Training	1,050.00
HIPAA Select Total	\$16,706.00

To continue our work together, please acknowledge the receipt of and the agreement to this letter. Alternatively, if you would like to discuss the project to date, and/or our continued work, some alternate programs we have put in place, or to set up a meeting with the board, please contact me to schedule a time to meet.

We look forward to continuing our work with you.

Best



Roger Shindell, MS, CHPS, CISA, CIPM
President & CEO
Carosh Compliance Solutions, llc

AGREED TO AND ACCEPTED THIS 14th DAY OF SEPTEMBER, 2026.

For: Muscatine County, Iowa

By:

Name:

Title

Signature

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September 14, 2026

Agenda Packet

Items #9a(ii)

- Annual Agreement – Personal Assistance Services (PAS) for Employee Assistance Program (EAP) services

AGREEMENT

THIS AGREEMENT, effective the 1st day of October 2026, by and between Preferred Resource Network, Inc. dba Personal Assistance Services, a private corporation with its principal place of business at 9735 Landmark Parkway, Suite 17, St. Louis, MO 63127, on behalf of itself and all of its divisions and affiliates, as the same may be constituted from time to time, (hereinafter referred to as "PAS") and Muscatine County, Iowa with its business office at 414 E. Third Street, Ste 101, Muscatine, IA 52761, on behalf of itself and all its affiliates and subsidiaries (hereinafter referred to as "CUSTOMER").

WHEREAS, CUSTOMER is desirous of establishing an Employee Assistance Program (EAP) for its employees and their family members, hereinafter referred to as "Subscribers", and;

WHEREAS, PAS is a professional firm specializing in EAP service provision and has a trained staff (consisting of employees and Affiliate Providers as hereinafter defined) to provide EAP services to CUSTOMER Subscribers, and;

WHEREAS, PAS is desirous of providing an EAP as required by CUSTOMER;

NOW, THEREFORE, in consideration of the mutual terms, conditions, and covenants hereinafter set forth, the parties agree as follows:

TO-WIT:

ARTICLE I - TERM OF CONTRACT

1.1 Contract Term. The initial term of this Agreement shall be for a period of one (1) year commencing on the 1st day of October 2026 and continuing up to and including September 30, 2027. Thereafter, this Agreement shall automatically renew upon its expiration for successive one (1) year periods unless sooner terminated in accordance with the provision below.

1.2 Amendment or Termination. Either party may terminate or amend this Agreement upon providing the other party with at least ninety (90) days prior written notice. The rate will be subject to renegotiation in the event that the overall rate of utilization of services exceeds 10% or there is a significant change in the plan design.

ARTICLE II - COMPENSATION

2.1 Consideration. CUSTOMER shall pay PAS a monthly capitated fee of One Dollar and Eighty Cents (\$1.80) per employee, payable in quarterly installments, which shall constitute full and complete compensation for services under this Agreement. Services are available to full-time and part-time employees. This fee is for all EAP services described in

Article III, Scope of Services, below. The parties agree that the number of eligible employees covered under this Agreement may change over time and that the fee will be pro-rated and adjusted accordingly.

2.2 Billing. PAS shall send an itemized bill to:

Kayla Peterson
Human Resource Administrator
Muscatine County, Iowa
414 E. 3rd St. Ste. 101
Muscatine, IA 52761
Administration@muscatinecountyiowa.gov

2.3 Payment. Remittance is due upon receipt of the invoice – net 30 days to Preferred Resource Network, Inc. d/b/a Personal Assistance Services, 9735 Landmark Parkway, Suite 17, St. Louis, MO 63127, Fed. ID 43-1613278. Late fees of 2% per month on outstanding balances may apply.

2.4 Limitation of Payment. CUSTOMER will compensate PAS for the amount specified in 2.1 above and 3.4.B below.

2.5 Form of Payment. CUSTOMER agrees to pay all fees for services under this Agreement by check or ACH transfer. Payments for services by credit card, third-party electronic payment processor or electronic settlement network require amendment to this Agreement and fee adjustment.

