

Muscatine County Board of Supervisors
Wednesday, January 25, 2023

The Muscatine County Board of Supervisors met in special session at 9:00 A.M. with Kirchner, Chick, Sauer and Sorensen present. Chairperson Sauer presiding. Mather was absent.

On a motion by Sorensen, second by Kirchner, the agenda was approved as presented. Ayes: All.

The Board canvassed the Drainage District #1 Election held on January 21, 2023. Results were as follows: For the office of Trustee for the three-year term beginning January 28, 2023 – 4 votes were cast. Travis Parry received 4 votes. Travis Parry was elected.

The Board canvassed the Drainage District #2 Election held on January 21, 2023. Results were as follows: For the office of Trustee for the three-year term beginning January 28, 2023 – 3 votes were cast. Kory Kaalberg received 3 votes. Kory Kaalberg was elected.

The Board canvassed the Drainage District #4 Election held on January 21, 2023. Results were as follows: For the office of Trustee for the three-year term beginning January 28, 2023 – 2 votes were cast. Russ VanAcker received 2 votes. Russ VanAcker was elected.

The Board canvassed the Drainage District #5 Election held on January 21, 2023. Results were as follows: For the office of Trustee for the three-year term beginning January 28, 2023 – 2 votes were cast. Mike Meyers received 2 votes. Mike Meyers was elected.

The Board canvassed the Drainage District #9 Election held on January 21, 2023. Results were as follows: For the office of Trustee for the three-year term beginning January 28, 2023 – 2 votes were cast. David Millage received 2 votes. David Millage was elected. For the office of Trustee for a one-year term to fill a vacancy beginning January 28, 2023 – 2 votes were cast. Adam Feldman received 2 votes. Adam Feldman was elected.

The Board canvassed the Drainage District #10 Election held on January 21, 2023. Results were as follows: For the office of Trustee for the three-year term beginning January 28, 2023 – 6 votes were cast. Gary Hepker received 6 votes. Gary Hepker was elected.

The Board canvassed the Muscatine-Louisa Drainage District #13 Third District Election held on January 21, 2023. Results were as follows: For the office of Trustee for the three-year term beginning January 28, 2023 – 3271 votes were cast. Terry Martin received 3271 votes. Terry Martin was elected.

The Board canvassed the Drainage District #17 Election held on January 21, 2023. Results were as follows: For the office of Trustee for the three-year term beginning January 28, 2023 – 3 votes were cast. Louis Broders received 3 votes. Louis Broders was elected.

The Board canvassed the Muscatine-Louisa Island Levee First District Election held on January 21, 2023. Results were as follows: For the office of Trustee for the three-year term beginning

January 28, 2023 – 6 votes were cast. Keith Bartenhagen received 6 votes. Keith Bartenhagen was elected.

The Board reviewed the FY23/24 budget requests from outside agencies that were presented at January 24, 2023 special session meeting.

Mather joined the meeting at 9:11 A.M.

The Board reviewed the FY23/24 budget for Muscatine Legal Services. The Board consensus was to budget \$45,000 and offer an additional \$20,000 match, if another governmental entity will match the additional offering of funds for the FY23/24 budget year. The Board stated if the additional \$20,000 is awarded, the funds will be allocated from the Local Assistance & Tribal Consistency Funds (LATCF). LATCF funds can be used on any governmental purpose other than lobbying activity.

The Board reviewed the FY23/24 budget for the Housing Study. Board consensus was to allocate the funds for the study from LATCF funds.

The Board reviewed the FY23/24 budget for Muscatine County Fair Board. The Board discussed the prior budget plan to phase out funding to the Muscatine County Fair Board, which has been reviewed and discussed with the Fair Board for several years. Board consensus was to budget \$40,000 to match their debt reduction which is the same funding as FY22/23.

The Board reviewed the FY23/24 budgets for the libraries. Board consensus was to fund the same 103% over current budget for Wilton, West Liberty and Musser Public Libraries for an amount of \$16,500 for Wilton and West Liberty Libraries and an amount of \$130,206 for Musser Public Library.

The Board reviewed the FY23/24 budgets for Greater Muscatine Chamber of Commerce and Industry, West Liberty Economic Area Development and Wilton Chamber and Development Alliance. The Board consensus was to fund these agencies with the same allocation as approved for the prior year FY22/23, instead of the higher requested amounts stated in their presentations.

The Board reviewed the FY23/24 budget requests for River Bend Transit and Quad Cities Chamber. Board consensus was to fund these agencies with the requested amounts.

The Board reviewed the FY23/24 budget for Capital Expenditure Requests. Board consensus was to allow the request for vehicles and equipment for the Sheriff, Conservation and Engineer's departments. The Board stated the request from the County Engineer for the Funk's Hill Shed Replacement should be placed on the Muscatine County Five Year Capital Plan for further review.

The Board reviewed the FY23/24 budget for the proposed wage increase of 4% (with steps) for the salary administration program. Board consensus was to retain this wage adjustment in the proposed budget.

The Board reviewed the FY23/24 budget requests for an additional employee in the Information Services (IS) Department and the County Auditor's office. Administrative Services Director Nancy Schreiber stated the salary amounts in the proposed IS and Auditor department budgets reflect an additional employee.

Schreiber stated the Board requested wage figures for the Auditor's office budget for the proposed over-time pay to replace employee accrued compensated hours. Schreiber stated the estimated 600 hours of compensated hours per fiscal year to be at an annual wage and benefit cost amount of \$18,000, based on three years of average accrual history from County Auditor Tibe Vander Linden. Sorensen recommended authorizing the Auditor's office an additional employee position with the final approval to be contingent on more evaluation of the position and creating/reviewing a job description.

The Board consensus was to authorize an additional employee for the IS Department.

Sorensen recommended the County obtain an updated Classification and Compensation Report (Salary Study) every five years as the last one was completed in 2017. The Board consensus was to proceed with obtaining a report.

The Board recessed at 10:30 A.M. and reconvened at 10:37 A.M.

The Board discussion continued with on-going FY23/24 budget deliberations. Mather requested the history of several past year's budgets for the next budget review meeting in order to review the percentage of the overall amounts encumbered compared to budgeted amounts.

The Board reviewed the FY23/24 proposed General Basic and General Supplemental funds with Budget Coordinator Kala Naber. The Board consensus was to assume an 8% valuation increase to the General Basic Fund instead of the previous proposed 12% due to waiting for Senate Study Bill SSB 1056 to work its way through the legislative process. Senate Study Bill SSB 1056 is to examine a state error created in the calculation of the rollback for FY24 taxable valuations for residential classes parcels.

Discussion was held regarding the oversight of the General Services Department as Schreiber is currently serving in this role due to a retirement. The Board consensus was to conduct a full review of the responsibilities and determine what the long-term assignment for this position should be.

Schreiber stated the next budget review meeting will be on Monday, January 30, 2023, following the Board meeting.

The meeting was adjourned at 11:36 A.M.

ATTEST:

Tibe Vander Linden
County Auditor

Scott Sauer, Chairperson
Board of Supervisors