

Muscatine County Emergency Management Commission

Minutes

May 5, 2022

5:30 p.m.

Muscatine County Administration Building

Members Present: Susie Garrett, Quinn Riess, Omar Martinez, Jeff Sorensen, Angie Dickey, David Clark, Brad Bark, Russ Grim

Others Present: Chris Jasper, Mike Smock

The meeting was called to order at 5:18pm by Chair Riess.

A motion was made by Sorensen with a 2nd by Bark to approve the agenda as presented. All in favor.

Russ Grim stated that his name was spelled incorrectly in the minutes and made a motion to approve the minutes from February 3, 2022 with the amended spelling, there was a 2nd from Garrett. All in favor.

A motion was made by Sorensen with a 2nd by Bark to reaffirm the approval of claims from February 11, 2022 through May 2, 2022 that were previously approved via email. All in favor.

Jasper gave a quick update on EMA events. He stated that the Muscatine County LEPC is starting back and they hope to have their first meeting in the next couple weeks. The COAD hosted a volunteer training summit on February 26 and EMA hosted a storm spotter training on March 17. Jasper stated he did meet with Corporate from West Liberty Foods in regards to emergency planning and working with the fair on evacuation plans. Jasper stated he did have to resubmit our EMPG grant for this year. Jasper also gave an update on Alert Iowa for the county and stated that Wilton and West Liberty are up and running with their own accounts.

Jasper gave kudos to the Muscatine Search and Rescue for their efforts. Jasper stated that some of their equipment is out-of-date and needs to be updated. He has renewed their 501c3 status so they can take donations and apply for grants. Jasper stated that they had a backboard that needed to be replaced. A motion was made by Clark with a 2nd from Dickey to replace the backboard at a cost not to exceed \$475. All in favor.

Jasper stated that the new rescue boat has to have high octane gas and traditionally they have called the EMA to meet them at the gas station. Jasper asked the Board to approve issuing 2 credit cards to the MSRU Commanders with a credit limit of \$500 to purchase fuel. A motion was made by bark with a 2nd by Sorensen to approve the issuance of credit cards. All in favor.

A motion was made by Bark with a 2nd by Grim to declare the following as surplus and put it up for sale: 1995 Communications Truck, 1986 5-Ton Cargo Truck, Inflatable Boat, Various airsoft guns and equipment. All in favor.

A motion was made by Sorensen with a 2nd by Grim to approve the Muscatine County Burn Ban policy. All in favor.

A motion was made by Grim with a 2nd by Sorensen to seek reimbursement from Iowa HSEMD for the 2022 Iowa EMA Conference in Lake Okoboji. All in favor.

A motion was made by Sorensen with a 2nd by Bark to approve the July 1, 2022 Emergency Manager salary increase.

Jasper explained to the Commission about dissolving the 28E agreement for the Muscatine County Joint Communications Commission. The duties of that Commission would be absorbed by the Commission and all assets will be transferred. Consensus of this group was that they would assume the duties.

Jasper handed out his 1-year and 5-year goals for the Muscatine County Emergency Management Agency. He stated that he would like to eventually see a part-time position to assist with Emergency Management. Jasper will come back with a more definitive job description and salary information at a later meeting for discussion/approval.

Dickey asked what the procedure was for Fire Departments to request additional equipment. Jasper explained that they needed to request it at budget time and the request would go to the Muscom User Group and MCJCC for processing.

The meeting was adjourned at 6:26pm

Respectfully submitted,

Chris Jasper, Secretary
Interim Emergency Manager