ARTICLE III - SCOPE OF SERVICES

3.1 EAP Plan Administration.

A. Confidentiality. PAS will preserve the confidentiality of EAP counseling and referral records, and discussions with CUSTOMER and Subscribers. PAS will assure the confidentiality of Subscriber communications, and comply with all applicable state and federal privacy and confidentiality laws, including, but not limited to, Public Laws 91-616 and 92-255; the Drug Abuse Office and Treatment Act of 1972, 21 USC 1175; the Comprehensive Alcohol Abuse and Alcoholism Treatment and Rehabilitation Act of 1970, 42 USC 4582, the Privacy Act of 1974, Public Law 93-579, 5 USC 552A, Public Law 104-191 (Health Insurance Portability and Accountability Act), 45 CFR §160 and §164 ("The Privacy Rule"), and other applicable regulations.

B. Special Applicability of The Privacy Rule Contained in Public Law 104-191 (Health Insurance Portability and Accountability Act), 45 CFR §160 and §164. To the extent that EAP provides treatment (as defined at 45 CFR §164.501 of the Privacy

Rule) of any Subscriber, EAP shall be deemed a Covered Entity and not a Business Associate, and shall not use or disclose (“disclosure” as defined in the Privacy Rule) any Subscriber’s Individually Identifiable Health Information (as defined in the Privacy Rule and hereafter referred to as Protected Health Information) to CUSTOMER, including its Human Resource Department, except as specifically permitted by the Privacy Rule.

C. EAP Liaison. CUSTOMER will appoint an EAP Liaison, who will interface with PAS to give exposure to, monitor and promote the utilization of the program by Subscribers. CUSTOMER shall have the right to designate a substitute person as EAP Liaison from time to time upon notification to PAS and may change the same from time to time.

D. Quarterly Reporting. PAS will provide CUSTOMER quarterly reports on the use of the services. Said report will include the number of Subscribers using the service, the type of problem involved, sources of referral, and other descriptive data. In making such a report, names and other identifying information will not be used. Special requests for reports outside of the normal reporting cycle, additional data analysis and/or data mining may incur a separate fee.

E. Client Satisfaction Evaluation. Evaluation of PAS by those participating in PAS services shall be achieved through anonymous questionnaires and surveys. CUSTOMER and PAS shall develop a mutually acceptable evaluation feedback system.

F. Medical Benefit Plan Information. CUSTOMER will provide PAS with a copy of CUSTOMER current behavioral health summary plan description and any changes thereto made during the term of this Agreement as well as other Subscriber benefit information that will assist PAS in making referrals for subsequent treatment.

G. Continued Services After Contract Expiration/Termination. In the event of contract expiration or termination, PAS will provide assessment, consultation and follow-up services for those Subscribers utilizing PAS prior to contract expiration or termination of this Agreement. Such services will be provided until the case is resolved or successfully referred.

H. Continued Services After Subscriber Separation. PAS will provide assessment, consultation and follow-up services to Subscribers upon separation for up to thirty (30) days after separation and until the case is resolved or successfully referred. In the event that CUSTOMER elects to continue coverage to separated employees for longer than thirty days, CUSTOMER will notify PAS by submitting an

eligibility file to PAS and including the separated employees in the eligible employee count for the applicable billing period.

3.2 Counseling Services. PAS and its affiliates shall provide EAP case management services to CUSTOMER and Subscribers as requested by CUSTOMER, in accordance with Paragraph 3.2, Items A through D herein. The services shall include the following:

A. Service Design. PAS agrees to provide EAP counseling services for Subscribers designated from time to time by CUSTOMER. Such services shall include assessment, referral, and/or short-term solution-focused counseling for personal problems, including, but not limited to, chemical dependency, mental health problems, marital and relationship issues, family problems, and financial and legal difficulties. These services will include telephonic, televideo, or office-based sessions with a PAS case manager to assess the problem, provide brief counseling and/or refer the individual, if necessary, to an appropriate community resource, and to follow-up with the Subscriber. In the state of California, sessions are limited to 3 in any 6-month period per law. Fees for professional services rendered outside the EAP system (i.e., not provided directly by PAS or its designated Affiliate Providers) will be the responsibility solely of the Subscriber. PAS shall neither solicit, charge, nor accept any payment of fees from the CUSTOMER Subscribers for EAP services provided.

