

**Muscatine County Historical Preservation Commission
OFFICIAL MONTHLY MEETING MINUTES**

Wednesday, September 8, 2021 at noon

Via Zoom using the following link

You can access our Zoom room by clicking on the following link:

<https://us02web.zoom.us/j/8010716532?pwd=L2RkOGxiMWI0M1ZScjJhNnllNzFodz09>

or by entering Meeting ID: **801 071 6532** and Passcode: **tip0Fn** [After the p is a “zero,” not the letter “O”].

Call to Order

Roll Call and Guests

Commissioners: Allgood, Beveridge, Bosten, Collins, Daufeldt, Furlong, Koellner, Ochiltree, Pruitt. All present.

Guests: Stevens

Order of Business

- A. Approval of Agenda- Koellner-Moved to approve by Furlong and Daufeldt 2nd ;All Ayes
- B. Approval of Minutes- July 14, 2021- Moved to approve Pruitt and Furlong 2nd ; All Ayes
- C. Approval of Minutes – meeting without quorum - August 11, 2021 – Daufeldt suggested the minutes be submitted for consideration of the content.
- D. Approval of Financial Reports (July and August)- Allgood

Muscatine County Historic Preservation Commission

FY 2021/22

YTD Sept 7, 2021

Fund Balance:	17,056.95	received \$9750 CLG grant pmt
<i>Encumbered:</i>		
CLG Cash Match- Historic Jail Design-Nolan	(6,400.00)	
HRDP Cash Match- Fish Hatchery Nomination	(6,310.00)	
Unencumbered Fund Balance:	\$ 4,346.95	

	Budget	YTD	Balance
BUDGET:	34,495.00	Expenditures	34,495.00
Commission Expenses	5,000.00		5,000.00
Historic Jail-Remodel Design-Nolan	16,000.00		16,000.00
TOTAL		-	21,000.00

PROJECTS:

CLG Grant - Schools-Churches	Budget	To Date	Balance
Revenue:			
Grant Reimb-State of Iowa	9,750.00	9,750.00	-

HISTORIC JAIL PROJECT	Budget	To Date	Balance
Expenditures:			
Phase 2 Design	6,000.00		16,000.00
			-
Revenue:			
CLG Grant	9,600.00		9,600.00
Cash Match-HPC-encumbered	6,400.00		6,400.00
	<u>16,000.00</u>		<u>16,000.00</u>

HRDP Grant - Fish Hatchery	Budget	To Date	Balance
Expenditures:			
Fish Hatchery nomination	18,930.00		18,930.00
Revenue:			
Grant Reimb-State of Iowa	12,620.00		12,620.00
Cash Match-HPC-encumbered	6,310.00		6,310.00
	<u>18,930.00</u>	-	<u>18,930.00</u>

Old Business**D. Historic Jail Museum Preservation and Reuse Funding -Wertzbaugher, Pruitt (possible action items)**

1. CLG grant Updates – Mike Nolen has submitted the plans that were presented at the August meeting. We are waiting on for state approval.
2. Friends of the Old Jail fundraising – Koellner reported that Lisa Wertzbaugher is willing to help but has minimal time to devote. Paul Carrol would be willing to help with solicitation of donors. Collins is working on media that can accompany the request for funding. Beveridge has funding commitments but needs to have those directed to the Community Foundation of Greater Muscatine’s Historic Jail fund.
3. Other Action items - Marketing promotion and signage Koellner and Pruitt reported on the submission of the \$2,000 grant request for a historic marker. Pruitt will be meeting with the Board of Supervisors on 9.13.2021 to ask that the County provide the installation.

Koellner also reported that West Liberty submitted for the same grant for their historic marker.

Allgood submitted an application for Wilton and Stevens, submitted for the Fish Hatchery.

E. Rural Schools and Churches CLG grant-Daufeldt – possible action items

1. Contractor update – Pruitt provided the five complete copies of the Historic County Schools and Churches Survey. Daufeldt presented the digital copy provided by Leah Rogers as well as a hard bound copy of the survey to the Board of Supervisors on 8.23.2021. Rogers has agreed to purchase the six hard copies of the report through the pricing provided by Pruitt's print vendor. Discussion continued on the Amazon as a vendor. It was moved by Furlong and Allgood 2nd to sell the surveys for \$ 25 and work with the county on best way to collect the funds.
2. Marketing and signage of Historic schools and churches – – Furlong, Daufeldt, Pruitt, Ochiltree and Allgood. Furlong gave an oral report of the meeting on 8.27.2021. Discussion took place about use of QR codes... Pruitt and Ochiltree moved to have the county's IT department provide options for use of the webpages and individual QR codes for historic sites in the county. Pruitt confirmed that Seright will apply the historic bridge removal mitigation amount for signage out of the General Fund. Pruitt reported that the County School Conference is October 8th and 9th in person at Odebolt, Iowa. However, due to the growth of Covid the conference may need to be virtual. Ochiltree is working with a vendor regarding the MCHPC's logo. He sent out copies to the subcommittee members. Furlong said that the subcommittee will have a recommendation for the commission at the October meeting.

