Muscatine County Public Health
Prevent. Promote. Protect.

Muscatine County Board of Health Minutes

Wednesday, September 9, 2026| 12:30 pm | In-Person – 1609 Cedar Street, Muscatine, IA 52761
Virtual option – Microsoft Teams

Board members

Brandy Olson, Chair | Karen Harper, Vice Chair | Dr. Michael Maharry, Secretary

Michelle Garvin | Cory Garvin

Members Present: Brandy Olson, Karen Harper, Dr. Michael Maharry, Michelle Garvin, Cory Garvin

Others Present: Jen Craft, Jacob Dornbush, Kaitlyn Arndt, Scott Sauer, Sarah Leichty, Dr. Matthew McKinney (virtual)

Meeting called to order at 12:35 pm by Olson.

A. Introduction – Olson initiated an introduction of board members and guests.

Olson asked for a motion to approve the 7/8/2026 minutes. Motion by Harper to approve, seconded by M. Garvin. All ayes; motion carries.

Essential Public Health Services Reports

A. Environmental Health Services
   - No department personnel present to report out at this time.
B. Public Health Operations Update
   - Craft shared the Board of Health (BOH) newsletter with board members, discussing department activities that have occurred since the last BOH meeting.
   - Arndt presented a summary report of the Public Health Department's annual Back-to-School Clinic, discussing services provided, successes, and growth opportunities for future clinics.
C. Public Health Grants and Contracts
   - Craft shared that the fiscal year 2027 Care for Yourself – Breast and Cervical Cancer Screening Program contract was signed on behalf of the BOH, requesting board confirmation. Motion by Maharry to confirm the signing of the contract by Craft, seconded by M. Garvin. All ayes; motion carries.
   - Craft reported that the fiscal year 2027 Local Public Health Services Agreement with Trinity Muscatine was signed on 8/4/2026.
D. Community Health Assessments
   - Craft shared the communicable disease dashboard statistics to-date, reporting no major outliers.
   - Craft reported on current departmental preparedness activities concerning measles. Trinity Muscatine Public Health is actively engaging with key community leaders to promote vaccine awareness. Vaccine clinic dates have been established at the department, and promotional materials—including informational flyers and social media campaigns—have been developed to inform the public regarding vaccine availability.
   - Craft reported progress being made on the Community Health Improvement Plan, reviewing activities completed since the last BOH meeting.
   - Leichty provided a report to the BOH regarding the Women, Infants and Children (WIC) program provided within the county. Data regarding services provided, service usage, and partnership between WIC program staff and the Public Health Department was discussed.
E. New Business
   - Craft provided an update to the BOH regarding newly enacted legislation, House File 2490, concerning open meetings and public records requirements. Olson proposed designating the main lobby window

of the public health office as the official physical location for posting Board of Health agendas in advance of bi-monthly meetings for public viewing, in addition to posting on the Muscatine County website. Motion by Harper to designate the Trinity Muscatine Public Health lobby window as the physical posting location for Board of Health meeting agendas, in addition to posting on the Muscatine County website, seconded by C. Garvin. All ayes; motion carries.

- Craft reported on further public health realignment activities that have occurred since the last BOH meeting. The report included a summary of recent discussions among all district 7 public health directors, a determination regarding which department will submit a letter of interest for the district 7 lead entity role, and the strategic measures Trinity Muscatine Public Health is implementing to ensure operational readiness for the realignment process.

Citizens Speak

A. None to speak at this time.

Next meeting

A. November 11, 2026 at 12:30 pm in-person at the Public Health Office – 1609 Cedar Street, Muscatine, IA.

Adjournment

A. Olson moved to adjourn. Meeting adjourned at 1:36 pm.