PAS further agrees to provide services, including assessment, treatment recommendations, provider referrals, and case management for employees referred to PAS by CUSTOMER as part of a performance improvement process and/or in compliance with the CUSTOMER's Drug-Free Workplace policies and/or the Department of Transportation (DOT) Drug and Alcohol Testing Regulations 49 CFR Part 40 and/or in compliance with employer-specific mandated EAP services mutually agreed upon by PAS and CUSTOMER.

B. Staff Credentials. PAS agrees to provide experienced, licensed, and fully credentialed counselors from professionally recognized mental health disciplines to provide EAP counseling services. PAS staff is capable of assessing and treating a wide range of Subscriber problems, including, but not limited to, psychological issues, substance abuse, relational conflicts, and family problems.

C. Affiliate Providers. PAS shall maintain a network of appropriate community resources, care providers, and professional counselors, hereafter referred to as "Affiliate Providers", to provide assessment, referral, and emergency treatment on an independent contractor basis with PAS for Subscribers in

geographic areas where PAS does not have employees or to meet special needs. PAS agrees to provide experienced, licensed, and fully credentialed affiliate counselors from professionally recognized mental health disciplines to provide EAP counseling services. Affiliate providers are capable of assessing and treating a wide range of Subscriber problems, including, but not limited to, psychological issues, substance abuse, relational conflicts, and family problems.

D. Service Availability. PAS shall provide 24-hour, 7-day a week phone answering capability and an after-hours Crisis Intervention Service. Consultation will be provided by day, evening or weekend appointments. Arrangements for an appointment will be made for the caller's convenience to the greatest extent possible.

3.3 Life Management Services. PAS and its affiliates shall provide Life Management services to CUSTOMER and Subscribers as requested by CUSTOMER, in accordance with Paragraph 3.3, Items A through T herein. The services shall include the following:

A. Elder care Consultation and Care Management. Subscribers requesting assistance with elder care concerns will be assisted by PAS and its affiliated staff of geriatric care managers and financial consultants. Elder Care managers are available to families through telephonic consultation. The benefit covers up to three (3) hours of Care Coordination (consultation with family members and caregivers; needs assessment and development of a customized plan with options for care; referral to community resources to help an older person living at home; independent/retirement community, residential/assisted living, and nursing home placement assistance; support for long-distance caregivers; crisis intervention and prevention) and/or Financial Consultation (assessment of Medicaid and Medicare eligibility for home-based and facility-based care; Medicare Part D, Supplement/Medigap, and Advantage plan advice and assistance; assessment of Veteran's benefits eligibility; Medicaid planning and asset protection).

B. Child/Elder Care Resource and Referral. PAS Subscribers requesting assistance with childcare concerns will be assisted by PAS and its affiliated Dependent Care Specialists (DCS) to assess their needs and explore options. PAS has contracted with a dependent care information and referral service that maintains a database of state-licensed vendors to provide childcare and elder care services. In addition to sending a detailed list of available care resources according to geographic request, the benefit also covers an enhanced personalized Parent Information Packet or Caregiver Information Packet at no cost to the Subscriber.

The service seeks to educate caregivers to make informed care decisions. PAS also provides assistance in locating adoption-related resources.