Minutes of the committee meeting submitted by Furlong:

MCHPC Signage Subcommittee Meeting Minutes

August 27, 2021

Present: Lynn Pruitt, Lynn Ochiltree, Becky Allgood, Jane Daufeldt, Becky Furlong

Becky Furlong called the Muscatine County Historical Commission signage subcommittee meeting to order at 1:10 p.m.

Lynn Pruitt shared the *Historic Country Schools and Churches Survey, Muscatine County, Iowa* report/book.

Lynn O. contacted Carma Armstrong regarding logo development for the signs. She has agreed to develop one for the commission. Lynn will email out the draft of the logo when it is finished.

General consensus was to select a township that would be considered easy to do in terms of number of schools/churches that would need signs. Pike was selected as it has 8 country schools. All of the

churches are in town. The schools are Adams School, Athens School, Buffalo Bluff, Lacey, Poole/Wagner, Wild Rose, Willow Grove and Pike. In addition, Lynn P. will review the churches/schools located in the town of Nichols and will bring recommendations of signs that may be installed within the town.

Jane will take the 8 schools in Pike and compare the maps in the report to MAGIC maps. She will also locate the names of the landowners. Jane will also check on how to generate QR codes that link back to the information in the official report.

Lynn O. and Becky A. will work to develop a letter for the landowners for the purpose of seeking permission to place signs.

Lynn P. and Becky F. will develop a spreadsheet with the verbiage that will go on each sign.

The next committee meeting will be September 20, 1 p.m. at the Candy Kitchen. Agenda items will include:

1. Review of letter
2. Review of locations and landowners and decide who will contact landowners for permission.
3. Review of verbiage for 8 signs

Meeting was adjourned at 2 p.m.

F. Nichols Area Historic Grants Updates- Pruitt – final items

The marker plaque is ordered funded ½ by the City of Nichols and ½ funded by the Friends Group.

CLG Grant application for Nichols House has been submitted with the cash match to be paid for by the owners.

St. Mary's Church application is still a work in process.

G. West Liberty Heritage Foundation – Koellner reported that the Heritage group is funding Leah Rogers' application

H. Wilton Historic Neighborhoods – Allgood/ Ochiltree – possible action items-no report.

I. Historic Fairport Fish Hatchery Master Plan -Stevens, Pruitt, and Bosten –

Friends group received a \$2000 Toyota By-Ways grant to fund tools, t-shirts, snacks/drinks for volunteers to clean-up historic trails at the fish hatchery. The Cleanup is scheduled for 09.17.2021. The Muscatine Journal printed an article about the grant in the 09.08.2021 edition.

The application for the historic marker was submitted in August.

Work is proceeding on CEP and HRDP funded projects for \$47.4K and a HRDP grant.

Jim Elias is working on graphic design for the QR codes for the interpretive signs on the north trail. He will be incorporating maps and photos, in the print materials.

The local media had covered many of the activities.

The Friend group has about \$11,000 in funding to apply toward the total Pavilion project cost of \$80,000-\$100,000.

The Mural project is progressing along Houser Street. Janet Hoopes is the artist and expects to finish the project by October 1, 2021.

DNR's Andy Fowler is working with the Friends Group on the volunteer day. Tools that are purchased will become part of the DNR inventory after the cleanup.

J. Muscatine County Fair Grounds amphitheater – Koellner reported that Lisa Wertzbaugher submitted for a CLG Grant for the amphitheater for the Muscatine County Fair Grounds in West Liberty. Pruitt will ask the Board of Supervisors for a letter of support for the project. Total cost is \$15,000 and the Fair Board will provide a match of \$5,000 for the \$10,000 grant request (all round numbers).

K. Plans for 2021/22 - possible action items

1. Location of Grange Halls in Muscatine County – Commissioners who surveyed townships gather historic facts on Halls
2. Transportation in Muscatine County - Stagecoach routes, railroads, depots, ferry crossings, early highways (Highway 6 and travel cabins), interurban from Davenport to Muscatine, old rail depots and supporting buildings and businesses. old bridges – later in 2021-22

L. Open Discussion:

The mobile bus at Wilton received about 350 visitors. There was also local coverage by regional media.

Lynn and Brenda Ochiltree are considering building a museum north of the Candy Kitchen to house the over 200,000 items that are part of their collection.

Adjourned at 12:58PM

Next Scheduled MCHPC Meeting – October 13