

Muscatine County Emergency Management Commission

Muscatine Co. Administration Building – 414 E. 3rd Street – Muscatine, IA. 52761

Thursday, February 18, 2021

Minutes

The Muscatine County Emergency Management Commission convened with Jeff Sorensen, Quinn Riess (Virtual), Russ Grim, Perry Anderson and Sheryl Lenker (Virtual) present. Chairperson Diana Broderson (Virtual) presiding.

Present – Chris Jasper, and Brian Wright, EMA

Quorum established.

1. Call meeting to order. **Meeting was called to order by the Chair at 5:37 p.m.**
2. Review agenda.
3. Public Hearing on the proposed FY21/22 EMA budget.
The Muscatine County Emergency Management Commission is conducting a Public Hearing on the proposed fiscal year 2021-2022 EMA Budget. At this public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

(Chair – Receive questions/comments from the public; when there are no more –vote to close the public hearing) **There were no comments from the Public made on the proposed FY 21/22 EMA budget. A motion was made to close the public hearing by Russ Grim. Second by Quinn Riess. Motion passed.**
4. Discussion and possible action to approve the proposed FY21/22 EMA budget. **A motion was made by Jeff Sorenson to approve the proposed FY 21/22 EMA budget. Second by Quinn Riess. Motion passed.**
5. Discussion and possible action to approve the minutes of January 21, 2021 meeting. **A motion was made by Russ Grim to approve the minutes of January 21, 2021. Second by Jeff Sorenson. Motion passed.**
6. Discussion and possible action to formulate a Long Range Strategic Planning Committee. **The Chair indicated she has had discussions with Vice Chair Robbie Rock who was unable to attend and with Mr. Wright regarding the creation of a long range strategic planning committee. The purpose is to 1) Lay out a**

framework and guide for the Commission to follow that is a pathway. It ensures the Commission is staying on it, receiving good marks, and allows the Commission to make better decisions. And, 2) Allows the Commission to do a better job of telling our story.

The Chair indicated that the public doesn't always know much about the Muscatine County Emergency Management Commission and the services/programs that are provided. The main emphasizes is always keeping the public's safety at the forefront.

Discussion points for the Commission to consider 1) Is this something the Commission wants to do? 2) How do we want to proceed? *In-house and formulate a task force led by the Vice-Chair.* Or, 3) hire an individual to work on strategic planning.

7. From the Emergency Manager. The Commission was updated on the following items. 1) Mr. Wright received a letter and Certificate of Professionalism from the Iowa Emergency Management Association (IEMA) and is now an Iowa Certified Emergency Management Coordinator. 2) Working with local Public Health with Points of Distributing (PODs).
8. Old Business. 1) Mr. Randy Howell of the City of Muscatine Public Works would like to see if the Army Truck may have an obstruction in its air intake system. 2) The Rescue boat went up to Kann Manufacturing for modifications. In addition, the price was reduced to \$2,031.50 with \$112.50 being taken off the original price due to work done on the light bar. 3) Discussion to create a 28E Agreement for the Rescue boat.
9. New Business. 1) Discussion on upcoming ESFs (4, 9, 13, and 10.) and 2) Notified by the State that the Emergency Manager has completed 24 hours of continuing education as required.
10. Receive comments from the public. **No comments from the public.**
11. Adjournment. **Russ Grim moved to adjourn at 6:01 p.m.**

Brian Wright - Secretary