C. Legal Consultation. Legal Consultation is provided in partnership with PAS-affiliated attorneys. PAS Subscribers requesting assistance with non-employment related legal concerns are transferred to our Legal Services Call Center for an assessment to determine the appropriate services needed to address the Subscriber's concern. The service options include either a telephonic consultation with an attorney in their state or a referral for an in-person consultation with an attorney in the Subscriber's local area. The initial consultation in both service options is provided to the Subscriber at no cost. If the Subscriber chooses to retain the services of the in-person attorney any additional services beyond the initial assessment will be the financial responsibility of the Subscriber. The in-person attorney will offer the Subscriber rates at a discount of 25% below their usual and customary fees.

D. Tobacco Cessation Coaching. PAS provides telephonic access to tobacco cessation coaches who provide support and education for Subscribers who are considering quitting smoking or using smokeless tobacco and help Subscribers plan, take action, and maintain lifestyle changes through the process of quitting. In addition, informational workbook materials are provided to help Subscribers reach their goals and stay quit.

E. Weight and Nutrition Consultation. Participants receive up to three (3) hours of telephonic access to registered dietetic specialists who provide personalized guidance to help Subscribers improve their wellness and quality of life. The team of dieticians provides education and support to help with managing weight, meal planning, and healthy cooking, developing nutritional strategies to prevent or control health conditions such as diabetes, osteoporosis, high cholesterol, high blood pressure, food intolerances, and healthy eating for athletes.

F. Financial Consultation. PAS provides financial consultation through a reputable national financial counseling service staffed by qualified financial specialists. Participants requesting information and strategic advice about financial planning priorities, investments, budgeting, debt and loan consolidation, estate settlements, retirement planning, insurance, tax considerations, and general financial information receive access to financial specialists via telephonic consultation.

G. Education Planning Services. PAS provides telephone access to a college specialist to assess and review each caller's situation, discuss the options available,

and conduct a thorough research of undergraduate, continuing education, graduate, or vocational/technical school programs that meet the parameters of the caller's requests. A packet will be mailed to the caller that may include information on preparing for and financing college, enrollment dates, costs, application fees, housing, degrees offered, student activities, available scholarships, and financial aid.

H. Will Preparation. This service provides participants with online access to simple individual and spousal will forms, including Last Will and Testament with downloadable forms and instructions, Living Will/ Advance Health Directives with downloadable forms and instructions. Once completed online, the documents may be downloaded, signed, witnessed, and notarized and then kept in a safe place. Participants may access the PAS Legal Consultation service to answer general questions about wills. If user's needs and circumstances are beyond the parameters of a Simple Will as defined by user's state, user will receive a 25% discount from the attorney's hourly rate.

I. Retirement Consultation. Skilled retirement coaches provide up to three (3) hours of telephonic consultation that concentrates on the many areas of retirement that are non-financial. Participants are supported throughout the consultation process with educational material and self-study worksheets.

J. Parenting/Education Consultation. Caregivers of children 0-18 years of age have the opportunity to receive up to three (3) hours of telephonic consultation with a team of certified allied health professionals whose expertise includes child development, behavior modification, speech-language, sensory processing, education (both special and gifted), and Individualized Education Plan (IEP) processes. After a comprehensive interview to gather pertinent details of the caregiver's concerns, the parenting consultants provide information and guidance in understanding typical and atypical development and suggest strategies and resources to address those concerns.

K. Health Coaching. PAS provides up to three (3) hours of telephonic consultation from health coaches to assist participants with health concerns to improve their quality of life. Health coaches provide education and self-help tools on health condition management; tips to effectively communicate with treatment providers; using nutrition and exercise to improve overall wellness; finding answers to questions regarding diagnoses, testing, medications, and procedures; learning ways to live well with illness and support to adapt positively to life changes.

L. Identity Theft. Participants receive a telephonic consultation with an Identity Theft Recovery Specialist who explains what identity theft is, how to

prevent identity theft and how to recover from it. Participants will receive informational handouts, verbal instructions on how to restore identity and informational tip sheets.

M. Career Coaching. PAS provides telephonic access to skilled career coaches who guide subscribers through a personal assessment of skills, competencies, and interests using a variety of career measurement tools. This service includes up to three (3) hours of telephonic consultation in techniques for networking internally, including conferring with management and Human Resources, using posted job descriptions as a source for exploration, conducting informational interviews to learn more about CUSTOMER functions, and preparing for the internal interview.

N. Organization and Productivity Coaching. PAS provides telephonic consultation of up to three (3) hours with a PAS organizer coach to assist in developing time management skills, developing strategies to organize home, office and digital media. Coaches may also provide guidance to Participants to identify and manage symptoms of ADHD when appropriate.

O. Life Coaching. PAS provides telephonic consultation of up to three (3) hours with a PAS coach to assist Subscribers to identify and achieve goals, make changes that improve overall well-being, consider options when making a significant decision or life transition, and stay focused on their core values and passions.

P. Fitness Coaching. PAS provides up to 3 hours of telephonic access to fitness coaches who provide personalized guidance to assess fitness status, health consideration, and fitness goals, assist in designing a structured exercise program, develop and achieve goals related to fitness, health, and wellness, teach correct exercise methods through demonstration, explanation, and cueing (when video is possible), overcome challenges and obstacles to achieving goals, and consult on nutritional requirements to support a healthy lifestyle.

Q. Sleep Coaching. PAS provides up to 3 hours of telephonic access to sleep coaches who provide personalized guidance to improve sleep and develop healthier sleep patterns. The sessions include education and individual dialogue around sleep hygiene to improve the Participant's ability to fall asleep and stay asleep, creating an individualized sleep training plan, education around sleep hygiene to develop healthy sleep habits, combining stress resilience and meditation practices to fall back asleep faster, and helping clients understand their own unique lifestyle rhythms for best sleep practices.

R. On-Line EAP Services. PAS provides Subscribers with a variety of on-line services that include LifeTools and Resource centers, management services, on-line training, and workplace support handouts (illness, death, disaster, drug free workplace, guidelines for substance abuse referrals, supervisory referral continuum).

S. MindHealth Matters monthly digital publication. State-of-the-art, engaging and interactive digital monthly wellbeing magazine that instructs users in wellbeing principles and practices and provides rapid access to PAS-specific as well as public wellbeing support resources. Accessed by simply clicking on a PAS-provided link, subscribers immediately experience interactivity and personal engagement in wellbeing resources without having to download an app, create a user account or sign in. Easy point-and-click access from any device to easy-to-read, enjoyable wellbeing news reinforces repeated engagement. Instructionally designed content includes interactive, clickable graphics and exercises.

T. eM Life digital wellbeing solution. Expert teachers every day of the week, multiple times per day provide 14- minute and 30-minute guided practice sessions. Each day, the platform offers a new, practical skill to help address the stressors we all face: anxiety, parenting, financial stress, mindful eating, sleep, working with remote teams, medical professional compassion fatigue, diversity and inclusion, and more. In addition to the daily live mindfulness sessions, eM Life has hundreds of hours of on-demand content across a wide range of topics and health concerns, online communities for social good, and participation rewards that include donations made to the charity of user's choice. It also features the option to connect with a PAS counselor directly from the platform.

3.4 Organizational Services. PAS and its affiliates shall provide organizational services to CUSTOMER and Subscribers as requested by CUSTOMER, in accordance with Paragraph 3.4, Items A through C herein. The services shall include the following:

A. Policy and Procedure Development. PAS agrees to assist CUSTOMER in updating, as necessary, a policy regarding personal problems that affect on-the-job work performance, which is coordinated with CUSTOMER existing general personnel policies and performance management procedures. PAS will maintain procedures for access to the EAP that best meet the needs of CUSTOMER. Referral procedures will be developed for Subscriber self-referral, supervisory referral/job performance referral, and medical/drug-free workplace referral.

B. Organizational Support. Up to two (2) hours of organizational support services are included each plan year at no charge. Travel fees and cancellation fees,

as well as customization and training development fees, may apply. CUSTOMER may request any of the following types of support services below:

- Personal and Professional Development seminars
- Critical Incident and Disruptive Event Support Services - on-site and virtual counseling services, critical incident debriefing services
- On-site and virtual Health and/or Benefit Fair Participation
- Employee and supervisory orientation to acquaint with EAP and procedures for using EAP
- On-site management consultations

Additional organizational support services may be purchased for a fee:

Disruptive event response	\$400/hour
Training – virtual or onsite	\$300/hour
EAP Orientations	\$250/hour
Health/Benefits Fair Attendance	\$250/hour
Virtual Wellbeing Check-ins	\$250/hour

C. EAP Awareness Activities. With prior approval of appropriate CUSTOMER personnel, PAS will provide ongoing EAP communication materials in electronic format for CUSTOMER's use in promoting the EAP. These may include bulletin board displays, handouts, flyers, wallet cards, newsletters, posters, postcards, suggested letters for home mailings, etc. Customization, printing, mailing, and shipping fees may apply.

3.5 Incentivized Services. Except as provided by Amendment or separate Agreement Rider, CUSTOMER will not promote the use of Services through financial or other incentives or rewards to Participants ("Incentivization of Services"). Management referrals of employees for workplace or personal concerns are not incentivized. Fees for Incentivized Services are negotiated separately and attached to this Agreement by a separate Rider.

3.6 Excluded Services. The following services are not provided by PAS:

- Psychological, educational, neurological, or psychiatric testing
- Long-term or specialized psychological treatment for complicated diagnoses
- Aversion therapy, hypnotherapy, or biofeedback
- Medical care, including psychiatric care, medication, and medication management

- Inpatient or facility-based care
- Remedial and social skills education services (such as treatment or services for cognitive rehabilitation, behavioral training, language disorders, learning disorders, etc.)
- Evaluations required by any government entity or official
- Court-mandated counseling, evaluations to be used in child custody proceedings, worker's compensation proceedings, criminal proceedings, or any other type of legal action
- Testimony in legal proceedings and reporting for legal purposes
- Evaluations for fitness for duty determinations
- Preparation of documentation for determination of disability, FMLA documentation, excuses for leave of absence or time off
- Assessments of ability to return to work after leave of absence
- Services by providers who are not in PAS' provider network
- Preparation of income taxes or consultation on tax audits
- Legal representation
- Legal consultation regarding work-related issues; guidance on workplace issues when the Subscriber sues or threatens to sue CUSTOMER or another employer

ARTICLE IV - LIABILITY

4.1 Insurance. PAS and its Affiliate Providers agree to maintain in full force and effect during the term of this Agreement and all subsequent extensions or renewals hereof, insurance described as follows:

- Worker's Compensation - As required by the law of the State in which they do business.
- Public Liability - Limits of not less than \$1,000,000.00 per person and \$1,000,000.00 per occurrence and \$500,000.00 property damage per occurrence to protect PAS against claims for personal injury to or death of one or more than one person and property damage claims that may occur as a result of operations under this Agreement.

4.2 Hold Harmless. PAS agrees to defend, indemnify, and hold harmless CUSTOMER, its officers, directors, employees, and Participants from and against any and all claims, damages (including attorney's fees and costs) caused by a negligent act or omission of PAS, its employees, its Affiliate Providers, officers or directors. CUSTOMER agrees to

defend, indemnify, and hold harmless PAS, its officers, directors, and employees, from and against any and all claims, damages (including attorney's fees and costs) caused by a negligent act or omission of CUSTOMER, its employees, officers, and directors.

ARTICLE V - COMPLIANCE WITH LAW

5.1 Compliance. PAS, its employees, Affiliate Providers, and affiliates shall comply with all Federal, State, and local laws, ordinances, and regulations applicable to the services performed under this Agreement.

5.2 Choice of Law. The laws of the State of Missouri shall govern this Agreement.

ARTICLE VI - GENERAL TERMS AND CONDITIONS

6.1 Nondiscrimination of Employment. PAS shall not discriminate against any employee or applicant for employment because of race, religion, sex, age, marital status, veteran's status, national origin, or handicap. PAS shall take affirmative action to ensure that employees are treated during their employment without regard to race, religion, sex, age, marital status, veteran status, national origin, or handicap. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

6.2 Independent Contractor. The relationship of PAS to CUSTOMER shall be that of an Independent Contractor and no principal-agent or employer-employee relationship is created by this Agreement.

6.3 Assignment of Agreement. This Agreement is not assignable by either party without the written consent of the other; but this clause shall not be deemed to preclude PAS from contracting with Affiliate Providers as set forth in Article III, Section 3.2, Paragraph C above for services to be rendered to Subscribers in geographic areas where PAS does not have employees.

6.4 Changes in Agreement. This Agreement may be amended only upon the written agreement of CUSTOMER and PAS. Notice to the parties shall be mailed to their respective principal offices. Notice to CUSTOMER shall be sent to the attention of the EAP Plan Administrator (as set forth in Article III, Section 3.1, Paragraph C above) and notice to PAS shall be sent to the attention of the President.

6.5 Copyright Notice. CUSTOMER agrees to apply the proper copyright notice as required by PAS upon the title page or other designated location of any training manuals or other authored works prepared by CUSTOMER that incorporate PAS copyrighted materials, as supplied to CUSTOMER under the terms and conditions of this Agreement. Such notice, as

advised, shall be applied to all said materials for CUSTOMER usage in performance under this Agreement, and said notice shall be imprinted upon all of the original materials, or any subsequent printings thereof, made under this Agreement.

6.6 Extraordinary Circumstances. Neither party hereto shall be held responsible for delay or failure to perform hereunder when such delay or failure is due to fire, flood, epidemic, strikes, acts of God or the public enemy, unusually severe weather, legal acts of public authorities, or delays or defaults caused by public carriers, or other circumstances which cannot reasonably be forecast or provided against.

6.7 Steps to Cure Breach. This Agreement may be terminated by the non-breaching party at any time for a breach of any of the material terms of this Agreement if such breach shall remain uncorrected for a period of fifteen (15) days following written notice of said breach by the non-breaching party to the breaching party.

6.8 Severability. All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this contract shall be interpreted as if such invalid agreements or covenants were not contained herein.

6.9 Benefit. This Agreement shall be binding upon and shall inure to the benefit of the parties and their respective legal representatives and assigns. No person not a party to this contract, including Subscribers, shall have any ability to enforce the terms hereof, or claim any legal right hereunder, it being the intent of the parties hereto to negate any such third-party beneficiary claim. CUSTOMER warrants and represents that it has full authority to act on behalf of all its subsidiaries, as the same may be constituted from time to time, with respect to all matters herein contained.

6.10 Standard Form Contract. This Contract is a standard form prepared by PAS. If any of the terms hereof are varied in any manner, whether by insertion, deletion or otherwise, this Agreement shall not be binding upon PAS until the changes are reviewed and approved by PAS' legal counsel or executed by PAS.

6.11 Enforceability. A signed facsimile, photocopy, or electronic copy of this Agreement shall be enforceable as if such facsimile, photocopy, or electronic copy was an original.

6.12 Survivability. The terms and provisions of Article III, Section 3.1, Paragraphs A and B, and Article IV, Section 4.2 shall survive the termination of the Agreement.

6.13 Entire Agreement. This Agreement contains the entire understanding of the parties with respect to its subject matter and may not be amended, modified, altered, or varied except by an agreement in writing signed by the parties. All prior representations whether written or verbal are merged herein.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year written below.

PREFERRED RESOURCE NETWORK, INC.
dba PERSONAL ASSISTANCE SERVICES

CUSTOMER

BY: _____

BY: _____

Its: President

Its: _____

DATE: _____

DATE: _____